

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
August 27, 2019**

Chairwoman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:25 PM. Members present were Mr. Traupman, Mrs. Johnson, Ms. Perlin and Mr. Mann. Mr. Strauss was absent and Mrs. McKinney arrived later as noted below. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, John Brady, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the meeting minutes of July 23, 2019, Ms. Perlin seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

SALT SHED CONSTRUCTION PLANNING:

A conversation commenced about the cost estimate provided by Barry Isset & Associates, Inc. and the total estimated project costs provided by the Director, which includes the land purchase. The cost is significantly higher than originally expected.

Mrs. McKinney arrived at 7:29.

The members agreed to move the timeline up for the bidding of the project so that the actual costs can be available before budget season. This would allow an increase in the timeline for completion in the bid package and possible result in a more favorable bid result.

ENGINEERING REPORT:

Mr. Brady presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there is no update on the 199 W. Third Avenue project.

Mr. Brady delivered hard copies of the Overall Water Utility Map and the Director will be reviewing the edits prior to finalizing.

The engineer stated the EPA has approved the shallow injections wells.

Mr. Brady is planning on scheduling a representative for the GIS system to come to the September meeting to discuss further. The Director explained how the program can be integrated to include the two Boroughs street lights, traffic signs and storm sewers.

TREASURER'S REPORT:

The Ms. Perlin presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of July 20, 2019 was \$115,402.04, deposits were \$70,450.00, and disbursements were \$139,075.98, leaving an ending balance of \$46,776.06 on August 26, 2019. Ms. Perlin

made a motion to approve check numbers 17083 through 17140, all EFTs and journal entries. Mr. Mann seconded the motion and the motion passed unanimously.

Ms. Perlin reported a PLGIT CD matured today in the amount of \$249,336.16. Ms. Perlin made a motion to reinvest \$247,000 for 6 months in a CD with PLGIT and deposit the remainder into the PLGIT Prime account. Mrs. McKinney seconded the motion and the motion passed unanimously.

Ms. Perlin reviewed the other financial reports which are attached herewith and reported she plans to help with budgeting in the coming months.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported the details about the 4 water main breaks. Mr. Hastings reported the Comprehensive Monitoring Plan was submitted to the DEP. He explained the sampling requirements.

The Director noted that everyone that received an orange tag for shut off for failure to allow us access to the meter for replacement, has scheduled a meter install except for one home owner who's curb box cannot be located.

Mr. Hastings reported that the hoist cylinder on the dump truck needs replacing and is expected to cost approximately \$1,500.

SOLICITORS' REPORT:

Mr. Onorato reported that Trappe has signed the deeds at their last meeting and one is still waiting to be signed by Collegeville. He also reported the Well #8 Easement has been prepared.

Mr. Grieser reported that the Collegeville will sign the Deed at their next meeting.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

OLD BUSINESS:

There was no new business.

NEW BUSINESS:

There was no new business.

The meeting was adjourned at 8:10 PM to an executive session for legal matters.

Respectfully submitted,


Catherine A. Johnson, Chairwoman.

James Traupman, Secretary