

**MINUTES OF THE JULY 1, 2025
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Scott Martin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on July 1, 2025, at 7:00 PM.

Those present were:

Scott Martin
Mayor Matthew Wismer
Julie Bechtel
Dave Davis
Theresa Pammer
Mallory Perlin
Stu Strauss

Also present:

Borough Manager Marcus Dolny

Solicitor Thomas Dyer
Engineer Paul Schmoll

Absent: - Erin Wismer

Also in Attendance:

Visitors as recorded

EXECUTIVE SESSION:

An executive session will be held at the end of tonight's meeting regarding personnel and contracts

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the June 3, 2025, regular meeting:

Motion to approve the minutes:

Moved: J. Bechtel Seconded: T. Pammer Approved: 6/0

PUBLIC FORUM-AGENDA AND NON-AGENDA ITEMS:

Heather Gustafson expressed concerns regarding the state of PFAS chemicals and local water sources, thanking Council for the updates to the website. M. Dolny noted there would be more information presented later in the meeting but gave a brief update and encouraged visitors that have concerns to attend CTMA/CTJPW meetings.

STAFF REPORTS:

Borough Engineer:

2025 Streets Improvements

Sacks and Sons, Inc. began work on E 7th Avenue on Tuesday, June 24th. Improvements include stormwater pipe and inlet installations to alleviate drainage concerns near 347 E 7th Ave, re-grading a 300' section near 237 E 7th Ave to eliminate excessive cross slopes, milling the entire road between W Main Street and Betcher Road, select base repairs as evaluated by our office, and wearing course paving. Construction is anticipated to be complete by the end of July.

A 10-Year Roadway Improvements and Maintenance Report was provided to the Borough. The Report forecasts recommended treatments to maintain local roads between 2025 and 2034.

MS4 - BMP (Best Management Practices) Design

MS4 Annual Tasks – Isett to prepare a typical draft annual report this month for review with the Borough at an August meeting. Draft reports are still recommended verify the required MS4 materials and answers prior to DEP submission. Annual task items completed in June for reporting – Outfall Inspections and Inspections of post-construction BMPs. Outfall inspection report submitted to the Borough, with PCSM inspection report to be submitted by July 18th.

September 2025, all Annual report submissions are to be prepared electronically through the DEP portal – Greenport <https://greenport.pa.gov/gpl/> . Each MS4 must enroll and register at least 1 person from the Municipality to have access as the Permittee holder. Isett has already enrolled and registered as an MS4 Report Preparer for Trappe Borough. Our office will coordinate with the Borough Manager its registration for Trappe before July 25th.

MS4 PRP – report updates being reviewed concurrently with draft annual reporting.

Sisca Community Park and Garden Phase

Grand opening and dedication was held on Sunday, June 22 with a large turnout from the community. Isett is finalizing closeout of the project.

Main Street Restoration

Isett assisted the Borough with submitting reimbursement requests for Multimodal Transportation Fund Contracts C000076442 and C000082041, totaling \$673,933.00. The requests were submitted on June 18th, and we are awaiting DCED approval.

Sidewalk and curb replacement work along Main Street is complete. There are a few minor punch list items that NJS Concrete needs to address before project closeout. Payment Application 6 is included with this Report. We have reviewed the work completed against the requested amount and respectfully recommend authorization of payment.

RACP Firehouse – Isett Grants Assistance

Trappe Borough, BIA, and Gorski participated in a phone call with the Office of Budget on June 17, 2025. Following the meeting, BIA submitted the required documentation to support grant compliance and is now awaiting final approval. Once approval is confirmed, financial assurances will be secured, and the compliance process will be complete.

Borough of Trappe – Firehouse

One item remains open:

- The one-year warranty for the slab-on-grade (SOG) expires in September 2025. Based on the flooring contractor's recommendation, wait through four full seasons before addressing any cracks that may emerge, ensuring a comprehensive repair strategy.

M. Rieger also presented Council with Escrow Reduction #1 for FUGO in the amount of \$1,249,578.77.

Motion to approve:

Moved: S. Strauss Seconded: M. Perlin Approved: 6/0

Treasurer's Report:

M. Dolny presented the bill list dated June 28, 2025, for two payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 2099 – 2173 for payment totaling \$259,125.14.

Motion to pay the bills as listed:

Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0

M. Dolny presented the Treasurer's Report dated June 28, 2025, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,430.75.

A motion to approve bills as listed:

Moved: T. Pammer Seconded: D. Davis Approved: 6/0

M. Dolny presented the bill list dated June 28, 2025, for check #1082 for the Escrow Fund in the amount of \$7,647.50.

Motion to pay the bills as listed:

Moved: J. Bechtel Seconded: T. Pammer Approved: 6/0

M. Dolny provided all monthly reports

Mayor's Report:

M. Wismer noted 25 Acres of Sunflowers planted in preparation of Sunflower Fest, Attendance and presentation of Mayoral Proclamation to the Children's School House in celebration of their anniversary, and spoke to the community and participated in the Grand opening of Sisca Community Park & Garden.

Borough Manager's Report:

M. Dolny presented Council with the final draft of the updated Borough Handbook for approval.

Motion to approve:

Moved: S. Strauss Seconded: M. Perlin Approved: 6/0

M. Dolny presented Stephen Makowiak as the chosen candidate for the part time Park Custodian position at \$17.00/ hour.

Motion to approve:

Moved: J. Bechtel

Seconded: M. Perlin

Approved: 6/0

M. Dolny gave Council a copy of the Permit Report.

Borough Solicitor:

T. Dyer noted ordinance that will allow the Borough to recoup fees for delinquent tax bills will be addressed at the August meeting.

Motion to accept professional reports as presented:

Moved: S. Strauss

Seconded: D. Davis

Approved: 5/0

COMMITTEE REPORTS

Traffic and Safety:

Reports were provided to Council regarding last month's calls for Fire, Police, and Ambulance responses.

S. Martin and M. Dolny met to discuss the process and next steps in regards to updating equipment noting attention to cost and lead time.

The updated lease removing construction provisions was presented.

Motion to approve:

Moved: M. Perlin

Seconded: S. Strauss

Approved: 6/0

Administrative Services:

S. Martin noted a need to appoint a new representative to serve as the Council's Representative with EMS board.

Motion to nominate S. Martin to serve:

Moved: S. Strauss

Seconded: D. Davis

Approved: 5/0

M. Perlin abstained due to former ties to the organization.

Business & Property: NO REPORT

Finance Committee: NO REPORT

Parks & Recreation:

Grand Opening for Sisca Community Park was a resounding success, and August 2nd the unveiling is scheduled for Trappe's Bells Across PA

Public Affairs & Legislation: NO REPORT

Street & Development: NO REPORT

Planning & Zoning:

Minor Subdivision at 181 W. 7th Avenue to appear before the Planning Commission on July 15th.

Regional Planning: NO REPORT

Public Works & CTMA:

S. Strauss gave an extensive update on the stages and efforts being taken to source a solution to further reduce PFAS exposure in the Borough Water in preparation for more stringent levels. Noting that Current levels meet the PA DEP standard in full compliance. The 2024 Water Confidence Report was prepared and is now available.

Regional Sewer:

S. Strauss noted the amount of EDUs different entities require and the effects neighboring communities development can have on us.

Memorial Committee: NO REPORT

Old Business:

- **Borough 5 Year Outlook - no action**

New Business: Brian Long expressed gratitude on behalf of the Long and Sisca Families for the handling of the park from start to finish, up to the grand opening of Sisca Community Park and Garden.

Council entered into Executive Session at 8:04 PM, concluding at 8:27 PM to discuss personnel, no action was taken.

Council adjourned the meeting at 8:28 PM

Respectfully submitted,

Marcus V. Dolny

