

**MINUTES OF THE May 6, 2025
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Scott Martin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on May 6, 2025, at 7:00 PM.

Those present were:

Scott Martin
Mallory Perlin
Julie Bechtel
Dave Davis
Stu Strauss
Theresa Pammer
Erin Wismer
Mayor Matthew Wismer

Also present:

Borough Manager Marcus Dolny
Treasurer John Klink
Solicitor Dave Onorato
Engineer Paul Schmoll

Absent: -

Also in Attendance:

Visitors as recorded

EXECUTIVE SESSION:

The Trappe Borough Council met in executive session on April 21, 2025, to discuss personnel, and an additional session will be held at the end of tonight's meeting with no action to be taken.

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the April 1, 2025, regular meeting:

Motion to approve the minutes:

Moved: S. Strauss Seconded: J. Bechtel Approved: 7/0

PUBLIC FORUM-AGENDA AND NON-AGENDA ITEMS:

None

STAFF REPORTS:

Borough Engineer:

2025 Streets Improvements

Sacks and Sons, Inc. has been awarded the 2025 Roadway Improvements contract. Improvements include milling and paving E 7th Avenue, select base repair determined upon milling, re-grading a 300' section near 237 E 7th Ave to eliminate excessive cross slopes, and stormwater improvements to alleviate drainage concerns near 347 E 7th Ave. Work is planned to take place between mid-June and mid-August.

A 10-Year Roadway Improvements and Maintenance Report was provided to the Borough. The Report forecasts recommended treatments to maintain local roads between 2025 and 2034.

MS4 - BMP (Best Management Practices) Design

MS4 Annual Tasks – Working with the Borough to complete MS4 tasks before June 30th.

MS4 PRP – Isett to look into potential MS4 credits for land developments that went above their required NPDES stormwater capacity holdings. Isett to provide office dates and time slots to be available for discussion with property owners about drainage improvements on Neborlea Way properties.

Sisca Community Park and Garden Phase

The restroom was delivered and placed on April 8th. The contractor has installed playground equipment, farm pump, the majority of sidewalks, the brick wall, trellis, and is in the process of installing poured in place play surface paving. Ongoing tasks include submittal reviews, site progress and field meetings.

Main Street Restoration

NJS Concrete is currently replacing additional sections of sidewalks and curb along Main Street. Work is expected to be complete before Memorial Day. The remaining MTF grant funds allocated for the Streetscape will be used for the work.

RACP Firehouse – Isett Grants Assistance

Currently providing grant assistance to the manager as part of our Grants assistance. The manager forwards documents that must be uploaded to the State ONE DRIVE and Isett separates them into the correct folders and notifies Stantec, the State-assigned consultant.

Borough of Trappe – Firehouse

Construction Update below as of May 1, 2025:

Monday, May 5, 2025, Gorski and Trappe Borough will do a walk through to confirm project completion.

The crack in the gear room. Waiting for one year construction warranty to expire which will be in late November early December. This will allow time for concrete to fully settle before Engine Bay Floors addresses all cracks.

Per landscape plan, all trees, shrubs, and grass/seed have been installed.

Awaiting Stantec to issue Construction Compliance Report to the Office of Budget. Awaiting status update from the Office of Budget for the second Special Conditions review.

Ribbon cutting date is set for May 17, 2025.

M. Dolny also presented Council with Escrow Reduction #8 for 803 W. Main Street in the amount of \$27,806.53.

Motion to approve:

Moved: E. Wismer

Seconded: D. Davis

Approved: 7/0

Treasurer's Report:

J. Klink presented the bill list dated April 30, 2025, for two payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 2036 – 2068 for payment totaling \$805,995.80. Clarification was provided on expenditures on Salt and Insurance.

Motion to pay the bills as listed:

Moved: S. Strauss Seconded: T. Pammer Approved: 7/0

J. Klink presented the Treasurer's Report dated April 30, 2025, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,430.67.

A motion to approve bills as listed:

Moved: T. Pammer Seconded: M. Perlin Approved: 7/0

J. Klink presented the bill list dated April 30, 2025, for check #1079 - #1080 for the Escrow Fund in the amount of \$16,114.50.

Motion to pay the bills as listed:

Moved: D. Davis Seconded: S. Strauss Approved: 7/0

J. Klink provided all monthly reports

Mayor's Report:

M. Wismer represented the Borough at the annual WWII Bataan Death March and Historic Trappe's Party for Preservation. He will also be part of Community Music School's Bach Luncheons.

Borough Manager's Report:

M. Dolny updated council on the efforts to review the employee handbook and present a revised version.

M. Dolny presented Council with RESOLUTION 2025-07 a PennDOT Special Event Authorization for the Memorial Day Parade.

A motion to approve:

Moved: S. Strauss Seconded: J. Bechtel Approved: 7/0

M. Dolny presented Council with a permit application to Serve Alcohol at Water Works Park.

Motion to approve:

Moved: D. Davis Seconded: T. Pammer Approved: 7/0

M. Dolny noted that the issues with the traffic signal at 7th and Main were finally duplicated presented Council with proposals for recommended from Signal Service to correct the issue installing new detection and replacing the processing board.

A motion to approve proposal not to exceed \$8,000.00:

Moved: J. Bechtel Seconded: M. Perlin Approved: 7/0

M. Dolny updated Council on community concerns that the office is reviewing.

M. Dolny announced the Grand Opening of Sisca Community Park & Garden is scheduled for June 22, 2025, beginning at 12:00 Noon, and reminded the community about the upcoming Electric Recycling event to be held on May 31, 2025.

M. Dolny gave Council a copy of the Permit Report.

Borough Solicitor:

No Report

Motion to accept professional reports as presented:

Moved: J. Bechtel

Seconded: E. Wismer

Approved: 7/0

COMMITTEE REPORTS

Traffic and Safety:

Reports were provided to Council regarding last month's calls and reminder that the Ribbon cutting for the Fire House will take place on May 17, 2025 at 9:30AM

Administrative Services: No Report

Business & Property:

Business Information meeting will be held on May 27th at 3:00PM, for Commercial Businesses in Trappe.

Finance Committee: No Report

Parks & Recreation: No Report

Public Affairs & Legislation: No Report

Street & Development: No Report

Planning & Zoning: No Report

Regional Planning:

T. Pammer presented Montgomery Planning Commission's Who Are Our Neighbor's Report that will be added to our website.

M. Dolny encouraged those in attendance to join the upcoming virtual meetings discussing Mapping and Flood Mitigation.

Public Works & CTMA:

Continued review of PFAS/PFOS, full financial reports and breakdowns to be provided for review with a possible breakdown of pricing futures in different service options.

Regional Sewer:

Copies of the Chapter94 report were distributed.

Memorial Committee:

Nominations for the 2025 Branden T. Sisca Award due by May 31, 2025

Old Business:

- **Borough 5 Year Outlook - no action**

New Business: None

Council entered into Executive Session at 8:27 PM, concluding at 9:05 PM to discuss personnel with no action taken.

Council adjourned the meeting at 9:06 PM

Respectfully submitted,

Marcus V. Dolny