

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall  
Trappe, Pennsylvania  
February 25, 2014**

Chairman Keenan called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:02 PM. The Chairman called for the Pledge of Allegiance to the Flag.

Members present were Mr. Mann, Mr. Keenan, Mr. Traupman, Mr. Scholl, Mrs. Johnson, and Ms. Webster. Also present was attorney Mark Hosterman, Doug Berg of Entech Engineering, and Director Joseph Hastings.

**MINUTES:**

Mr. Mann made a motion to approve the meeting minutes of January 28, 2014 as submitted, which was seconded by Mrs. Johnson. The motion passed unanimously.

**PUBLIC INPUT:**

There was no Public Input.

**ENGINEERING REPORT:**

The Engineer reported on the Well 15 Chlorine Contact Bid results. After discussion, Mr. Scholl made a motion to award the Well 15 Chlorine Contact project to Eastern Environmental Contractors, Inc., the lowest responsible bidder, for a price of \$67,760.00. Mr. Scholl authorized signature of the contract documents by the Chairman if they arrive before the next meeting subject to review by the solicitor. Mrs. Johnson seconded the motion and it passed unanimously.

**TREASURER'S REPORT:**

Mr. Mann presented to the Committee the Bank Check Register, Balance Sheet, and Profit and Loss Budget Report. The beginning balance was \$62,923.42, there were deposits of \$156,636.87 and disbursements were \$100,312.59 leaving an ending balance of \$119,247.70. Mr. Mann made a motion to approve all EFTs and Check No. 13714 through No. 13753 including interim checks for AJ Blosenski, Borough of Collegetville, Robert E. Little, and Sanatoga Quarry. Mrs. Johnson seconded the motion and it passed unanimously.

Mr. Mann reported that after evaluating the managed Pershing Bond Fund, it is not performing as expected. Unfortunately, the investment fees and charges are adding up to be greater than the bond income. The Treasurer will be liquidating a good portion of these funds and depositing the money into the Victory Bank Saving which pays an interest rate of .90%.

The Treasurer discussed the Cell Site Fund Report.

**DIRECTOR'S REPORT:**

Mr. Hastings presented the Director's Report to the Committee and is attached herewith.

The Director is revising the Capital Plan and will email it to all the members by the next meeting.

The Director asked the Committee about optional procedures if homeowners are not responding to requests from the Public Works to change out their water meter. After discussing many options, it was decided that the solicitors will review each Borough's water ordinance and make their recommendation at the next Public Works meeting.

**SOLICITOR'S REPORT:**

Mr. Hosterman reported that the Nextel Termination Agreement was not approved by Colledgeville as the meeting was canceled due to the weather. The representative from Nextel is willing to hold off until the March meeting so the Agreement can be approved and signed.

There was a discussion on the amendment to the Public Works By Laws. Revisions should be completed by the March Public Works meeting.

Mr. Traupman made a motion to approve the Business Reports, which was seconded by Mr. Scholl. The motion passed unanimously.

**OLD BUSINESS:**

The Director reported on various cell site carriers and issues relating to lease amendments, antenna upgrades, site plans, sign offs, and other situations. The Director will email the lawyers a list of information needed to resolve these issues. Mr. Mann made a motion authorizing the Director sign the TMobile Letter of Consent for the Colledgeville Tank. Mr. Scholl seconded the motion and it passed unanimously.

**NEW BUSINESS:**

Mr. Scholl recommended that the Director send a letter to Upper Providence inquiring if any Upper Providence residents need to hook into the water and sewer main before paving Borough Line Road.

The meeting was adjourned to an executive session for legal matters at 7:51PM. No action was taken.

Respectfully submitted

/S/

Rowan Keenan, Chairman

Pat Webster, Secretary