

**Minutes of the Meeting  
of the  
Collegeville-Trappe Municipal Authority**

**Collegeville Borough Hall  
Collegeville, Pennsylvania  
February 17, 2015**

Vice Chairman Schuetz called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. The Vice Chairman called for the Pledge of Allegiance to the Flag. Members present were Mr. Schuetz, Mr. Scholl, Mr. Traupman, Mr. Mann, and Mr. Edwards. Mr. Keenan was absent. Also present was Attorney Paul Mullin, Director Joseph Hastings, and Matt Boggs, Entech Engineer.

**MINUTES:**

Mr. Scholl made a motion to approve the January 20, 2015, meeting minutes as presented. Mr. Edwards seconded the motion and it passed unanimously.

**ENGINEER'S REPORT:**

The Engineer reported on the status of the Inflow and Infiltration Project and recommends Payment No. 3 be approved. Mr. Mann made a motion to approve Payment No. 3 to Sewer Specialties in the amount of \$55,529.19. Mr. Edwards seconded the motion and it passed unanimously. The Engineer also reported on Change Order No. 1 for lateral repairs in the amount of \$3,000.00. After discussion, Mr. Mann made a motion to approve Change Order No.1 in the amount of \$3,000.00. Mr. Scholl seconded the motion and it passed unanimously. The Engineer was requested to break down the costs of the I/I payment for Audit purposes.

Mr. Boggs passed out two Engineering Work Orders. The first Work Order was for the Tapping Fee Study. After discussion, Mr. Scholl made a motion to approve the Sewer Tapping Fee Study at a cost of \$7,800.00. Mr. Mann seconded the motion and it passed unanimously. The second Work Order was for the 2015 Capital Improvement Plan for both CTMA and Public Works in the amount of \$3,400.00. CTMA's portion would be approximately 1/3 of this estimated cost. After discussion, Mr. Scholl made a motion to approve the Work Order for the 2015 Capital Improvement Plan contingent upon approval by Public Works. Mr. Edwards seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

Pat Webster from 3 Center Ave., Trappe, spoke to the Board about a sinkhole near the sanitary sewer in the street by her home and her problems with sewage backups. Discussion ensued.

**TREASURER'S REPORT:**

The Chairman called on Mr. Mann for the Treasurer's Report. The beginning balance was \$97,708.26, deposits were \$120,379.16, and disbursements were \$94,743.42, leaving an ending balance of \$123,344.00. Mr. Mann made a motion that check numbers 2165 through 2174 including an interim check to Sewer Specialties be approved for payment. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Mann reported that two investments matured in the Schwab Investment Account and he is looking for suitable investments for these funds. Mr. Scholl made a motion authorizing Mr. Mann to invest the matured Schwab proceeds when a suitable investment is found. Mr. Edwards seconded the motion and it passed unanimously.

The Treasurer reported on the Escrow Return Report.

**DIRECTOR'S REPORT:**

The Director presented the Director's Report and is attached herewith.

**SOLICITOR'S REPORT:**

There was no Solicitor's Report.

**CHAIRMAN'S REPORT:**

There was no Chairman's Report.

Mr. Edwards made a motion to approve the Business Reports, which was seconded by Scholl. The motion passed unanimously.

**OLD BUSINESS:**

Mr. Scholl spoke about delaying the CTMA rate increase until the second quarter so a letter can be sent out to the residents. Mr. Scholl would also like to inform residents of the ACH Bill Pay Program that is offered to the customers. There was discussion on the cost associated with sending out a notice. Discussion ensued. It was suggested that the rate increase notification be printed on the 1<sup>st</sup> Quarter Billing. The ACH form will be emailed to the Boroughs so it can be posted on their respective websites.

**NEW BUSINESS:**

There was no New Business.

The meeting was adjourned at 7:47 PM.

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Secretary