

**MINUTES OF THE NOVEMBER 12, 2025
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Scott Martin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on November 12, 2025, at 7:00PM.

Those present were:

Scott Martin
Erin Wismer (7:15)
Stu Strauss
Dave Davis
Theresa Pammer
Mallory Perlin
Mayor Matthew Wismer
Julie Bechtel

Also present:

Borough Manager Marcus Dolny
Engineer Paul Schmoll
Solicitor Thomas Dyer

Absent: - None

Also in Attendance:

Visitors as recorded

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the October 7, 2025, regular meeting:

Motion to approve the minutes:

Moved: S. Strauss Seconded: M. Perlin Approved: 6/0

PUBLIC FORUM-AGENDA AND NON-AGENDA ITEMS:

None

STAFF REPORTS:

Borough Engineer:

1. Streets and Sidewalks

Issett can support the Borough in securing a contract for roadway maintenance, guided by the 10-Year Roadway Improvements and Maintenance Report. W 5th Avenue is scheduled for milling and paving in 2026. All other local roads are scheduled for maintenance over the next 10 years to improve longevity and reduce long-term costs.

The Borough's 2-year concrete contract with Drumheller Construction is ending at the end of 2025. If the Borough desires to continue with this program, Isett can support the Borough in securing a concrete contract.

2. MS4 Program

Reviews and comments from DEP on annual reports will be delayed due to the shutdown. No communication with DEP at this time.

Isett scheduling quarterly MS4 meeting with the Borough to review on-going initiatives, and permit items for 2026.

3. Sisca Community Park and Garden Phase

The project is pending receipt of the contractor's final documents and completion of DCNR's review to finalize the closeout.

5. RACP Firehouse – Isett Grants Assistance

October 29, 2025, the Office of the Budget approved Payment request #2 and it was sent to the controller/treasury for payment. The release of payment can take up to eight weeks from the date of approval. The Office of Budget also mentioned that the retainage will be held until closeout is conducted. A team member from the Risk & Compliance Unit will reach out within 90 days to conduct a close out audit.

6. Borough of Trappe – Firehouse

No Update

7. Perkiomen Flood Study Updates

Isett reviewed and provided comments to HRG for an undersized and impacted drainage culvert on West 3rd Avenue. This is the only Flood Study location located within the Borough. Once the planning report is approved and issued, the Flood Study locations will open the Municipalities for grant funding opportunities to conduct the mitigation improvements.

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M. Dolny spoke on behalf of The Whitman's who have expressed concerns regarding the process and state of the FUGO Subdivision and Land Development. The correspondence between the Whitman's and the Borough Office will be included in the official file for the development and kept on record with these minutes. M. Dolny has met with and expressed to the County for tighter review on the E&S measures that should be in place.

M. Dolny opened a Public Hearing for 338 Meadowview Solar, reviewed the documentation and reporting. Planning was unable to meet and due to the nature of install, Planning Commission Chairman moved the item to Council without rendering a recommendation. The Public Hearing was closed with the following action:

Treasurer's Report:

M. Dolny presented the bill list dated October 31, 2025, for two payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 2267 – 2288 for payment totaling \$98,254.67.

Motion to pay the bills as listed:

Moved: D. Davis

Seconded: S. Strauss

Approved:6/0

M. Dolny presented the Treasurer's Report dated October 31, 2025, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,415.37.

A motion to approve bills as listed:

Moved: T. Pammer Seconded: M. Perlin Approved: 6/0

M. Dolny presented the bill list dated October 31, 2025, for checks #1088 and #1089 for the Escrow Fund in the amount of \$3,276.50.

Motion to pay the bills as listed:

Moved: J. Bechtel Seconded: D. Davis Approved: 6/0

M. Dolny presented the bill list dated November 12, 2025 for listed bills for checks 2289 – 2297 for payment totaling \$19,567.00.

It was noted that these are the final payments for the Sisca Community Park & Garden, maintenance bond will be in place till June of 2026. And there was an invoice overlooked that was outstanding for Salt and Winter Service

Motion to pay the bills as listed:

Moved: S. Strauss Seconded: M. Perlin Approved:6/0

M. Dolny also prepped Council on the ability to make a payment to pay down the firehouse loan.

Motion to amend the Budget as needed to make a payment of \$2,000,000.00 on the note:

Moved: S. Strauss Seconded: J. Bechtel Approved:7/0

M. Dolny also provided monthly reports.

Mayor's Report:

M. Wismer issued Proclamation 6-2025 recognizing the new Pastor Douglas Banks at Saint Luke's.

Borough Manager's Report:

M. Dolny provided an update to the five-year outlook for Council's review.

M. Dolny stated that Council was given the outline of possible payments to be granted in lieu of pension.

Motion to pay 8% payment in lieu of pension:

Moved: J. Bechtel Seconded: J. Pammer Approved:7/0

M. Dolny presented the draft of the 2026 operating budget and narrative to Council for consideration.

Motion to advertise for consideration at the December General Meeting:

Moved: S. Strauss Seconded: T. Pammer Approved:7/0

M. Dolny presented Council the opportunity to have our recreation program host a bus trip into the city on December 19, 2025. This would require an upfront cost that is reimbursed by the ticket sales.

Motion to approve covering the initial cost of \$2,458.00 and host the trip through Trappe Recreation:

Moved: S. Strauss Seconded: J. Bechtel Approved: 7/0

M. Dolny presented a quote of \$9,150.00 for Sky High Services to do the Tree Maintenance for Borough Hall and Rambo Park.

Motion to allow:

Moved: S. Strauss Seconded: E. Wismer Approved: 7/0

M. Dolny stated that they have the numbers for MAK services for the 2025/2026 Winter Contract.

Motion to approve as presented:

Moved: J. Bechtel Seconded: E. Wismer Approved: 7/0

M. Dolny gave Council a copy of the Permit Report.

Borough Solicitor:

Update on settlement payments and possibility for future involvement in other suits in relation to the PFAS contamination lawsuits.

Motion to accept professional reports as presented:

Moved: D. Davis Seconded: T. Pammer Approved: 7/0

COMMITTEE REPORTS

Traffic and Safety:

Reports were provided the Fire Company's 2024 Audit and reported to Council regarding last month's calls for Fire, Police, and Ambulance responses. J. Bolger spoke about upcoming progress on a new patch and the start of next year's fund drive. The Fire Company and all emergency services were commended on how well handled the unfortunate fire that occurred in the Borough.

S. Martin also offered a gracious Thank you to Chief John Bolger as he will not be seeking reelection to the position and taking a break to spend time with his family.

S. Martin spoke in regard to EMS, Skippack Emergency Medical Services has notified the Borough they will no longer provide first due services a date of December 31, 2025 has been suggested as a mutually accepted termination date in order to start the new year clean with a new provider.

Motion to accept these terms:

Moved: S. Strauss

Seconded: E. Wismer

Approved: 6/0

M. Perlin abstain due to possible conflicts as she works with other Emergency Services.

M. Dolny will contact agencies to solicited directed proposals for EMS service in place of a formal RFP.

Administrative Services: NO REPORT

Business & Property: NO REPORT

Finance Committee: NO REPORT

Parks & Recreation: NO REPORT

Public Affairs & Legislation:

D. Davis noted that the State's budget impasse has ended and the new budget for the state is in place.

Street & Development: NO REPORT

Planning & Zoning: NO REPORT

Regional Planning: NO REPORT

Public Works & CTMA:

S. Strauss reported they were unable to have a meeting last month due to not having a quorum. Entech has a work order on the table for \$150,000.00, Budget coming, and expect to see recommendations for water rate increases. They will be pursuing the LSA grant to help offset costs related to the chosen solution.

Motion to APPROVE RESOLUTION 2025-09 Joint Application for the LSA Grant:

Moved: S. Strauss

Seconded: J. Bechtel

Approved: 7/0

Regional Sewer:

Reported steady growth, and not rate increases projected. Noted all DEP standards are currently being met.

Memorial Committee: NO REPORT

Old Business:

- **Williams Way Parking**

New Business: NONE

Council adjourned the meeting at 8:10PM

Respectfully submitted,

Marcus V. Dolny