

**Minutes of the Meeting  
of the  
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall  
Collegeville, Pennsylvania  
March 27, 2018**

Vice Chairwoman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:31 PM. Members present were Mr. Traupman, Mr. Scholl, Mrs. Johnson, Mr. Strauss, and Mr. Mann. Mr. McKnight entered at 7:36. Also present were attorneys Patrick Hitchens of The Law Offices of Sean Kilkenny and Dick Watt of Hladik, Onorato & Federman, LLP, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mr. Mann' made a motion to approve the amended meeting minutes of February 27, 2018, with a correction to the header on page two. Mr. Scholl seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

Mr. Schuetz reported on the tree planting at Waterworks Park. A new planting date is set for April 21<sup>st</sup>. Approximately 10-15 Ursinus students are expected to volunteer. The students inquired if they could have a Nerf war afterwards at the park. The board did not see a problem with this.

Mr. McKnight entered the meeting and took control of the meeting.

**ENGINEERING REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. There was no update on the Glenwood Reserve project.

The Lighting Plan for the Waterworks Park should be finalized in the next few days and then it will be ready to bid.

The engineer has received a final escrow release request from New House project. If the maintenance bond is in place he will make the recommendation next month.

Mr. Boggs discussed the possibility of amending the 2015 Tapping Fee Study. A conversation ensued. Additional information is needed.

**TREASURER'S REPORT:**

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of February 22, 2018 was \$60,202.91, deposits were \$364,630.76, and disbursements were \$111,408.52, leaving an ending balance of \$313,425.15 on March 23, 2018. Mr. Mann made a motion to approve check numbers 16323 through 16357 all EFTs and journal entries along with interim check numbers 16358 through 16367. Mrs. Johnson seconded the motion and the motion passed unanimously.

Mr. Mann reported that he transferred \$200,000 from the checking into the PLGIT today because the Citadel CD came due earlier in the month.

Mr. Mann reviewed the other financial reports which are attached herewith.

**DIRECTOR'S REPORT:**

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported there were no water leaks since the last meeting and Aqua Pennsylvania anticipates making the interconnection within the next 30 days.

**SOLICITORS' REPORT:**

Dick Watt updated the board on the Quiet Title Action. He anticipates having all the acceptances of service prior to the next meeting and then will be able to file a motion for default judgment with the court. Mr. Watt reported this was his last meeting since he is retiring. The board thanked him for his service.

Mr. Mann made a motion to approve the business reports. Mr. Scholl seconded and the motion passed unanimously.

**OLD BUSINESS:**

The Director read an email from Earthdata in reference to the Trappe Center Perc issue. The investigation has been broadened therefore the final report to DEP is not expected to be ready until summer at the earliest. There was a discussion about the clogged outfall pipe of an inlet on West First Avenue near the Trappe Center. The Director suggested looking into the use of directional boring through the existing pipe to locate the out fall.

The Director reported that the Hepatitis A & B shots are covered by the health insurance with the possibility of a co-pay/deductible. Mrs. Johnson reported there is an option that is a combined product that covers both on a short program that is done within 21 days and has a year booster. Mr. Mann made a motion to cover any costs associated with the shots and any blood testing that might be required and is not paid for by the insurance for all the employees. Mrs. Johnson seconded the motion and the motion passed unanimously.

**NEW BUSINESS:**

There was no new business.

The meeting was adjourned at 8:20 PM to an executive session to discuss legal matters.

Respectfully submitted,

Matthew McKnight, Chairman

  
James Traupman, Secretary