

**MINUTES OF THE JANUARY 2, 2018
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council January 2, 2018 at 7:15 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the public meeting this evening to discuss personnel matters and legal matters. A vote is expected after the Executive Session.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Phil Ronca
Stu Strauss
Pat Webster
Brett Yeagley

Also Present

Mayor Matthew Wismer
Solicitor David Onorato
Treasurer John Klink
Borough Engineer Paul Schmoll
Borough Manager Robert Umstead

ABSENT

Scott Martin

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the December 5, 2017 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: S. Strauss

Seconded: B. Yeagley

Approved: 6 - 0

The members of Council reviewed the minutes of the December 27, 2017 Close Out meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the minutes as presented:

Moved: C. Johnson

Seconded: P. Webster

Approved: 6 - 0

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS: NONE

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA) was presented to all to review. A copy of the report is available at Borough Hall.

A letter was presented recommending approval of Escrow Release No. 14 for PPG Stearly in the amount of \$94,047.00 as this work has been completed.

Motion to approve Escrow Release No. 14 for PPG Stearly in the amount of \$94,047.00:

Moved: C. Johnson

Seconded: S. Strauss

Approved: 6 – 0

A letter was presented recommending approval of Escrow Release No. 10 for Mikelen LLC in the amount of \$29,651.62 as this work has been completed.

Motion to approve Escrow Release No. 10 for Mikelen LLC in the amount of \$29,651.62:

Moved: C. Johnson

Seconded: P. Webster

Approved: 6 – 0

A report was presented by Barry Isett & Associates concerning the necessary repairs to storm water piping at various locations within the Borough totaling \$47,500. Those repairs which will require excavation to Borough streets or slip lining were itemized, Nicholas Lane \$6,000; Linden Drive \$9,000; and Joan Drive (one item) \$3,500. A brief discussion ensued.

Motion to authorize Barry Isett & Associates to secure estimates for the repairs/replacement of storm water pipes indicated in the report submitted and requiring excavation or slip lining:

Moved: S. Strauss

Seconded: B. Yeagley

Approved: 6 – 0

An “Invitation to Bid” advertisement for Sidewalk and Curb Restoration for a two-year period ending on December 31, 2019 was presented. A discussion ensued concerning the contract details for the bid. It was determined Solicitor Onorato was authorized to review the contract documents and make revisions as needed to protect the Borough from failure of the contractor to complete the necessary work in a timely manner.

Motion to authorize the publication of an advertisement seeking bids for Sidewalk and Curb Restorations within the Borough upon satisfactory review/revision of the contract by Solicitor Onorato:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 6 – 0

An “Invitation to Bid” advertisement for the four road projects for 2018 was presented. The road projects include (1) Center, Cherry and Bonny Brook Avenues; (2) Nicolas Lane; (3) Holly Drive and Ash Road; (4) Oak Road. All four projects are for mill and overlay.

Motion to authorize the publication of an advertisement seeking bids for Road Work for the four road projects for 2018:

Moved: S. Straus

Seconded: C. Johnson

Approved: 6 – 0

Treasurer’s Report: John Klink presented the Treasurer’s Report dated December 31, 2017 with a revised list of checks dated December 31, 2017 including check numbers 1972 through 2008 and payroll check number 7507 which was previously approved at the December 27, 2017 Council meeting.

John Klink presented a bill list for the General Fund dated January 2, 2018 including check numbers 2009 through 2017 in the amount of \$7,877.96.

A copy of the Treasurer’s Report was provided to all and is available for review at Trappe Borough Hall.

Motion to make payment of invoices included in the January 2, 2018 Treasurer's Report check numbers 2009 through 2017 from the Customers Bank General Checking Account in the amount of \$7,877.96:

Moved: C. Johnson

Seconded: P. Webster

Approved: 6 - 0

Borough Manager's Report: The written Borough Manager's report by Robert T. Umstead was presented to all for review. A copy of the report is available at Borough Hall. The report included results of the Zoning Hearing Board's decision to grant a variance to Daniel Sterchak; the status of the plans for 199 W. Third Avenue; and receipt of development plans for Eye Design, 220 W. Fifth Avenue, expansion. An email was received announcing Barry Isett & Associates being named Business of the Year.

A letter was received from Senator Bob Mensch indicating the PA Gaming Control Board has received the Borough's resolution to prohibit Category 4 Casino's being located within the Borough limits.

MS4: An article entitled "Keep Winter Wonderful" was distributed.

Mayor's Report - Mayor Wismer remarked it will be difficult, if not impossible, to follow in the footsteps of Mayor Connie Peck, however, he will give it his best effort. Mr. Wismer also advised that he and his family have owned the farm on E. Third Avenue for many years and the farm represents approximately 12% of the total land area in Trappe. Mayor Wismer will be attending the swearing in ceremonies of the Trappe Fire Company officers on January 8, 2018.

Solicitor's Report – Solicitor Onorato reported a legal advertisement to advertise a hearing on the proposed ordinance to amend and restate Chapter 229 - Parks and Recreation has been published for consideration at this meeting. A hearing was conducted by Solicitor Onorato for Ordinance #444 to amend Chapter 229.

Motion to adopt Ordinance #444:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 6 - 0

Solicitor Onorato reported he has reviewed the contract with DCED for a Multi Modal Transportation Fund Grant to change the streetlights to LED lights. Solicitor Onorato reported the contract is proper and should be executed by the proper Borough officials.

Motion to approve the contract with DCED for the Multi Modal Transportation Fund Grant for upgrading the Borough's street lights and execute the contract:

Moved: P. Webster

Seconded: C. Johnson

Approved: 6 - 0

Motion to approve the business reports:

Moved: P. Ronca

Seconded: C. Johnson

Approved: 6 - 0

COMMITTEE REPORTS

Administrative Services: A report will be presented after the Executive Session.

Communications: No Report

Finance & Streets: No Report

Parks & Open Space: No Report

Planning, Zoning & Ordinance: No Report

Regional Planning Commission: No Report

Public Works & CTMA: The minutes for the November 15, 2017 meetings were presented. A copy is available for inspection at Borough Hall.

The interest income computation reports for the Public Works Department and for the Municipal Authority for November 30, 2017 were presented along with the Cell Site Report for November 30, 2017.

A personnel issue will be discussed in Executive Session and a vote may be taken.

Security at the Public Works Department's facility is being investigated. Letters to residents surrounding Water Works Park have been sent indicating the Department is in process of acquiring title to a portion of the Park via quiet title.

Traffic & Safety: Reports of the Trappe Fire Co. for December 31, 2017 and the Trappe Fire Co. Ambulance for November 30, 2017 were presented. Copies of both reports are available at Borough Hall for inspection.

Walkable Community: Montgomery County has announced the Montco 2040 Implementation Grant Program is now open. Applications are due by March 1, 2018.

Motion to authorize Barry Isett & Associates to prepare a grant application for the Oak Road Trail (connecting Oak Road with Hunsberger Park through Ursinus College property and Collegeville):

Moved: P. Ronca

Seconded: C. Johnson

Approved: 6 – 0

Technology Platform: No Report

OLD BUSINESS: None

NEW BUSINESS: An extensive discussion ensued concerning what appears to be an abandoned vehicle on Williams Way and the parking of vehicles on public streets including recreational vehicles, utility trailers and private passenger type vehicles. Solicitor Onorato is reviewing the parking ordinance.

PSAB has a training session for newly elected and re-elected Council persons. The fee is \$130 for the training session.

Motion to authorize Council Member Pat Webster to attend the upcoming Training Session for new and re-elected Council members and for the Borough to pay the \$130 registration fee:

Moved: S. Strauss

Seconded: P. Ronca

Approved: 6 – 0

EXECUTIVE SESSION:

At 9:15 p.m. Council entered into Executive Session to discuss legal and personnel matters.

Council reconvened at 10:05 p.m.

Motion to approve a salary increase for the Collegetown-Trappe Joint Public Works Director. New salary to be 1.0404 times the current base salary effective immediately plus a onetime \$1,000 bonus, both of which are contingent on the approval of Collegetown Borough Council

Moved: C. Johnson

Seconded: P. Ronca

Approved: 6 - 0

A brief discussion ensued concerning a lump sum payment to Ellen Goodman in lieu of no retirement plan being provided.

Motion to provide a lump sum payment of \$2,571.50 to Ellen Goodman in lieu of any retirement benefit. The amount represents six (6%) of salary for 2017.

Moved: C. Johnson

Seconded: P. Ronca

Approved: 6 - 0

Adjournment - There being no further business; the meeting was adjourned at 10:17 p.m.

Moved: B. Yeagley

Seconded P. Ronca

Approved: 6 - 0

Respectfully submitted,



**Robert T. Umstead
Borough Secretary**

