

**MINUTES OF THE October 3, 2017
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council October 3, 2017 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania. The Pledge of Allegiance was led by Mayor Connie Peck.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an Executive Session after the regular scheduled meeting to discuss legal matters. A vote is not expected after the Executive Session.

Those present were:

President Nevin Scholl
Scott Martin
Stu Strauss
Pat Webster
Brett Yeagley

Also Present

Mayor Connie Peck
Solicitor Dave Onorato
Engineer Paul Schmoll
Engineer Paul Schmoll
Borough Manager Robert Umstead

Absent: Cathy Johnson
Phil Ronca

Absent: Treasurer John Klink

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the September 5, 2017 regular meeting of Borough Council. The minutes were accepted as presented.

Motion to approve the regular meeting minutes as presented:

Moved: S. Strauss

Seconded: S. Martin

Approved: 5 – 0

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS

Four (4) Boy Scouts from Troop 87 were in attendance with adult leaders. The Scouts are working on their Citizenship Merit Badge and one of the requirements was attendance at a Borough Council meeting. The scouts were R. Westmeyer, J. Shaw, P. Westmeyer and J. Soniesaop.

STAFF REPORTS:

Engineer's Report - The written Engineer's Report from Paul Schmoll, representing Barry Isett Associates (BIA), was presented to all to review. A copy of the report is available at Borough Hall.

A letter was presented recommending approval of Escrow Release No. 1 for Stearly Tract – Phase 2 in the amount of \$45,468.48 as this work has been completed.

Motion to approve Escrow Release No. 1 for Stearly Tract Phase 2 in the amount of \$45,468.48:

Moved: S. Strauss

Seconded: P. Webster

**Approved: 4 - 0
S. Martin abstained**

Included in the Engineer's Report was a recommendation to make the final payment (Application No. 4) in the amount of \$16,847.09 to Floyd Hersh, Inc. for the work completed on the Clahor Avenue project.

Motion to make the final payment to Floyd Hersh, Inc. in the amount of \$16,847.09:

Moved: P. Webster

Seconded: S. Martin

Approved: 5 - 0

A letter was presented recommending approval of Payment Application No. 2 and Change Order No. 2 for Betcher Road Mill & Overlay in the amount of \$10,169.98. Perkiomen Township Engineer Spotts, Stevens & McCoy approved the final invoices and the amounts were verified by BIA on behalf of the Borough.

Motion to make final payment to Perkiomen Township in the amount of \$10,169.98 for the Betcher Road Mill and Overlay project:

Moved: S. Martin

Seconded: B. Yeagley

Approved: 5 - 0

Green Light Go Grant: An extensive report was presented by President Scholl concerning the Green Light Go Grant. This is a grant available from PennDOT for upgrading traffic signals. After consultation with BIA representative Robert Gonzales and a PennDOT representative it was determined a grant request should be submitted. N. Scholl's presentation included photos of traffic signals, handicap ramps and traffic signal control boxes for the intersections of Route 113 and W. Main Street, and the Trappe Shopping Center. A Construction Cost Opinion amounting to \$316,000 was presented. The grant, if awarded, would reimburse the Borough 80%, meaning the Borough would have to provide 20% or an amount of approximately \$63,200. The construction would probably be completed in 2019. A discussion ensued.

Motion to apply to Penn DOT for a Green Light Go Grant in the amount of \$316,000:

Moved: S. Martin

Seconded: P. Webster

Approved: 5 - 0

Treasurer's Report: John Klink was absent so President Scholl presented the Treasurer's Report dated September 30, 2017 with a list of checks, check numbers 1871 through 1904, payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$435,402.39.

President Scholl presented the Treasurer's Report dated September 30, 2017 for the Customers Bank Escrow Fund check numbers 1093 and 1094 in the amount of \$5,656.22.

President Scholl presented the Treasurer's Report dated September 30, 2017 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,316.45.

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

Motion to make payment of invoices included in the September 30, 2017 Treasurer's Report, including check numbers 1871 through 1904, payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$435,402.39:

Moved: S. Strauss

Seconded: P. Webster

Approved: 5 - 0

Motion to make payment of invoices included in the September 30, 2017 Treasurer's Report check numbers 1093 and 1094 from the Customers Bank Escrow Account in the amount of \$5,656.22:

Moved: S. Straus

Seconded: B. Yeagley

Approved: 5 - 0

Motion to approve electronic payment of the PECO invoices included in the September 30, 2017 Treasurer's Report from Customers Bank Liquid Fuel Account in the amount of \$2,316.45:

Moved: S. Strauss

Seconded: P. Webster

Approved: 5 - 0

Borough Manager's Report: The written Borough Manager's report by Robert T. Umstead was presented to all for review. A copy of the report is available at Borough Hall.

Snow Plowing and Salting – One bid was received from MAK Services. The rates for the period of October 1, 2017 to April 30, 2018 were: \$145/hour for the 10-ton dump truck (two to be dispatched to the Borough), \$120/hour for the pickup trucks (two to be dispatched to the Borough and \$110/hour for the front-end loader. Additionally, for a back hoe and tri-axel truck for the removal of snow at the direction of the Borough the fee is \$150/hour. Salt storage for the season - \$1,800.

Motion to award the Snow Plowing and Salting operation to MAK Services based upon the bid received as enumerated above for the period October 1, 2017 through April 30, 2018:

Moved: S. Strauss

Seconded: S. Martin

Approved: 5 - 0

Street lights at 80 N. Borough Line Road and 35 W. Main Street are defective and need to be replaced. Lenni Electric has provided a quote dated September 21, 2017 to replace each light with a 101W LED Cobra head with photocell, including all taps and notification to PECO at a cost of \$628 each.

Motion to authorize Lenni Electric to replace the two street lights in accordance with the above presented quote:

Moved: S. Martin

Seconded: P. Webster

Approved: 5 - 0

Trappe 300, in partnership with Collegeville Rotary Club, proposes to replace the civic organization sign located at the eastern entrance to the Borough with a new civic organization sign. A drawing of the proposed sign was presented. The sign is to be located on PECO property. A question arose concerning a sign permit. It was determined a sign permit would be required.

Motion to waive the permit fee for the civic organization sign proposed to be installed on PECO land by Trappe 300 in conjunction with the Collegeville Rotary Club:

Moved: S. Strauss

Seconded: S. Martin

Approved: 5 - 0

MS4: The Borough has submitted the Pollution Reduction Plan (PRP) which is the document that must be submitted to DEP in September along with the application for the renewal of the NPDES Permit (stormwater). The plan was submitted on September 13, 2017.

Parks & Open Space: S. Strauss reported some landscaping is needed at Borough Hall, the trail to Rambo Park and at Rambo Park. A proposal from Triton Landscaping LLC in the amount of \$510 was received.

Motion to approve landscaping quote from Triton Landscaping, LLC in the amount of \$510:

Moved: S. Strauss

Seconded: S. Martin

Approved: 5 – 0

Upon inspection by S. Strauss and the Borough Manager it was determined six (6) dead trees adjacent to the trails in Rambo Park should be removed. Also trees at 550 Betcher Road and 28 Marian Road to enable future projects need to be removed. Three estimates were received, the lowest estimate provided by Forever Young Tree Service in the amount of \$3,063.

Motion to authorize the removal of trees as per the quote noted above in the amount of \$3,063:

Moved: S. Strauss

Seconded: S. Martin

Approved: 5 - 0

Planning, Zoning & Ordinance: The minutes of the Borough Planning Commission meeting held September 19, 2017 were presented.

Regional Planning Commission: No Report

Public Works & CTMA: The minutes for the August 22, 2017 meetings were presented. It was reported at the regional sewer authority meeting that there would be no rate increase for 2018.

Traffic & Safety: Report of the Trappe Fire Co. (September 2017) was presented. A copy is available at Borough Hall for inspection.

S. Martin reported a “Meet and Greet” meeting with the PA State Police was held September 28, 2017 at 7:00 pm at Trappe Borough Hall. There was a good response from the residents.

It was suggested two signs be painted on the roadway on Clahor Ave indicating “25 MPH.” More information to follow.

Walkable Community: A meeting will be set up with representatives from Ursinus College to discuss a trail from Oak Road to the Hunsberger Farm.

Trappe 300 Celebration: See Mayor’s report.

Technology Platform: No Report

OLD BUSINESS: None

NEW BUSINESS: A discussion ensued concerning the need for Auxiliary Police services during Election Day, November 7.

Motion to authorize the services of one Auxiliary Police Officer for traffic control at Borough Hall on Election Day, November 7, from 4:30 pm until 7:00 pm:

Moved: S. Strauss

Seconded: P. Webster

Approved: 5 - 0

EXECUTIVE SESSION:

At 9:20 p.m. Council entered Executive Session to discuss legal matters.

Council reconvened at 10:15 p.m.

PIRMA is seeking candidates for the Board of Directors. Nevin Scholl has indicated his interest in serving on the Board. A letter from the governing board authorizing Mr. Scholl's participation is required.

Motion to authorize the Borough Secretary to forward a letter to PIRMA authorizing Nevin Scholl's candidacy for the PIRMA Board of Directors:

Moved: P. Webster

Seconded: S. Strauss

Approved: 5 - 0

Adjournment - There being no further business; the meeting was adjourned at 10:17 p.m.

Moved: B. Yeagley

Seconded: S. Martin

Approved: 5 - 0

Respectfully submitted,



**Robert T. Umstead
Borough Secretary**