

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
January 23, 2018**

Attorney Onorato, Trappe Borough's Solicitor called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 8:12 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. McKnight, Mrs. Johnson, Mr. Strauss, and Mr. Mann. Also present were attorneys Dave Onorato, Matt Boggs of Entech Engineering, and Director Joseph Hastings. The Collegeville solicitor was absent.

The members stood for the Pledge of Allegiance to the Flag.

Attorney Onorato asked for nominations for the position of Chairman. The Chairman Representative must rotate between the two boroughs annually. Mr. Mann nominated Mr. McKnight for the position of Chairman. Mrs. Johnson seconded. There being no further nominations, Mr. Strauss moved to close the nominations and to elect Mr. McKnight as the Chair of the Collegeville-Trappe Joint Public Works Department. The motion passed unanimously. Attorney Onorato turned the meeting over to Chairman McKnight.

The Chairman called for additional nominations. Mr. Mann nominated Mrs. Johnson for the position of Vice Chairman, Mr. Mann for the position of Treasurer, Mr. Scholl for the position of Assistant Treasurer, Mr. Traupman for the position of Secretary, and Mr. Strauss for the position of Assistant Secretary. Mr. Strauss seconded the motion and it passed unanimously.

Mr. Mann made a motion to appoint Entech Engineering, Inc., as the Public Work's Engineer. Mr. Scholl seconded the motion and it passed unanimously.

MINUTES:

Mrs. Johnson made a motion to approve the amended meeting minutes of December 20, 2016, as presented today. Mr. Traupman seconded the motion and it passed with Mr. Strauss abstaining.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. There has been no movement on the Glenwood Reserve Project as this is complete. The review letter for the 8 unit subdivision at 199 W. Third Avenue has been sent. Entech prepared a EWO for the lighting project for Water Works Park. Mr. Mann moved to approve the EWO in the amount of \$3,900. Mrs. Johnson seconded the motion and it passed unanimously.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of December 19, 2017 was \$48,202.10, deposits were \$62,434.83, and disbursements were \$83,404.52, leaving an ending balance of \$27,232.41 on January 19, 2017. Mr. Scholl

made a motion to approve check numbers 16227 through 16263, all EFTs and journal entries along with interim check numbers 16264 through 16271. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported overtime for two water main breaks. Aqua PA has requested an interconnection with their Cranberry system in Perkiomen Township. They are looking for up to 50K gallons of water per day this spring for their tank renovation project. A conversation ensued, Mr. Hastings recommended that we pursue this and also make it a permanent connection for emergency purposes. The Director gave an update on the chlorine room regulations and is still waiting for a written report.

Mr. Mann noted that PennDOT is planning on repaving Route 29. The Director stated our mains are in the shoulder and not the road.

SOLICITOR'S REPORT:

Dave Onorato updated the board on the Quiet Title Action. A notice was received to allow us to serve by publication. The notice of the lawsuit was published in the Times Herald on November 10th and the Montgomery County Law Reporter on December 18th. Fifteen letters were sent asking property owners to accept service; seven have been returned and received.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Mrs. Johnson reported that both boroughs have approved both the Director's raise to be calculated as (current base salary x 1.02 x 1.02) and a onetime bonus of \$1,000.00 as motioned at last month's meeting effective 1/1/2018.

Mr. Scholl recently read about the technology that uses satellite imagery to detect water main leaks within 150 feet and inquired about the usefulness of this information. The Director responded with options of how the location site can be narrowed down from there. The Director agreed to investigate.

The meeting was adjourned at 9:05 PM to an executive session to discuss legal matters.

The meeting resumed at 9:30. Mr. Scholl made a motion to authorize the solicitor to prepare an offer letter of \$140,000 which is to be presented to each borough for a vote to purchase a property. The solicitor will have the authority to negotiate for this property not to exceed the appraisal value.

The meeting was adjourned at 9:35 PM.

Respectfully submitted,


Matthew McKnight, Chairman


James Traupman, Secretary