

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
September 26, 2017**

Vice Chairman Keenan called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:44 PM. Members present were Mr. Keenan, Mr. Traupman, Mr. Scholl, Mr. Mann and Ms. Webster. Mrs. Johnson was absent. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the meeting minutes of August 22, 2017 as presented. Mr. Mann seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. The 3rd & Betcher close out documents are complete and will be given to the Director along with the as-built plans.

The Glenwood Reserve's water infrastructure has been started and is expected to be completed by in October. An escrow release request is anticipated for the next meeting.

The Stearly Tract Phase II has completed the water main installation.

TREASURER'S REPORT:

Mr. Scholl made a motion to approve check numbers 16048 through 16094, all EFTs and General Journal entries. Mr. Mann seconded the motion and the motion passed unanimously. The beginning balance on the Customers Bank's check register as of August 19, 2017 was \$115,426.48, deposits were \$195,186.36, and disbursements were \$238,774.72, leaving an ending balance of \$71,838.12 on September 22, 2017.

Mr. Scholl made a motion to approve the transfer from Victory Bank to Customers Bank on August 23rd of \$50,000.00, Ms. Webster seconded the motion and the motion passed unanimously.

Mr. Scholl reviewed the financial reports which are attached herewith.

DIRECTOR'S REPORT:

The Director's Report to the Committee is attached herewith. The Director reported there was an issue with Well#5, and per the capital plan it was decided that when these problems arise we would repair with a VFD. Mr. Traupman made a motion to install the Well 5 VFD and Pump Control Replacement at the quoted price of \$9,953.00. Mr. Mann seconded the motion and the motion passed unanimously.

The Director reported that there was a DEP inspection and we have a facility violation. The chlorine rooms do not conform to the current design standards. There is no fine for this. The Director will meet with DEP to evaluate the actions needed to conform. The other issue is at Well 12 the French drain empties out to a small pond behind the well house and that drains into the creek. This will probably have to be connected to public sewer as the water being emptied is chlorinated.

SOLICITOR'S REPORT:

Mr. Watt reported that the draft for the Quiet Title Action for the Water Works Park property is completed and will be finalized this week. The legal descriptions for the two properties in Collegeville along the Perkiomen trail, Well # 9 & Well #14, have not yet been received.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

The Director presented information on electrical suppliers and their current rates. The expected annual savings are projected to be approximately \$18,000 versus the current rate. Mr. Scholl made a motion to contract with WGL Energy for 55 months at a rate of \$0 .04809/kWh. Ms. Webster seconded the motion and it passed unanimously.

The meeting was adjourned at 8:22 PM to an executive session for legal matters.

Respectfully submitted,

Rowan Keenan, Vice Chairman

James Traupman, Secretary