

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
October 23, 2018**

Vice chairwoman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:46 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Strauss and Mrs. Johnson. Mr. McKnight was absent. Also present were attorneys Jessica Bowman of The Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the September 25, 2018 minutes with one correction. Mr. Strauss seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith

The engineer stated there has been no movement on the Waterworks Lighting Project.

Mr. Boggs reported on the tapping fee study. Data is being gathered and a draft will be available by the next meeting.

The engineer reported that the 199 W. Third Avenue project is still waiting on agreements to move forward, the water construction will follow the sewer.

Mr. Boggs has reviewed the revised plans for the Royal Farms project and has issued a second review listing only minor items.

The engineer reported that the surveying was completed for the Leslen Lane water main replacement project. He expects to have the project ready to bid by the next meeting.

TREASURER'S REPORT:

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of September 22, 2018, was \$22,409.75, deposits were \$76,213.39, and disbursements were \$62,446.93 leaving an ending balance of \$36,176.21 on October 22, 2018. Mr. Mann made a motion to approve check numbers 16659 through 16687, all EFTs and journal entries. Mr. Scholl seconded the motion and the motion passed unanimously.

Mr. Mann mentioned the need to meet with borough representatives and review the options for repayment of the funds used for the land purchase and the funding of the salt storage shed design and construction. Mr. Scholl stated he has sent information to Collegeville Borough Council President and is waiting for a response.

Mr. Mann made a motion to withdraw the funds from Victory bank if they are unwilling to raise the interest rate to of a minimum 2% by the end of the month, and transfer to PLGIT I-Class. Mr Scholl seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director discussed the water main break on Glen Farms Avenue and reviewed work completed.

He requested we purchase a 2019 F350 truck with a plow from New Holland Auto Group through the Costars program as it is in the capital plan. The old truck will sold on Municibid once the new truck is delivered. Mr. Mann made a motion to purchase the truck in the amount of \$38,854, to be split 50/50 with CTMA. Mr. Traupman seconded and the motion passed unanimously.

The Director discussed the usage of the Aqua interconnect at the Cranberry Estates. He expects that their project will be completed before the end of the year.

There was a discussion about the convertible bench/table that was donated by Mrs. Newkirk of the Collegeville Community Club in memory of Stella Stiles which is to be placed in Water Works Park by the stream.

SOLICITORS' REPORT:

Mr. Onorato stated that he received the judgment entered letter last week. Once he receives the certified copy he will record the order. Once that is completed, all the deeds can record in both Boroughs' names.

Mr. Strauss made a motion to approve the business reports. Mr. Mann seconded and the motion passed unanimously.

OLD BUSINESS:

The Director stated we have raw water VOC samples scheduled for December.

There was a discussion about the cost for relocating the Well 8 electric line. Eye Designs is to bear all the costs of relocation as it is in the way of their proposed new construction. An easement and legal description will need to be completed.

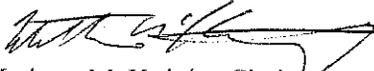
NEW BUSINESS:

Mr. Scholl stated that he has created a check list for the salt storage shed. The engineer, BIA, reviewed and edited it. The list has been sent to the Collegeville Borough Council President. The next item is a survey. He feels the Boroughs should approve this at their next meeting. This is to be paid by CTJPWD. Mr. Scholl also stated a planning committee needs to be formed with members from both boroughs soon. A budget also needs to be created.

Mr. Mann made a motion to advertise the 2019 meeting schedule as presented. Mr. Traupman seconded and the motion passed unanimously.

The meeting was adjourned at 8:35 PM.

Respectfully submitted,


Mathew McKnight, Chairman


James Traupman, Secretary