Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department

Trappe Borough Hall
Trappe, Pennsylvania
May 26, 2026

Chairwoman McKinney called the Collegeville-Trappe Joint Public Works Department meeting to order on the above date at 7:26 PM. Members present were Mrs. McKinney, Mr. Borrelli, Mrs. Gustafson and Ms. Blandin. Mrs. Beckius and Mr. Farr were absent. Also present were Mark Plachta of Kilkenny Law, LLC, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Borrelli made a motion to approve the meeting minutes of April 28, 2026, as presented. Ms. Blandin seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported a final punch list and walkthrough has been scheduled for the Castle Cove project.

There was no update on the Fugo Tract development.

Mr. Boggs reported that construction for the water infrastructure is substantially completed for the Bronson Circle Development project.

There was no update on the 56-62 Seventh Ave Development project.

The engineer reported the pre-application meeting with DEP for the waterways crossing and erosion and sediment control for NPWA Interconnect project was held on May 13th. He is soliciting proposals and schedules for vertical boring to ascertain what type of material the directional drillers will be boring through. This information will be needed for the permit application which he anticipates filing in June. He has also met with the homeowners that will be granting the easements for the project. He will be working with them over the next few months to get that completed.

TREASURER'S REPORT:

Ms. Blandin presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of April 28, 2026, was $75,232.39 deposits were $634,568.58 and disbursements were $147642.41 leaving an ending balance of $562.158.56 on May 22, 2026. Mrs. Gustafson motioned to approve check numbers 2765 through 2808, all EFTs and journal entries Mr. Borrelli seconded the motion and the motion passed unanimously.

Ms. Blandin motioned to transfer $500,000 from the Victory Bank Checking account to the PLGIT investment account and purchase a one year Term in the amount of $500,000. Mrs. Gustafson seconded the motion and the motion passed unanimously.

Ms. Blandin reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. An employee, Thomas McMenamin, attended a class for Distribution Components and Water Quality.

SOLICITOR'S REPORT:

Mr. Plachta presented the board with a draft of the by-laws incorporating last month's comments. A discussion ensued.

Mrs. Gustafson made a motion to approve the Business Reports, which was seconded by Ms. Blandin and the motion passed unanimously.

OLD BUSINESS:

The Director presented a copy of his job description for review.

Mrs. Gustafson stated she has contact Dan Preston to schedule a tour of the NPWA facility.

Mr. Borrelli discussed the potential of the government changing the compliance date requirement for the PFAs limits.

NEW BUSINESS:

The report submitted by the finance committee was read. They recommended using an authority to finance the NPWA interconnect project. They also recommended hiring a solicitor who specializes in authorities to assess our current structure and provide input. Mrs. Gustafson made a motion to authorize the Director and the two Borough Managers to move forward and engage a solicitor. Mr. Borrelli seconded the motion and the motion passed unanimously.

Mrs. Gustafson stated she begun contact state and federal representatives to let them know about the NPWA interconnect project in the hopes of possibly securing funds though grant opportunities.

PUBLIC INPUT:

Mr. Strauss, a Trappe councilman, stated he thought it was wise to hire a solicitor who specializes in Authorities.

The meeting was adjourned at 8:08 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

Darryl Borrelli, Secretary