

**MINUTES OF THE NOVEMBER 1, 2016
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council on November 1, 2016 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the public meeting this evening to discuss legal matters. A vote is expected after the Executive Session.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Tammy Liberi
Scott Martin: arrived late
Phil Ronca: arrived late
Pat Webster
Absent: Stewart Strauss

Also present:

Mayor Connie Peck
Solicitor David Onorato
Treasurer John Klink
Borough Engineer Paul Schmoll
Borough Manager Robert Umstead

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the October 4, 2016 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: T. Liberi

Seconded: P. Webster

Approved: 4-0

CONDITIONAL USE HEARING - 120 West Main St (continued from Oct. 4, 2016)
Ben Goldthorp through John Iannozzi, Esquire of HRMML, presented a rendering (Exhibit A-2) of what he proposes the houses will look like from the Main Street side. A brief discussion ensued.

The Borough presented an exhibit B-2 a review letter dated Nov. 1, 2016 from BIA concerning SALDO and B-3 Resolution 2015-09.

There being no further testimony, the hearing was closed, with the announcement of a possible decision at the December 6, 2016 Council meeting.

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS: NONE

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA) was presented to all to review. A copy of the report is available at Borough Hall.

The major items presented included the completion of the repaving of Linden St. & Linden Dr.; the curb replacements on Joan Drive were completed and repaving is expected to be completed within the next two weeks; Rambo Park trail is expected to be completed within the next two weeks; and the Borough wide street assessment was completed by the end of October. The seal coating at Rambo Park parking lot and the Borough Hall Parking lot has also been completed.

Escrow Release #11 in the amount of \$454.50 has been submitted on behalf of PPG Stearly, LLC with the recommendation of BIA it be approved.

Motion to approve Escrow Reduction #11 from PPG Stearly, LLC in the amount of \$454.50:

Moved: C. Johnson

Seconded: T. Liberi

Approved: 6-0

Escrow Reduction #5 in the amount of \$7,773.89 has been submitted on behalf of Old School/New House – Colonel's Place with the recommendation of BIA it be approved.

Motion to approve Escrow Reduction #5 from Old School/New House in the amount of \$7,773.89:

Moved: C. Johnson

Seconded: T. Liberi

Approved: 6-0

Treasurer's Report - John Klink presented the Treasurer's Report dated October 28, 2016 check numbers 1504 through 1536, plus payroll checks 7502 & 7503 and payroll charges from the Customers Bank General Checking Account in the amount of \$118,121.49.

Treasurer John Klink presented the Treasurer's Report dated October 28, 2016 for the Customers Bank Escrow Fund check numbers 1057 through 1061 in the amount of \$10,544.56.

Treasurer John Klink presented the Treasurer's Report dated October 28, 2016 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,342.15.

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

Motion to make payment of invoices included in the October 28, 2016, Treasurer's Report, check numbers 1504 through 1536 plus payroll checks 7502 & 7503 and payroll charges from the Customers Bank General Checking Account in the amount of \$118,121.49:

Moved: C. Johnson

Seconded: P. Webster

Approved: 6-0

Motion to make payment of invoices included in the October 28, 2016 Treasurer's Report check numbers 1057 through 1061 from the Customers Bank Escrow Fund in the amount of \$10,544.56:

Moved: C. Johnson

Seconded: T. Liberi

Approved: 6-0

Motion to approve electronic payment of the PECO invoices included in the October 28, 2016 Treasurer's Report from Customers Bank Liquid Fuels Account in the amount of \$2,342.15:

Moved: T. Liberi

Seconded: C. Johnson

Approved: 6-0

Borough Manager's Report - Manager R. Umstead reported on Rambo trail. The contractor is seeking a change order which will be discussed in Executive session. Also the Borough has been awarded a grant from the National Realtor Association in the amount of \$2,500 for the pergola and/or benches.

The Borough of Pottstown has advised that all users of its kennel will be assessed \$500 beginning January 1, 2017. Mr. Daywalt, the Animal Control Officer, has made other arrangements and the Borough will not be utilizing Pottstown's kennel.

Additional roadwork was determined to be required on Joan Drive to complete the project. The total cost appears to be in excess of \$100,000 however; the original estimate from Gilmore & Associates was budgeted at \$164,595.

PIRMA - (PA Intergovernmental Risk Management Association) has announced openings on Board of Directors. Nevin Scholl desires to be nominated to the Board. An email survey was conducted of Borough Council members with all being in favor of the nomination. A letter from the Borough indicating Council's approval was required. The letter was forwarded on October 18, 2016 to meet the required filing date.

Motion to approve the October 18, 2016 letter to PIRMA nominating Nevin Scholl to the position of Board of Directors:

Moved: P. Webster

Seconded: C. Johnson

Approved: 6 - 0

MS4: A document entitled "What is an Illegal Discharge" was distributed to Council.

Mayor's Report - Mayor Peck reported that the auxiliary police conducted a Ghost Patrol during the Halloween period.

The November 8th election is expected to draw a large voter turnout. Therefore, permission to utilize the parking lot and driveway on the property at 545 W. Main Street has been secured. The date for the Christmas tree lighting is December 8, 2016.

Solicitor's Report - Solicitor Onorato reported a proposed ordinance (Ordinance No. 439) has been duly advertised for consideration for this meeting. The ordinance amends the Code of Ordinances Section 315-26 to provide for the enforcement of parking regulations. There was a brief discussion.

Motion to consider Ordinance No. 439 as presented:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 6 - 0

As reported by the Borough Manager, GoreCon has requested a change order due to a misunderstanding as to the requirements of the project requiring the payment of prevailing wages. This is a matter of a legal nature and will be discussed in Executive session.

Motion to approve the business reports:

Moved: S. Martin

Seconded: P. Webster

Approved: 6-0

COMMITTEE REPORTS

Administrative Services: No Report

Communications: No Report

Finance & Streets: A report was presented indicating 5.71 miles of roadway have been paved for the period of 2004 through 2016 which equates to 52% of the Borough's roadways.

Betcher Road is scheduled for repaving in 2017. This should be inspected with the idea of promoting a walkable community. A short discussion ensued.

Parks & Open Space: Work is scheduled to be completed on the trail from Main Street to Rambo Park in early November.

Planning, Zoning & Ordinance: The Borough Planning Commission has a meeting scheduled November 15, 2016.

Regional Planning Commission: No Report

Public Works & CTMA: Council Vice President Cathy Johnson presented the Public Works and CTMA Report. The minutes for both were presented. Copies of the minutes were provided to all members of Council and a copy is available for inspection at Borough Hall.

The water tank near First Avenue and Main Street has been painted. Income from the cell towers rentals pays for maintenance of the tanks, pays for the maintenance of the compost site and the excess is divided between Collegeville and Trappe.

The installation of the water line on East Third Avenue is presently on hold pending an investigation of the presence of Bog turtles.

Traffic & Safety: Reports of the Trappe Fire Co. and the Trappe Fire Co Ambulance were presented. Copies of both reports are available at Borough Hall for inspection.

Councilmember S. Martin reported on the Public Forum held at Borough Hall on October 20th with a representative of the PA State Police. Items discussed included a Community Watch program, a missing stop sign on Elio Circle where it intersects with Harvard Drive and lack of Police response on a number of issues. Other topics were also discussed.

Motion to request the owners of Pine Woods to reinstall the stop sign on Elio Circle at the intersection with Harvard Drive:

Moved: S. Martin

Seconded: P. Ronca

Approved: 6 - 0

A discussion ensued concerning Solicitation Permits. It appears there are persons soliciting late in the evening as late as 8:00 PM. Information is to be presented for discussion at a future Council meeting.

Walkable Community: No Report

IT Matters: P. Ronca indicated the new website should be up and running by December 1.

OLD BUSINESS - John Zvarick was present and advised Council that plans would soon be presented for the repair/replacement of the storm sewer line on his property adjacent to Clahor Avenue.

