

# Trappe Borough, Montgomery County, PA

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



## Residential U & O Application

- The Use & Occupancy fee pays for an initial inspection and one (1) follow-up inspection, if necessary. Additional fees will be charged for all subsequent inspections. Fee schedule is available on our website. Permit fees are not refundable.
- PLEASE REVIEW THE INSPECTION CHECKLIST LOCATED ON OUR WEBSITE
- *Sale of residential properties requires a Sewer Inspection. Applicant must contact the Collegeville-Trappe Municipal Authority at 610-489-2831/220 W 1<sup>st</sup> Avenue, Trappe to schedule this inspection and pay the fee. Please note:* Though this inspection does not have to occur first, Trappe Borough cannot issue a "Use & Occupancy Certificate" without verification from CTMA that this inspection passed.

\_\_\_\_\_  
*Signature of applicant to acknowledge above*

\_\_\_\_\_  
*Date*

**PROPERTY ADDRESS:** \_\_\_\_\_

**Existing Use:**     Owner occupied         Renter-occupied         Vacant

**Proposed Use:**    Owner occupied         Renter-occupied (Rental License also required)         Vacant

**Finished Basement:**    No                     Yes                     Partial                     Sleeping quarters in basement

**Public Water:**             Yes     No                    **Public Sewer:**             Yes     No

Single Family (Includes Townhomes/Condos)                     Multi Family

**\*APPLICANT:**     Realtor for Seller                     Property Owner                     Realtor for Buyer

### PROPERTY OWNER INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Phone & Email (If applicant): \_\_\_\_\_

### REALTOR

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

### BUYER INFORMATION (Required)

NAME: \_\_\_\_\_ Settlement Date \_\_\_\_\_

Phone & Email: \_\_\_\_\_

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Use & Occupancy Ordinance is available on our website [trappeborough.com](http://trappeborough.com) or <https://ecode360.com/32571471>

## FOR BOROUGH USE ONLY:

### APPLICABLE FEES:

\* Permit Fee: \_\_\_\_\_

### PAYMENT INFO:

Date: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Payment type: Check # \_\_\_\_\_ Cash \_\_\_\_\_

Verified: \_\_\_\_\_

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PARCEL ID #: 23-00-\_\_\_\_\_

BLOCK: \_\_\_\_\_

UNIT: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_

LICENSE # ASSIGNED: \_\_\_\_\_

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**Building Code Inspector**