

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Collegetville Borough Hall
Collegetville, Pennsylvania
September 25, 2018**

Chairwoman Johnson called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann and Mr. Keenan, Mrs. Johnson and Mr. Strauss. Also present were attorneys Jessica Bowman of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the August 28, 2018 minutes with one correction. Mr. Traupman seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported that the non-repair work will be finished by the end of this week on the 2018 I/I project. A video was received a few days ago and after reviewing it he will have recommendations for repairs. He anticipates the repairs will be done in the next month. He has received the fourth payment application and recommends payment contingent upon the contractor providing revised paperwork. The application is for the work completed in July. Mr. Mann made a motion to approve payment to Mobile Dredging and Video Pipe, Inc. in the amount of \$38,514.92. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Boggs mentioned no action has been taken on the tapping fee study since the last meeting. After discussion and a review of an estimated increase in fees, Mr. Scholl made a motion to authorize the tapping fee study in the amount of \$2,500. Mr. Mann seconded the motion and the motion passed unanimously.

The engineer reported that the sewer construction began last week on the 199 W. Third Avenue project, and the contractor is moving quickly. Mr. Hastings added that the project was shut down on Friday as the necessary paperwork and fees had not yet been received.

Mr. Boggs has received revised plans for the Royal Farms project after issuing a review letter last month and plans on issuing another review letter within the next few weeks.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of August 25, 2018, was \$(1,310.69), deposits were \$206,720.60 and disbursements were \$114,337.43, leaving an ending balance of \$91,072.48 on September 21, 2018. Mr. Scholl made a motion to approve check numbers 3270 through 3288 and all EFTs and general journal entries listed and

interim check numbers 3289 through 3291. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Scholl made a motion to deposit the PLGIT CDs that are maturing between 9/24 and 10/15 into PLGIT I-Class, and the Victory CD that is due on 10/13 into Customers Bank until the next meeting at which time he will present investment recommendations. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the other financial reports which are also attached herewith.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

SOLICITORS' REPORT:

There was no Solicitors' Report.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

OLD BUSINESS:


There was no old business.

NEW BUSINESS:

The Director reported he received several bids for the replacement of the shop roof, he recommended accept the low bid from Douglass Wanamaker Roofing and Siding. Mr. Mann made a motion to accept the recommended quote for the roof in the amount of \$9,700 to be shared with CTJPWD. Mr. Keenan seconded the motion and the motion passed unanimously.

Mr. Strauss reported that the LPVRS is likely to raise rates by two or three percent next year and the planned interceptor project is likely to raise rates in the future as well.

The meeting was adjourned at 7:40 PM.



Secretary