

**Trappe Borough**  
525 W. Main Street  
Trappe, PA 19426

Ph: 610.489.7181 [www.trappeborough.com](http://www.trappeborough.com)

## Mechanical Permit Application

### A MECHANICAL PERMIT IS REQUIRED FOR:

... installation, enlargement, alteration, repair, removal, conversion or replacement of mechanical systems which are permanently installed and utilized to provide control of environmental conditions and related processes within buildings

#### This would include items such as, but not limited to, the following:

Air conditioner (fixed/hard-wired only)	Attic/Ventilation Fan
Gas Fireplace, Furnace, Piping	Oil Tank
Hydronic Heating (includes boiler, radiant, radiator)	Wood Stove
Replacement of hot water tank with tank-less or gas-fired unit	

#### In addition, in a commercial setting items such as the following would require a permit:

- Refrigeration
- Exhaust Hood

**Job Site Address/Location** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Property Owner Address** \_\_\_\_\_

**Phone & Email** \_\_\_\_\_

**Contractor** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone & Email** \_\_\_\_\_

**Applicant is (indicate one):**     owner     contractor    **other** \_\_\_\_\_

**Description of Work** \_\_\_\_\_

**\*Required: Two sets of plans (if applicable).**

**\*\*Include one copy of manufacturer's specifications & installation instructions**

**\*Permit fee: check payable to Trappe Borough**

**\*Certificate of Insurance naming the Borough as Certificate Holder**

**Residential**             **Commercial (requires signed & sealed plans)**

**Gas-Natural**         **Electric**         **Oil**             **Other**

*NOTE: Propane Gas piping and appliances are exempt from the UCC & do NOT require a permit*

I hereby certify that I am the owner or authorized by the owner to sign this permit application that the information contained within is accurate and I/we agree to abide by all applicable laws of jurisdiction. I understand that the Borough will be approving this application based on information I have provided, that if inaccurate may affect the approvals. Permit fees are not refundable.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**Cost of Project** \_\_\_\_\_

**Permit fees:**

Replace residential unit \_\_\_\_\_  
Total \_\_\_\_\_

All other residential (1% of project or minimum fee) \_\_\_\_\_  
Total \_\_\_\_\_

Commercial (1% of project, \$100 minimum) \_\_\_\_\_  
Total \_\_\_\_\_

**FOR BOROUGH USE ONLY:**

Permit Fee: \_\_\_\_\_  
State Surcharge: \_\_\_\_\_  
Total Fee: \_\_\_\_\_

Received: \_\_\_\_\_  
Check # \_\_\_\_\_  
Verified: \_\_\_\_\_

- PAYMENT NOTED ABOVE
- PLANS / DOCUMENTATION
- CERTIFICATE OF INSURANCE
- WORKER'S COMP COVERAGE
- HOA APPROVAL (if applicable)
- ANY/ALL APPROVED ZONING PERMITS

PARCEL ID# \_\_\_\_\_  
ZONING DISTRICT: \_\_\_\_\_  
**PERMIT #** \_\_\_\_\_

\_\_\_\_\_  
Building Code Official Approval