

**MINUTES OF THE AUGUST 5, 2025
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Scott Martin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on August 5, 2025, at 7:00 PM.

Those present were:

Scott Martin
Erin Wismer
Julie Bechtel
Dave Davis
Theresa Pammer
Mallory Perlin
Stu Strauss
Mayor Matthew Wismer

Absent: -

Also present:

Borough Manager Marcus Dolny
John Klink
Solicitor Dave Onorato
Engineer Paul Schmoll

Also in Attendance:

Visitors as recorded

EXECUTIVE SESSION:

An executive session will be held at the end of tonight's meeting regarding personnel and legal matters.

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the July 1, 2025, regular meeting:

Motion to approve the minutes:

Moved: S. Strauss Seconded: T. Pammer Approved: 7/0

PUBLIC HEARING:

D. Onorato opened the public hearing for Ordinance #479, amending the Code of the Borough in regard to Collection of Delinquent Real Estate Taxes at 7:01PM.

No Comments for the Record

Motion to close the Public Hearing at 7:03PM:

Moved: J. Bechtel Seconded: S. Strauss Approved: 7/0

PUBLIC FORUM-AGENDA AND NON-AGENDA ITEMS:

H. Gustafson urged council to take action sooner than later in regard to meeting future limits on Forever Chemicals. M. Dolny along with the board updated the current status of the joint action between Collegetown and Trappe. This includes meeting with financial entities regarding borrowing, and authorizing Entech to start preparing needed information regarding infrastructure and planning to move forward.

M. Rose inquired about the changes to Rambo Park, the new Stormwater Basin, and the effects it may have on the park. M. Dolny stated the project was done in order to address MS4 requirements for that area and was in an effort to restore and expand the frog pond.

STAFF REPORTS:

Borough Engineer:

2025 Streets Improvements

Sacks and Sons, Inc. completed the E 7th Avenue stormwater improvements and paving project on July 11th. Isett performed a punch list inspection, and Sacks and Sons satisfactorily addressed punch list items on July 15th.

A payment application requesting \$325,045.78 is included with this report, of which \$250,000.00 is reimbursable by PennDOT Liquid Fuels. A separate invoice for auxiliary Borough roadway improvements performed by Sacks and Sons for \$12,946.00 is also included. We have reviewed the work completed against the requested amounts and respectfully recommend authorization of payments.

A 10-Year Roadway Improvements and Maintenance Report was provided to the Borough. The Report forecasts recommended treatments to maintain local roads between 2025 and 2034.

MS4 - BMP (Best Management Practices) Design

MS4 Annual Tasks – Isett met with the Borough Manager on July 24th to review Annual Report items in preparation for DEP. Completed items from the past year, and anticipated 2026 tasks discussed. Borough completed DEP registration in order to submit eReport online in September.

MS4 PRP – PRP summary sheet and calculations for sediment reductions being updated for this September's report. .

Sisca Community Park and Garden Phase

Isett has been working to finalize the project closeout. This has included coordinating with the contractor, preparing the required documentation for grant reimbursement, and attending a site visit with DCNR (PA Department of Conservation and Natural resources).

Main Street Restoration

Isett assisted the Borough with submitting reimbursement requests for Multimodal Transportation Fund Contracts C000076442 and C000082041, totaling \$673,933.00. The requests were submitted on June 18th, 2025, and we are awaiting DCED approval.

RACP Firehouse – Isett Grants Assistance

On July 2, 2025, Office of Budget issued an email with attached fully executed RDA forms and Special Condition satisfaction letters. As soon as the transfer of funds is confirmed Trappe will submit closeout documentation.

Borough of Trappe – Firehouse

One item remains open:

The one-year warranty for the slab-on-grade (SOG) expires in September 2025. Based on the flooring contractor’s recommendation, wait through four full seasons before addressing any cracks that may emerge, ensuring a comprehensive repair strategy.

M. Dolny also presented Council with Escrow Reduction #9 for 803 W. Main St. in the amount of \$14,200.28. S. Strauss asked for clarification on acceptable lease opportunities, reassured they were based on the governance of the Zoning Ordinance.

Motion to approve:

Moved: D. Davis Seconded: M. Perlin Approved: 7/0

P. Schmolli introduced the application for 181 W. 7th Avenue minor subdivision. The waiver was discussed regarding the shared driveway and allowed flag lot. Letter provided is substantially clean. The Applicants outlined the improvements to the property and storm management.

M. Dolny noted that the Planning Commission recommended approvals with a clean plan. The Applicant is still waiting for their HOP and approval from the water and sewer department.

Motion to prepare the RESOLUTION for Approval:

Moved: T. Pammer Seconded: M. Perlin Approved: 7/0

Treasurer’s Report:

Styer Associates presented Council with the 2024 Audit Report. Despite significant expenses in 2024 the Borough remains in strong financial standing due to their assets. There was no evidence of fraud or wrongdoing, and the Borough is expected to reverse cash flow through 2025 as reimbursement of grants come in.

Motion to accept Auditor’s Report:

Moved: D. Davis Seconded: M. Perlin Approved: 7/0

J. Klink presented the bill list dated July 31, 2025, for three payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 2174 – 2209 for payment totaling \$584,153.15.

Motion to pay the bills as listed:

Moved: S. Strauss Seconded: T. Pammer Approved:7/0

J. Klink presented the Treasurer’s Report dated July 31, 2025, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,416.58.

A motion to approve bills as listed:

Moved: M. Perlin Seconded: D. Davis Approved: 7/0

J. Klink presented the bill list dated July 31, 2025, for check #1083 for the Escrow Fund in the amount of \$5166.50.

Motion to pay the bills as listed:

Moved: J. Bechtel Seconded: T. Pammer Approved: 7/0

J. Klink provided all monthly reports.

Mayor’s Report:

M. Wismer spoke on the honor of representing Council and speaking during the unveiling of Trappe’s representation of Bells Across PA, 1 of two in the county and 108 in the state.

Borough Manager’s Report:

M. Dolny noted that with Technological advancements it will be needed to move to cloud based software and hosting.

Motion to approve:

Moved: M. Perlin Seconded: D. Davis Approved: 7/0

M. Dolny spoke to the board regarding possible fireworks for 2026 and updated them regarding traffic safety and measures being taken to help mitigate activity on 113 and Main Streets.

M. Dolny gave Council a copy of the Permit Report.

Borough Solicitor:

D. Onorato presented Ordinance #479, amending the Code of the Borough in regard to Collection of Delinquent Real Estate Taxes.

Motion to adopt ORDINANCE #479:

Moved: D. Davis Seconded: E. Wismer Approved: 7/0

Motion to accept professional reports as presented:
Moved: M. Perlin Seconded: J. Bechtel

Approved: 7/0

COMMITTEE REPORTS

Traffic and Safety:

Reports were provided to Council regarding last month's calls for Fire, Police, and Ambulance responses.

M. Perlin looking to assist with Trappe Fire's Financial Reporting, and a committee has to be created to begin exploring the need and specifications for a new engine.

Administrative Services: NO REPORT

Business & Property: NO REPORT

Finance Committee: NO REPORT

Parks & Recreation:

Father Kelly has been approved for a memorial bench at Rambo Park for his brother and sister.

Public Affairs & Legislation: NO REPORT

Street & Development:

No action items, but it was noted the dangers of electric vehicles and fires. Along with that the summer is the most dangerous for roadside incidents.

Planning & Zoning: NO REPORT

Regional Planning: NO REPORT

Public Works & CTMA:

S. Strauss gave an update on the developments regarding future solutions and options for PFAS mitigation. Entech proposal to advance planning for \$52,000.00 was approved. It was also noted that they were awarded 1.7 million from one of the lawsuits relating to 3M and Dupont, with a possible second award coming. These funds have been earmarked for future costs related to PFAS mitigation.

E. Wismer asked about funding sources and researching new technologies. M. Dolny noted that he has been in contact with financial advisement firms and continues to research emerging technology that could be implemented.

It was also noted that both CTMA and Public works received favorable audit reports, and S. Strauss and M. Dolny joined an initial meeting with Collegetown in regards to their Master Park Plan.

Regional Sewer:

S. Strauss noted testing at the plant yielded no violations.

Memorial Committee: NO REPORT

Old Business:

- **Borough 5 Year Outlook – no action**

New Business: M. Dolny noted that he has begun the Budget review and will be looking at all expenses and professional services.

Council entered into Executive Session at 8:54 PM, concluding at 9:08 PM to discuss personnel, no action was taken.

Council adjourned the meeting at 9:10PM

Respectfully submitted,

Marcus V. Dolny