

**MINUTES OF THE SEPTEMBER 4, 2018
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council September 4, 2018 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an executive session after the public meeting this evening to discuss legal and personnel matters. A vote may be taken on matters discussed, during the regular reconvened session of Council, on one or more of the matters.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Scott Martin
Phil Ronca
Stu Strauss
Pat Webster
Brett Yeagley

Also present:

Solicitor David Onorato
Treasurer John Klink
Borough Engineer Paul Schmoll
Borough Manager Tamara Twardowski

Absent:

Mayor Matthew Wismer

A Conditional Use Hearing was held for 430 West Main Street Suite 100, SL Salon.

A public hearing was held on Ordinances 446 and 447.

Ordinance 446 is an ordinance accepting dedication of Colonel's Place – Mr. Mark Schaeffer, President of the Homeowners' Association was present to discuss two items. The first is a street light at the end of the cul-de-sac and the second is a drainage problem where there is a constant flow of water being discharged onto the cul-de-sac which is supposed to flow to the rain garden in the bulb of the cul-de-sac. The residents do not want a street light. They were not aware that the light was going to be installed and there is not mention of the light in the Homeowners' Association agreement. As far as the road, there is an almost constant discharge from one of the resident's sump pump into the roadway creating a hazardous condition. Mr. Onorato will advise Council in executive session on the drainage issue. M. Schaeffer was advised that if the homeowner's do not want the street light that a directive stating such signed by the homeowners in the development be presented to Council for consideration.

Ordinance 447 is an ordinance authorizing the joint purchase of 229 W. Seventh Ave by the Boroughs of Trappe and Collegeville.

Motion to approve the Ordinance 447:

Moved: C. Johnson

Seconded: S. Martin

Approved: 7 – 0

Motion to approve option 3 of the presented options date August 20, 2018 in the amount of \$13,088.00:

Moved: P. Ronca

Seconded: P. Webster

Approved: 7 – 0

- T. Twardowski requested that Council approve P. Schmoll to look at the drainage complaint of stormwater entering College Woods from Main Street and advise on possible options. P. Schmoll estimated that it would take approximately 10-15 hours.

Motion to authorize P. Schmoll to spend up to 15 hours on the stormwater complaint:

Moved: P. Webster

Seconded: C. Johnson

Approved: 7 – 0

- P. Schmoll did report that he looked into a 24 month maintenance bond versus a 12 month maintenance bond as requested and that while the costs is minimal, he does not feel that it would be an advantage to the Borough for the mill and overlay projects that we have been doing. If the Borough was to do a full road restoration it may make sense to look at extending the maintenance period.

Treasurer's Report: John Klink presented the Treasurer's Report dated August 31, 2018 with a list of checks, check numbers 2266-2298 along with transfers, direct payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$72,578.59.

A motion was requested to pay bills as listed:

Moved: C. Johnson

Seconded: S. Martin

Approved: 7 – 0

John Klink presented the Treasurer Report dated August 31, 2018 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,258.42

A motion was requested to pay bills as listed:

Moved: C. Johnson

Seconded: P. Webster

Approved: 7 – 0

John Klink presented the Treasurer's Report dated August 31, 2018 for the Customers Bank Escrow Fund check numbers 1117-1118 in the amount of \$1,848.50

A motion was requested to pay bills as listed:

Moved: C. Johnson

Seconded: P. Webster

Approved: 7 – 0

President N. Scholl requested authorization to move a maturing CD from the Landmark Community Bank to the PLIGT I Class at 1.79%.

A motion to transfer the maturing CD as outlined:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 7 – 0

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

Mayor's Report – There was no report as M. Wismer was not in attendance.

Borough Manager's Report: The written Borough Manager Report by Tamara D. Twardowski was presented to all for review.

T. Twardowski reported that the snow plowing and salting contract needed to be re-advertised because the newspaper didn't publish it on the requested dates, she will be placing that on the October agenda for award.

T. Twardowski presented a letter that Peco requires the Borough to execute prior to authorizing payment in lieu of the paving of East First Ave.

Motion to authorize execution of the requested letter:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 7 – 0

T. Twardowski presented a resolution for Council's consideration authorizing submittal of a grant application for the County Transportation Program in the amount of \$31,600.00 which could provide a partial match for the Green Light Go Award.

Motion to approve Resolution No. 2018-08 authorizing execution and submittal of the Montgomery County CTP grant application:

Moved: C. Johnson

Seconded: S. Strauss

Approved: 7 – 0

T. Twardowski shared correspondence that she received from Dave Duryea, owner of the Trappe Tavern, asking for a waiver from the curb and sidewalk ordinance requirement that curbs and sidewalks be concrete material. He is repaving the parking lot and would like to replace the driveway apron/sidewalk with asphalt. His reasoning is that the salt used by Penn Dot damages the concrete. Discussion from Council included that one of the purposes for the concrete is to delineate a walkway from the road/driveway.

Motion to not grant a waiver from the requirement for concrete to be used:

Moved: C. Johnson

Seconded: B. Yeagley

Approved: 7 – 0

T. Twardowski reported that she had asked R. Peck if he was willing to be the inclement weather coordinator for 2018-19 and he agreed.

Motion to appoint Robert Peck to the position of Inclement Weather Coordinator for 2018-2019 winter season:

Moved: C. Johnson

Seconded: P. Webster

Approved: 7 – 0

Solicitor's Report – no further report

Motion to accept the Engineer's, Treasurer's, Manager's, and Solicitor's report:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 7 – 0

COMMITTEE REPORTS

Administrative Services: No report now, there may be recommendations after the executive session

Finance & Streets:

N. Scholl announced that there has been a revision to the agreements with the Delaware Valley Planning Commission for the LED street light contract and it is estimated that our fee will drop from around \$7,100 down to \$3,200.

Motion to approve the letter of intent with the DVRPC:

Moved: S. Strauss

Seconded: S. Martin

Approved: 7 – 0

Parks & Open Space: No report

Planning, Zoning & Ordinance: Reviewed the Conditional Use Hearing for 430 W. Main Suite 100.

Regional Planning Commission: No August meeting

Public Works & CTMA: The minutes for the July 24, 2018 meetings were presented. A copy is available for inspection at Borough Hall. The interest income computation reports for the Public Works Department and for the Municipal Authority for July 31, 2018 were presented. The Borough did receive \$50,000 from the distribution of the cell tower rents. P. Webster asked about the condition of the baseball field at Water Works Park and that it is all grown over with grass. C. Johnson will ask about this at the next public works meeting.

Technology Platform: P. Ronca advised that the Technology committee met on August 13, 2018 and reviewed goals for the website, newsletter, and Facebook. T. Twardowski has taken over updating the website. The newsletter should be going out any day. It is at the printer. It was a recommendation of the Technology committee to make the Facebook page for the posting of Borough information only and not allow public posting. The Borough could create a “feedback” email address that the manager could check as a mechanism to receive feedback or suggestions from the community. P. Ronca also reminded Council that there is a 7 hour allowance for web design if there are suggestions for improvement to the website please forward them to the technology committee.

Traffic & Safety:

The report of the Trappe Fire Co. for the Month of August 2018 was presented. A copy of the report is available at Borough Hall for inspection.

The report of the Trappe Fire Co #1 Ambulance for July 2018 was presented. A copy of the report is available at Borough Hall for inspection.

There will be a joint meeting on September 20th at 7:00 p.m. with Upper Providence Township to discuss the future of fire and EMS services. UPT would like to hold it at Trappe Borough Hall. The discussion of the radio purchase will be tabled until after that meeting.

The report of the PA State Police for August 2018 was received and distributed to Council. The report has been copied with elimination of the property addresses of the police responses. A copy of the report is available at Borough Hall for inspection. A meet and greet with the State Police has been scheduled for **October 10, 2018 at 7:00 p.m.**

Walkable Community: No report

OLD BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION

At 10:00 p.m. Council entered into Executive Session to discuss legal and personnel matters.

COUNCIL RECONVENED AT 11:00 PM:

A motion was made to contract with Millennium Administrators for a Group Health plan for the two full time employees. The plan will be a Personal Choice \$1,000/15/30/80% at an estimated monthly premium of \$2,274.83 with Twardowski contributing 20% of her monthly premium:

Moved: C. Johnson

Seconded: S. Martin

Approved: 7 – 0

Motion to allow E. Goodman to carry over 5 vacation days from 2018 to 2019.

Moved: C. Johnson

Seconded: S. Martin

Approved: 7 – 0

Adjournment - There being no further business; the meeting was adjourned by President Scholl at 11:04 p.m.

Respectfully submitted,

Tamara D. Twardowski
Borough Secretary