

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall  
Collegetville, Pennsylvania  
January 28, 2020**

Mrs. Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:34 PM. Members present were Mr. Traupman, Ms. Perlin, Mrs. Johnson, and Mr. Farr. Mrs. McKinney participated via telephone conferencing. Mr. Strauss was absent. Also present were attorneys Dan Greiser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

Mrs. Johnson motioned a slate of nominations as follows: Mrs. McKinney for the position of Chairman, Mrs. Johnson for the position of Vice Chairman, Mr. Farr for Treasurer, Ms. Perlin for Assistant Treasurer, Mr. Strauss for Secretary and Mr. Traupman for Assistant Secretary. Mrs. McKinney seconded the motion. There being no more nominations, Ms. Perlin moved to close the nominations. The motion passed unanimously.

Vice Chairman Johnson asked for a motion to appoint an engineer. Mr. Traupman moved to appoint Entech Engineers as the Engineer. Ms. Perlin seconded the motion and it passed unanimously.

Vice Chairman Johnson made a motion to appoint as co-solicitors Hladik, Onorato and Federman, LLP as Trappe's representative and Kilkenny Law, LLC as Collegetville's representative. Mrs. McKinney seconded the motion and it passed unanimously.

**MINUTES:**

Ms. Perlin made a motion to approve the meeting minutes of December 18, 2019, as presented. Mr. Traupman seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEERING REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported the 199 W. Third Avenue project is complete. Construction certificate has been issued. He anticipates receiving the maintenance bond soon.

Mr. Boggs stated the GIS model has been completed and the Director has reviewed the final product.

The engineer reported the Royal Farms project has addressed all outstanding issues.

**TREASURER'S REPORT:**

Ms. Perlin presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of December 17, 2019 was \$223,751.54, deposits were \$54,485.95, and disbursements were \$97,109.58, leaving an ending balance of \$181,124.91 on January 27, 2020. Ms. Perlin made a motion to approve check numbers 17295 through 17350, all EFTs and journal entries. Mr. Traupman

seconded the motion and the motion passed unanimously. It was noted there were a few escrow returns in the check run.

Ms. Perlin noted that the American Heritage CD which came due on January 20, in the amount of \$240,974.82 has been deposited into the Customer's Bank Checking account earlier today. Ms. Perlin stated she plans on investing approximately \$245K in a Citadel CD for 12 months at an interest rate of 2.05%.

Ms. Perlin reviewed the Cell Site report and the other financial reports which are attached herewith.

**DIRECTOR'S REPORT:**

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director explained the increase in overtime which was due to failure at the College Woods Pump Station for CTMA. The shallow injection wells have been installed for Wells 10, 14 & 15. The Director reported that someone has dumped a boat on the salt shed property and reported it to the state police.

**SOLICITOR'S REPORT:**

Dave Onorato reported that one easement with the name change still has not been recorded and he is waiting to hear back on the new electric easement for Well 8 from Eye Designs.

Ms. Perlin made a motion to approve the Business Reports, which was seconded by Mrs. McKinney. The motion passed unanimously.

**OLD BUSINESS:**

The Director reported he has not received any further updates on the Trappe PERC issue since the DEP letter which required additional monitoring wells.

The Director reported that the Salt Shed contract was terminated. Trappe Borough voted on a financing plan to reimburse the Public Works Department for the funds that already have been invested into this project. Mrs. Johnson stated she would like to see Collegeville Borough formally adopt a repayment plan. Mr. Greiser stated it will be addressed at the next Collegeville Council meeting. Mrs. McKinney stated that Collegeville did allocate \$25,000 for repayment in their budget. Mrs. Johnson suggested withholding \$25,000 from the cell site fund disbursement, which is normally \$50,000, from each borough annually.

Mrs. Johnson suggested looking forward and deciding how to proceed with this project. Mrs. McKinney suggested having a joint workshop with council members from both Boroughs. Mr. Farr suggested looking into all the environmental issues and researching alternatives. The Director stated that it would be prudent to agree on the financing before any addition funds are spent on this project. Mrs. McKinney stated she would direct the Collegeville Borough Manager to organize and schedule these workshops.

**NEW BUSINESS:**

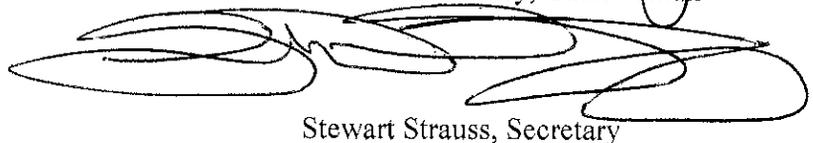
There was no new business.

The meeting was adjourned at 8:26 PM to an executive session to discuss legal matters.

Respectfully submitted,



Marion McKinney, Chairwoman



Stewart Strauss, Secretary