

**Minutes of the Meeting
of the
Collegeville-Trappe Municipal Authority**

**Collegeville Borough Hall
Collegeville, Pennsylvania
April 24, 2018**

Chairwoman Johnson called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Strauss, Mr. Keenan and Mrs. Johnson. Also present were attorneys Rebecca Geiser of the Law Offices of Sean Kilkenny and Dave Onorato of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the March 27, 2018, meeting minutes as presented today. Mr. Strauss seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. The engineer reported there is no update on the Glenwood Reserve project.

The engineer has received a final escrow release request for the New House project. He has reviewed it and made a recommendation for release in the amount of \$12,425.77, after the 18 month maintenance bond has been posted and the deed of dedication finalized. Mr. Mann made the motion to approve the payment upon the required conditions being met. Mr. Scholl seconded and the motion passed unanimously.

Mr. Boggs reported that the cleaning and main line televising for the 2018 I/I Project is approximately 50% complete through the end of March. He made a recommendation for payment in the amount of \$26,870.12. Mr. Scholl made a motion to approve the payment. Mr. Mann seconded the motion and it passed unanimously.

The engineer discussed the amending of the 2015 Tapping Fee Study and the EWO which would not exceed \$2,500. A conversation ensued and it was decided to table this item until the 2017 Financial Audit is completed.

Mr. Boggs reported that he did receive revised drawings for the 199 W. Third Avenue project and they have addressed all the required items.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of March 24, 2018, was \$62,936.07, deposits were \$36,808.00, and disbursements were \$91,545.08, leaving an ending balance of \$8,198.99 on April 20, 2018. Mr. Scholl made a motion to approve check numbers 3119 through 3141 along with interim check numbers 3142 and 3143 and all EFTs and general journal entries listed. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Scholl advised that a Schwab investment of approximately \$45,000 is coming due mid May and made a motion to transfer those funds including the interest to Customers Bank checking account. Mr. Mann seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the other financial reports which are also attached herewith.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith. The Director reported that a majority of the time was spent on locating and opening man holes for the 2018 I/I Project.

SOLICITORS' REPORT:

Mr. Onorato stated they have been in contact and are working with the New House developer to secure the maintenance bond and deed of dedication.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Strauss. The motion passed unanimously.

OLD BUSINESS:

Mr. Traupman inquired about the Ursinus College's metering system. The Director explained the process.

NEW BUSINESS:

There was no new business.

The meeting was adjourned at 7:28 PM.


Secretary