

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
December 18, 2019**

Chairwoman Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:04 PM. Members present were Mrs. Johnson, Mr. Mann, Mrs. McKinney, and Mr. Traupman. Ms. Perlin was absent. Mr. Strauss arrived mid meeting. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mrs. McKinney made a motion to approve the meeting minutes of November 20, 2019, Mr. Traupman seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there is no update on the 199 W. Third Avenue project.

Mr. Boggs stated that the GIS model for both the sewer and water is almost completed. It will be completed by the end of the year. He is working with the Director to purchase the software licensing.

The engineer reported he issued a letter to Royal Farms stating all outstanding items for the water plans have been addressed.

TREASURER'S REPORT:

The Assistant Treasurer Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of November 18, 2019, 2019 was \$64,471.73, deposits were \$229,043.39, and disbursements were \$69,763.58, leaving an ending balance of \$223,751.54 on December 16, 2019. Mr. Mann made a motion to approve check numbers 17262 through 17294, all EFTs and journal entries. Mr. Traupman seconded the motion and the motion passed unanimously.

Mr. Mann motioned to approve the revised budget which is attached herewith. Mr. Traupman seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported there are only 40 meters left to replace. Some of the meters are larger and we are waiting for Neptune to produce these meters in the Mach 10 model. There was a discussion of scrapping the metal from the old meters.

SOLICITORS' REPORT:

Mr. Onorato reported there were five documents that were sent to the court house to be recorded. One of the easements was rejected. As of yet, it is unclear as to why. Mr. Onorato will follow up with an inquiry. He is working with eye designs to finalize the Well 8 electric easement. Mr. Greiser reported that Collegeville's three documents have been recorded.

There was an executive session for legal matters from 7:20 PM to 7:30 PM.

Mr. Strauss arrived during the executive session at 7:21 PM.

Mr. Strauss made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

OLD BUSINESS:

The Director stated that they are drilling deeper monitoring wells for the Trappe Perc Remediation plan.

Mrs. Johnson stated both boroughs have approved the notice to award the contract for the salt shed project. Trappe Borough also approved the funding for the project. Mrs. McKinney reported Collegeville Borough is very unlikely to approve the funding for the project with the change to a new council. A discussion ensued. Mrs. McKinney made a motion to direct Barry Isset to terminate the contract with the contractor for the salt shed, AK Petersheim Builders, LLC. Mr. Strauss seconded. The motion passed with both Mr. Mann and Mr. Traupman voting nay. Mr. Strauss made a motion to recommend to both Collegeville & Trappe Boroughs to repay their share, 50/50, of the costs that Collegeville-Trappe Joint Public Works Department has spent in conjunction with the salt shed project, which as of November 30, 2019, is \$224,831.93 plus interest of \$5,704.64, which is calculated using the monthly PLGIT Prime APY, for a total of \$230,536.57. Mrs. McKinney seconded the motion and the motion passed unanimously.

NEW BUSINESS:

There was no new business.

There was an executive session for personnel matters at 7:56 PM to 8:02 PM.

Mr. Mann made a motion to increase the Director's salary by 2% retroactively to September 1st, 2019. Mr. Strauss seconded the motion and the motion passed unanimously.

The meeting was adjourned at 8:04 PM.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary