Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department

Trappe Borough Hall
Trappe, Pennsylvania
July 28, 2026

Chairwoman McKinney called the Collegeville-Trappe Joint Public Works Department meeting to order on the above date at 7:18 PM. Members present were Mrs. McKinney, Mrs. Gustafson, Mrs. Beckius and Ms. Blandin. Mr. Borrelli and Mr. Farr was absent. Also present were Mark Plachta of Kilkenny Law, LLC, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

Chairwoman McKinney announce the Mr. Farr has resigned form council affective July 31st and thanked him for his service. Collegeville Borough Council is working on finding a replacement and appointing a new member to this board.

MINUTES:

Mrs. Gustafson made a motion to approve the meeting minutes of June 23, 2026, as presented. Ms. Blandin seconded the motion and it passed unanimously.

PUBLIC INPUT:

Mr. Strauss, of Silverleaf Circle, Trappe, inquired if moving this body to an authority has been approved. Mrs. McKinney responded that they are still in the fact finding stage. Mr. Paul Mullin, a solicitor specializing in authorities, is scheduled to be at next month's meeting to present the pros and cons, and the best practices for this industry and to answer any questions.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported a walkthrough was completed and a final punch list has been sent to the developer for the Castle Cove project.

There was no update on the Fugo Tract development.

Mr. Boggs recommended the approval of Escrow Release Request #1 for the Bronson Circle Development project. Ms. Blandin made a motion to approve the request in the amount of $250,522.95. Mrs. Beckius seconded and the motion passed unanimously.

There was no update on the 56-62 Seventh Ave Development project.

Mr. Boggs reported that they are completing the application and related documents for the Joint Permit (DEP and Army Corps of Engineers) which deals with wetlands and stream crossings and submission is scheduled for the next three weeks. He also noted that he and the director have monthly meetings with NPWA for coordination of the design and feedback of the project. The agreement with NPWA will need to be signed by the time we are ready to submit the permit to DEP for the Public Water Supply, which is anticipated to be early September. Once the agreement is received from NPWA it will be distributed for review.

TREASURER'S REPORT:

Ms. Blandin presented the QNB Bank's check register which is attached herewith. The beginning balance on the check register as of May 23, 2026, was $562.158.56 deposits were $555,056.53 and disbursements were

$1,093,820.09 leaving an ending balance of $60,944.48 on July 27, 2026. Ms. Blandin motioned to approve check numbers 2846 through 2895, all EFTs and journal entries. Mrs. Beckius seconded the motion and the motion passed unanimously.

Ms. Blandin noted that the two investments, $400K and $750K, approved last month were rolled into one, in the amount of $1,150,000.

Ms. Blandin motioned to reinvest the CD that is coming due on August 3rd into a one year PLGIT Term in the amount of $250,000. Mrs. Gustafson seconded the motion and the motion passed unanimously.

Ms. Blandin reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. There were two water leaks repaired since the last meeting. The Director distributed the CCR report which needed to be revised after DEP's review and reviewed the required changes. The Director recommended approving the Boring Proposal that was included in the packet, which is needed for the permitting of the NPWA interconnect. Mrs. Beckius motioned to approve the quote in the amount of $22,300. Mrs. Gustafson seconded the motion and the motion passed unanimously.

SOLICITOR'S REPORT:

There was no solicitor's report.

Mrs. Beckius made a motion to approve the Business Reports, which was seconded by Ms. Blandin and the motion passed unanimously.

OLD BUSINESS:

The current draft by-laws were reviewed and changes were noted by the solicitor. Mrs. Gustafson motioned to approve the by-laws with changes and recommend to the Boroughs for adoption. Ms. Blandin seconded and the motion passed unanimously.

NEW BUSINESS:

There was no new business.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

Darryl Borrelli, Secretary