Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department

Trappe Borough Hall
Trappe, Pennsylvania
June 23, 2026

Chairwoman McKinney called the Collegeville-Trappe Joint Public Works Department meeting to order on the above date at 7:26 PM. Members present were Mrs. McKinney, Mr. Borrelli, Mrs. Gustafson, Mrs. Beckius and Ms. Blandin. Mr. Farr was absent. Also present were Mark Plachta of Kilkenny Law, LLC, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mrs. Beckius made a motion to approve the meeting minutes of May 26, 2026, as presented. Mrs. Gustafson seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported a walkthrough was completed and a final punch list will been sent to the developer for the Castle Cove project.

There was no update on the Fugo Tract development.

Mr. Boggs reported he anticipates an escrow release recommendation for the Bronson Circle Development project in July.

There was no update on the 56-62 Seventh Ave Development project.

Mr. Boggs reported that they have been working on the layout drawings for NPWA Interconnect project and he is focused on getting the joint permit application with the DEP and the Army Corps which has to deal with wetlands and stream crossings and fill in the wetlands completed and submitted as it takes the longest time to process. The information from the borings need to be submitted before the application is approved. He is soliciting proposals and schedules for vertical boring to ascertain what type of material the directional drillers will be boring through.

TREASURER'S REPORT:

Ms. Blandin presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of May 23, 2026, was $562,158.56 deposits were $1,173,485.43 and disbursements were $1,135,935.95 leaving an ending balance of $599,708.04 on June 22, 2026. Ms. Blandin motioned to approve check numbers 2809 through 2845, all EFTs and journal entries Mrs. Gustafson seconded the motion and the motion passed unanimously. It was noted that another PFAS class action law suit payment was received in the amout of $301,317.34 during the month. It was also noted the Victory Bank was bought by QNB Bank and the conversion has taken place.

Ms. Blandin motioned to transfer $400,000 from the QNB Bank (formerly Victory Bank) Checking account to the PLGIT investment account and purchase a one year Term in the amount of $400,000. Mrs. Gustafson seconded the motion and the motion passed unanimously.

Ms. Blandin motioned to reinvest the two investments that mature on June 26th purchase also in one year PLGIT Term in the amount of $750,000. Mr. Borrelli seconded the motion and the motion passed unanimously.

Ms. Blandin reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported that the CCR was completed and certification was sent to the DEP. The PCs in the office and the server are scheduled to be updated. The quotes were supplied to the members in their packets. This cost is to be shared with CTMA. This item was tabled and will be revisited at next month's meeting.

SOLICITOR'S REPORT:

Mr. Plachta provided the auditors an audit letter for the 2025 Audit. Mr. Plachta revisited the updating of the bylaws. Mrs. McKinney stated that it should be tabled pending the review of the pros and cons of forming an Authority. She also stated that while reviewing the documents she noticed the Director's job description needs to be updated to include current practices.

Ms. Blandin made a motion to approve the Business Reports, which was seconded by Mrs. Gustafson and the motion passed unanimously.

OLD BUSINESS:

The updating of the by-laws has been tabled.

NEW BUSINESS:

Mrs. Gustafson stated she spoke with Madeleine Dean's office to let them know about the NPWA interconnect project in the hopes of possibly securing funds though grant opportunities.

A conversation ensued about touring the NPWA's facilities.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 7:55 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

Darryl Borrelli, Secretary