



# Borough of Trappe

525 W. MAIN STREET, TRAPPE, PA 19426

Phone: 610.489.7181 Fax: 610.489.8827

[www.trappeborough.com](http://www.trappeborough.com)

## APPLICATION FOR CONDITIONAL USE APPROVAL

---

[Trappe Borough Code §340-33 & §340-115]

### DIRECTIONS:

1. Complete, sign and date the application. Applicant is required to submit twenty (20) copies of the application to the Borough.
2. Applicant must provide a written response to each of the conditional use criteria questions and conditional use requirement questions enumerated below. Applicant is required to submit twenty (20) copies of the written responses to the Borough.
3. Applicant must submit to the Borough three (3) full size copies and seventeen (17) 11 x 17 copies of any plan, drawing, document, diagram, photograph and any other information to be submitted for review to the Borough.
4. Applicant must pay the required application and escrow fees. All checks must be payable to "Trappe Borough". For applicable fees, please refer to the current year "Trappe Borough Fee Schedule".
5. Applicant must sign, date and submit the Escrow Agreement along with an escrow payment as per the current year "Trappe Borough Fee Schedule".

***Please note: All items must be received at least thirty-five (35) days before the Planning Commission's advertised monthly meeting to be included on that meeting's agenda.***

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



## CONDITIONAL USE APPLICATION

### Applicant Information

APPLICANT: \_\_\_\_\_

SELECT ONE:  Owner of Record [ ] Equitable Owner

Other \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CONTACT: PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Please Print Legibly

### Property Information

PHYSICAL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TAX PARCEL NO(s): \_\_\_\_\_

UNIT: \_\_\_\_\_ BLOCK: \_\_\_\_\_

ZONING DISTRICT(s): \_\_\_\_\_

LOT SIZE: \_\_\_\_\_

LOT FRONTAGE: \_\_\_\_\_ LOT DEPTH: \_\_\_\_\_

CURRENT USE(S): \_\_\_\_\_

PROPOSED USE(S): \_\_\_\_\_

CURRENT IMPROVEMENTS: \_\_\_\_\_

PROPOSED IMPROVEMENTS: \_\_\_\_\_

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



## Consultant Information

ENGINEER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT: PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Please Print Legibly

ATTORNEY: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT: PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

[Please Print Legibly]

*The undersigned Applicant hereby attests that all information included as part of this application, made for Conditional Use Approval, is true to the best of their knowledge, understanding and belief.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

### FOR BOROUGH USE ONLY:

Application Fee: \$ \_\_\_\_\_ Escrow: \$ \_\_\_\_\_ Escrow Check №: \_\_\_\_\_

Paid: Cash or Check №: \_\_\_\_\_ Date: \_\_\_\_\_ Amount \$ \_\_\_\_\_ Approved: \_\_\_\_\_

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



## PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THEIR ENTIRETY:

### §340-33: Conditional Use Standards and Criteria

- B. (1) Retention and use of existing principal building.
- (a) Does the proposed use retain and use the existing principal building(s) on the lot? Yes or no? If not, please explain.
  
  
  
  
  
  
  
  
  
  
  - (b) Does the proposed use retain the general appearance, character and type of building materials of the front and side facades of the existing building, existing front, side porches and/or window openings? Yes or no? If not, please explain.
- B. (2) Expansion shall be permitted only to the sides and rear of the existing building.
- (a) Does any expansion to the side(s) of the building conform in general appearance, scale and building materials to the front façade of the existing building? Yes or no? If not, please explain.
  
  
  
  
  
  
  
  
  
  
  - (b) Is the proposed expansion set back a minimum of 10 feet from the front façade of the existing building? Yes or no? If not, please explain.
  
  
  
  
  
  
  
  
  
  
  - (c) Does any expansion to the rear conform, in scale, to the existing building? Yes or no? If not, please explain.
  
  
  
  
  
  
  
  
  
  
  - (d) Is the roofline similar or complementary to the existing building? Yes or no? If not, please explain.

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THEIR ENTIRETY:**

- B. (3) An existing principal building that faces the street shall not be expanded toward the street, except to permit an open front porch consistent with the architectural design of the building. An existing principal building, located behind a principal building that faces the street, may be expanded toward the street.
- (a) Does your proposed expansion meet the above requirements? Yes or no? If not, please explain.
- B. (4) The applicant shall submit architectural drawings for evaluation of the proposed principal building expansion, including building elevations and colored renderings. Borough Council may approve expansion different from the existing building, provided that it complements the existing building, conforms to the character of the village, and does not detract from the intent of this Code to preserve the village appearance.
- (a) Does your proposed building expansion meet these requirements? Yes or no? If not, please explain.
- B. (5) Existing, healthy, mature trees shall be preserved in the front and side yards unless they must be removed to provide vehicular access appropriate for the proposed use. Do you plan to remove any trees? Yes or no?
- (a) If so, why are the trees being removed?
- (b) How many trees will be removed?
- (c) What will you replace the removed trees with?
- (d) Do you have a landscape plan? If yes, please provide a copy.

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



## PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THEIR ENTIRETY:

### C. Removal of existing principal buildings.

(1) An applicant shall not remove an existing principal building unless Borough Council is satisfied that the building is not suitable for the proposed use according to the following criteria:

(a) Is the existing building is structurally unsound? Yes or no? If not please explain.

(b) Can the existing building be reasonably modified to accommodate access for handicapped individuals? Yes or no? If not please explain.

(c) Is the interior space too small to be converted to be suitable for the proposed use? Yes or no? If not please explain.

C. (2) An applicant shall not remove an existing principal building until Borough Council has approved a land development plan for conditional use of the property from which the applicant would remove the building.

(a) The location of the building proposed for removal shall not be used for parking, but shall be used for a new building or landscaping. Does your plan meet this requirement? Yes or no? If not please explain.

(b) Where adjoining properties are combined for use, or share vehicular access, the location of a removed building may be used for the vehicular access. Does your plan call for this? Yes or no? If not please explain.

(c) Replacement buildings shall be similar in general appearance, size, scale, bulk and building materials to the removed principal building. The applicant shall submit architectural drawings for evaluation of the proposed building, including building elevations and colored renderings. Borough Council may approve a replacement building different from the removed principal building, provided that it conforms to the character of the village and does not detract from the intent of this Code to preserve the village appearance. Does your plan call for a replacement building? Yes or no? If yes, does the proposed building meet the above stated requirements? Yes or no? If not please explain.

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



## PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THEIR ENTIRETY:

- C. (3) Documented historic principal buildings shall not be removed and any expansion shall be consistent with or complementary to the historic architecture. Does your plan meet this requirement? Yes or no? If not please explain.
- D. New principal buildings: New principal buildings may be constructed on vacant properties or to the rear of existing principal buildings, provided that they shall be similar in size, scale, general appearance, and building materials to one or more buildings on adjoining lots, or to an existing historic building. The applicant shall submit architectural drawings for evaluation of the proposed principal buildings, including building elevations and colored renderings. Borough Council may approve a new building different from surrounding buildings, provided that it conforms to the character of the village and does not detract from the intent of this Code to preserve the village appearance. Does your plan call for a new principal building? Yes or no? If yes, does the proposed building meet the above stated requirements? Yes or no? If not please explain.
- E. Shared access and parking. Conditional uses shall provide shared access, access easements, and driveway interconnections with adjoining lots when required by Borough Council, in compliance with § 340-34.
- (1) Access easements and maintenance agreements or other suitable legal mechanisms shall be provided, acceptable to the Borough Council in consultation with the Borough Solicitor. Does your plan require any of the above stated agreements? If so please provide a copy.
- (2) Liability safeguards for all property owners and lessees served by the shared access shall be guaranteed to the satisfaction of the Borough Council in consultation with the Borough Solicitor. Does your plan call for shared access as stated above? Yes or no? If yes, please explain.
- (3) When it is not yet appropriate to construct driveway interconnections, potential interconnections shall be shown on the applicant's plans. Does your plan call for potential interconnections? Yes or no? If yes, please explain.

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THEIR ENTIRETY:**

**§340-115: Conditional Use Requirements:**

- B. (1) Is the proposed conditional use compatible with the existing and proposed land uses adjacent to the site? Yes or no? If not, please explain.
- (2) The impact on the Borough transportation network and the ability of adjacent streets and intersections to efficiently and safely move the volume of traffic generated by the development must be considered. Does the proposed conditional use have any impact on the Borough's transportation network? Yes or no? If not, please explain.
- (3) Does the proposed conditional use have any impact on the Perkiomen Valley School District? Yes or no? If yes, please include an estimate of new pupils. If not please explain.
- (4) The impact on the Borough's community facilities including estimates of additional community facilities which will be needed to serve the proposed conditional use and estimates of the abilities of existing commercial facilities to meet the demands generated by the proposed conditional use must be considered. Does the proposed conditional use have any impact on the Borough's facilities? Yes or no? If yes, please include an estimate of additional community facilities. If not, please explain.
- (5) Does the proposed conditional use have any impact on the economy of the Borough? Yes or no. If yes, please provide an analysis of the work locations of the residents of the proposed development. If not, please explain.

# Trappe Borough

525 West Main Street Trappe, PA 19426  
Phone: 610.489.7181 Fax: 610.489.8827  
Website: [www.trappeborough.com](http://www.trappeborough.com)



**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THEIR ENTIRETY:**

- (6) The impact on the Borough's community facilities, including estimates of additional community facilities which will be needed to serve the proposed conditional use must be considered. Community facilities include, but shall not be limited to, sewage disposal facilities and systems, solid waste disposal facilities and systems, water supply facilities and systems, storm drainage systems and electrical utility facilities and systems. Does the proposed conditional use impact the Borough's community facilities? Yes or no. If yes, please include an estimate of additional community facilities which will be needed to serve the proposed conditional use. If not, please explain.
  
- (7) Does the proposed conditional use increase the need for the Borough to provide police and fire protection? Yes or no, please explain.
  
- (8) Does the proposed conditional use impact the Borough's recreation facilities? Yes or no. If yes, please include an estimate of the additional facilities which will be needed to serve the conditional use. If not, please explain.
  
- (9) A cost revenue analysis which shall identify the net cost of the proposed conditional use to the Borough and to the Perkiomen Valley School District. The net cost shall be the difference between the governmental expenditures which will be required to serve the proposed conditional use and the revenues that it will generate. The cost analysis shall clearly identify whether a net gain or a net loss is anticipated and shall itemize the measurements used in the evaluation. Please provide a cost revenue analysis identifying the net cost of the proposed conditional use to the Borough and to the Perkiomen Valley School District. Please identify whether or net gain or a net loss is anticipated.