

Deck Permit Application

A DECK PERMIT IS REQUIRED UNDER ANY/ALL OF THESE CIRCUMSTANCES:

- Building a deck (attached to a house or other structure ~or~ free-standing 31" or above grade)
- Adding a deck to an existing home
- Replacing an existing deck
- Changing the dimensions of an existing deck (either increasing or decreasing square footage)
- Construction of a deck around a pool / hot tub
- **Residential free-standing decks less than 30" above grade do not require a permit**
- **All non-free-standing decks require a building permit**

If a deck is exempt from a UCC Building Permit it is still required to be constructed to current Building Code & and a ZONING PERMIT will be required.

Site Address/Location _____

Property Owner _____

Property Owner Address _____

Phone & Email _____

Applicant is: **Owner** **Contractor**

Project: **Residential** **Commercial (requires signed & sealed plans)**

Contractor _____

Address _____

Phone & Email _____

Proposed Deck Dimensions _____

***Provide a Certificate of Insurance listing the Borough as the certificate holder**

Two complete sets of drawings showing the following

Floor plan of deck with all dimensions

The columns, beams, joist sizes and spacing of structural members with dimensions

Show all connections in detail of above items and attachment to existing structure

Footings sizes and location with dimensions

Stair and railing details

Provide/draw a plot plan showing the boundary of the property & the location of all required features listed

Plot Plans must include the following:

- Current and proposed buildings (**along with dimensions and setbacks**)
- Current and proposed impervious surface coverages (square footage)
- Locations of roads, right of ways, driveways
- Locations of ponds, streams, floodplains
- Locations of sanitary/water/stormwater facility easements.

Note: Any applicant that is unable to provide the required detailed information & plans as stated above should contact an architect or other design professional for assistance.

If there will be 2,000 sq. feet or more of earth disturbance in the construction of the proposed structure, then an approved Grading Permit is required. Please refer to Borough Code §179 "Grading & Stormwater Management" for specific requirements.

I hereby certify that I am the owner or authorized by the owner to sign this permit application that the information contained within is accurate and I/we agree to abide by all applicable laws of jurisdiction. I understand that the Borough will be approving this application based on information I have provided, that if inaccurate may affect the approvals. Permit fees are not refundable.

Signature of Applicant

Print Name

Date

Note: attach copy of H.O.A. approval if applicable

FOR BOROUGH USE ONLY:

* Permit Fee: 250.50
UCC Fee: 4.50
Total Fee: 255.00

Received: _____
Check # _____
Verified: _____

- PAYMENT NOTED ABOVE
- PLANS / DOCUMENTATION
- CERTIFICATE OF INSURANCE
- WORKER'S COMP COVERAGE
- HOA APPROVAL (if applicable)
- ANY/ALL APPROVED ZONING PERMITS

PARCEL ID# _____

ZONING DISTRICT: _____

PERMIT # _____

Zoning Officer Approval

Building Code Official