

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall  
Trappe, Pennsylvania  
March 25, 2014**

Chairman Keenan called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:05 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mr. Mann, Mr. Keenan, Mr. Traupman, Mr. Scholl, Mrs. Johnson, and Ms. Webster. Also present were attorneys Mark Hosterman and Dave Onorato, Doug Berg of Entech Engineering, and Director Joseph Hastings.

**MINUTES:**

Mr. Scholl made a motion to approve the meeting minutes of February 25, 2014 as corrected, which was seconded by Mr. Traupman. The motion passed unanimously.

**PUBLIC INPUT:**

Mr. Fred Schuetz, Trappe Borough Councilman, reported that the Garden Club volunteers will be planting flowers and mulching the beds in the Water Works Park around the overlook area and the two signs. Also, two scouts from Troop 113 would like to clean up brush in the park and replace the nesting boxes. The Director will provide services as needed.

**ENGINEERING REPORT:**

The Engineer reported that the Well 15 Chlorine Contact Pipe contract was fully executed and returned to the Contractor along with a Notice to Proceed. The schedule for construction should commence approximately June 15, 2014.

**TREASURER'S REPORT:**

Mr. Mann presented to the Committee the Bank Check Register, Balance Sheet, and Profit and Loss Budget Report. The beginning balance was \$119,247.70, there were deposits of \$101,168.68 and disbursements were \$66,736.75 leaving an ending balance of \$153,679.63. Mr. Mann made a motion to approve all EFTs and Check No. 13754 through No. 13790 including interim checks for Liz Veres, Alpine Sanitation, Borough of Collegetville, Penn-Holo, and Simplexgrinnell. Mr. Scholl seconded the motion and it passed unanimously.

There was a discussion on the Pershing Bonds.

**DIRECTOR'S REPORT:**

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

The Director reported on properties that currently do not have public water service located on Borough Line Road. Letters will be sent out to these homeowners outlining

connection information if they would like to connect to our water system. There was a discussion on providing financing if the homeowner is unable to pay the connection fees. After discussion, Attorney Onorato suggested that the Director send letters to these residents giving them the opportunity to become customers. If they need financial help, an Agreement will need to be drawn up. Also, any residents connecting will need to be included in the Intermunicipal Agreement. Mr. George Waterman, Township Manager, will be notified by the Director that Public Works will be offering the Borough Line Road residents water service.

The Director reviewed the Cell Site Report.

**SOLICITOR'S REPORT:**

There was no Solicitors Report.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Mann. The motion passed unanimously.

**OLD BUSINESS:**

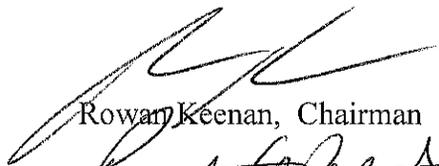
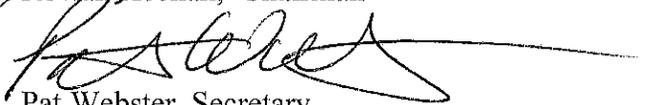
Mr. Mann made a motion authorizing the proper officials sign the Perkiomen Township Intermunicipal Agreement. Mr. Scholl seconded the motion and it passed unanimously.

**NEW BUSINESS:**

The Director will have the Capital Program update available by next week.

The meeting was adjourned to an executive session for personnel matters at 7:55 PM. No action was taken.

Respectfully submitted

  
Rowan Keenan, Chairman  
  
Pat Webster, Secretary

## CT Public Works Work Completed March 22, 2014 through April 18, 2014 Water System

### Water System

- Production wells were inspected daily for Cl<sub>2</sub> and potential problems.
- Changed Cl 17 analyzer reagent.
- Monthly bacteria samples were collected and analyzed.
- March Cl<sub>2</sub> entry point residuals to PA DEP.
- Depth to water was measured at all wells not equipped with transmitters.
- 27 mark outs were completed for PA One Call.
- Installed 47 new Neptune meters for a total of 748.
- Installed a new flow meter at Well 14.
- Installed new pressure transmitters at Wells 8 & 14.
- Installed a new optical sensor in the WF Cl 17.
- Change Cl<sub>2</sub> tank at the WF.
- Repaired the leaking CCP at Well 12.
- Repaired the hydrant valve box at E 7<sup>th</sup> and Michele. Top soil and seed the area.
- Meters were read for the 1<sup>st</sup> Qtr. Billing.
- Two services were shut off for nonpayment.
- The 2013 Chapter 110 Report was completed and submitted to PADEP.
- The 2013 Water Audit was completed and submitted DRBC.

### Property

- Cleaned up branches around shop and office, and Well sites.

### Equipment

- Moved snow equipment to the tank.
- Serviced chipper.
- Replaced hydraulic hoses on the backhoe clam bucket.
- Mari-Al replaced the broken mirror on the GMC 3500.

### Water Works Park

- Checked trash.
- Bi-weekly inspection and cleaning of the pavilion, parking lot, and playground areas.
- Trimmed trees, cleaned up branches, and removed dead trees.

### Compost Site

- Worked on clean up of leaves, vines, and overgrowth around the fence.

## Borough Work

### Collegeville

- Checked and emptied trash cans.
- Patched potholes on College, 9<sup>th</sup>, Park, and W. 3<sup>rd</sup>.
- Trimmed trees and cleaned up branches at the Scout Cabin and Collegeville Park.
- Rebuilt the changeable letter sign at Collegeville Park.
- Sub soil plowed and graded baseball field.

### Trappe

- Checked and emptied trash cans.
- Patched potholes on E. 7<sup>th</sup>, Borough Line, and Clahor.