

**MINUTES OF THE APRIL 1, 2025  
MEETING OF TRAPPE BOROUGH COUNCIL**

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Council Vice President Mallory Perlin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on April 1, 2025, at 7:00 PM.

**Those present were:**

Scott Martin  
Mallory Perlin  
Julie Bechtel  
Dave Davis  
Stu Strauss  
Theresa Pammer  
Erin Wismer (Arrival 7:05PM)  
Mayor Matthew Wismer

**Also present:**

Borough Manager Marcus Dolny  
Treasurer John Klink  
Solicitor Dave Onorato  
Engineer Paul Schmoll

**Absent: -**

**Also in Attendance:**

Visitors as recorded

**APPROVAL OF THE MINUTES:**

The members of Council reviewed the minutes of the March 4, 2025, regular meeting:

**Motion to approve the minutes:**

**Moved: S. Strauss                      Seconded: M. Perlin                      Approved: 6/0**

**PUBLIC FORUM-AGENDA AND NON-AGENDA ITEMS:**

None

**STAFF REPORTS:**

**Borough Engineer:**

- **2025 Streets Improvements**

Bids were received on Thursday, March 27<sup>th</sup>. A Bid Evaluation and recommendation are provided for the Council's consideration.

Improvements include milling and paving E 7<sup>th</sup> Avenue, select base repair determined upon milling, re-grading a 300' section near 237 E 7<sup>th</sup> Ave to eliminate excessive cross slopes, and stormwater improvements to alleviate drainage concerns near 347 E 7<sup>th</sup> Ave. Milling and paving of W 5<sup>th</sup> Avenue is included as an add alternate.

P. Schmoll stated that without the add alternate, the lowest bidder for the project is Sacks & Sons, Inc. at \$449, 965.74. S. Strauss asked about the validity of the other bids in comparison, winning bid was vetted and deemed responsive.

**Motion to award the base contract only to Sacks & Sons, Inc.:**

**Moved: S. Strauss**

**Seconded: D. Davis**

**Approved: 7/0**

A 10-Year Roadway Improvements and Maintenance Report was provided to the Borough. The Report forecasts recommended treatments to maintain local roads between 2025 and 2034.

• **MS4 - BMP (Best Management Practices) Design**

- **MS4 Annual Tasks** – Isett had meeting with Manager on February 5<sup>th</sup>, and reviewed MS4 permit work for 2<sup>nd</sup> quarter, including education event with the Fire House for first responders to scenes when spray it utilized.
- **MS4 PRP** – Isett to look into potential MS4 credits for land developments that went above their required NPDES stormwater capacity holdings. Isett to provide office dates and time slots to be available for discussion with property owners about drainage improvements on Neborlea Way properties.

• **Sisca Community Park and Garden Phase**

The contractor has installed the playground equipment, portions of sidewalk, and the swale. The contractor is in the process of pouring footers for the benches, a paved landing for the new rain barrel, and most of the brick wall has been built. The restroom is being assembled off site and will be delivered April 8th. Ongoing tasks include submittal reviews, site progress and field meetings.

• **Main Street Restoration**

NJS Concrete will be replacing additional sections of sidewalks and curb along Main Street throughout April. The remaining MTF grant funds allocated for the Streetscape will be used for the work.

• **RACP Firehouse – Isett Grants Assistance**

Currently providing grant assistance to the manager as part of our Grants assistance. The manager forwards documents that must be uploaded to the State ONE DRIVE and Isett separates them into the correct folders and notifies Stantec, the State-assigned consultant.

• **Borough of Trappe – Firehouse**

Construction Update below as of February 27, 2025:

CO has been issued by the Borough.

There is an expansion crack in the gear room. Engine bay floors will be back in May to fix any cracks. Gorski says it takes one year for the building to settle.

Ribbon cutting date is tentatively set for May 17, 2025.

Final Grant Coordination is in the process, BIA is working with Stantec and Office of the Budget to finalize.

P. Schmall also presented Council with Escrow Reduction #7 for 803 W. Main Street in the amount of \$42,740.51.

**Motion to approve:**

**Moved: J. Bechtel**

**Seconded: T. Pammer**

**Approved: 7/0**

**Treasurer's Report:**

J. Klink presented the bill list dated March 28, 2025, for two payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 2014 – 2035 for payment totaling \$349,855.40.

**Motion to pay the bills as listed:**

**Moved: D. Davis**

**Seconded: S. Strauss**

**Approved: 7/0**

J. Klink presented the Treasurer's Report dated March 28, 2025, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,426.90.

**A motion to approve bills as listed:**

**Moved: J. Bechtel**

**Seconded: T. Pammer**

**Approved: 7/0**

J. Klink presented the bill list dated March 28, 2025, for check #1077 - #1078 for the Escrow Fund in the amount of \$8,751.50.

**Motion to pay the bills as listed:**

**Moved: S. Strauss**

**Seconded: J. Bechtel**

**Approved: 7/0**

M. Dolny presented Council with a request for a refund to Doodie Roundup of their 2024 Trappe Day Vendor fee of \$25.00 as they are no longer able to participate in this year's event.

**Motion to approve:**

**Moved: J. Bechtel**

**Seconded: M. Perlin**

**Approved: 7/0**

J. Klink provided all monthly reports

**Mayor's Report:**

M. Wismer reported that PA Fish & Game Commission released 3.2 million of stock into waterways in the state of Pennsylvania ahead of this year's fishing season. Also highlighting some of the regulations and parameters of fishing within the State.

Also noting that he was proud to continue his membership in the Mayor's Association for 2025.

**Borough Manager's Report:**

M. Dolny updated council on the efforts in identifying a candidate for the new office position. J. Bechtel stated that Molly McHarg has been selected and offered a position pending Council's confirmation:

**A motion to hire Molly McHarg as outlined in the offer full time starting April 7, 2025 at \$19.00/hour:**

**Moved: J. Bechtel**

**Seconded: S. Strauss**

**Approved: 7/0**

M. Dolny presented Council with a draft of the Trappe Borough's revised Employee Handbook for review.

M. Dolny noted that it was discussed for consideration acquiring one of the Memorial Bells in honor of America250 PA, this would be a symbol of the event that would be a permanent fixture and draw in the community. Most likely the Bell would be placed in the courtyard of the Speaker's House. The Borough would contribute \$5,000.00 to the cost.

**Motion to approve:**

**Moved: T. Pammer                      Seconded: M. Perlin                      Approved: 7/0**

M. Dolny presented Council with proposals for recommended installer for new Shades at Borough Hall, MC Weeks was the lowest bid:

**A motion to approve proposal not to exceed \$10,000.00 as two windows may not need shades, lowering the original bid price:**

**Moved: S. Strauss                      Seconded: T. Pammer                      Approved: 7/0**

M. Dolny discussed with Council the desire for a firework or drone show event in 2026 for America250PA, matter was tabled pending price quotes, examples, and discussions with Collegeville.

M. Dolny discussed with Council a request from Gorski on behalf of BlueScope to reduce the retainage for the Fire Station Project to 1%.

After discussion council was willing to reduce to 2.5% will release of remaining information needed for RCAP Grant compliance.

**Motion to approve reduction to 2.5% with release of remaining information:**

**Moved: S. Strauss                      Seconded: M. Perlin                      Approved: 7/0**

M. Dolny gave Council a copy of the Permit Report.

**Borough Solicitor:**

No Report

**Motion to accept professional reports as presented:**

**Moved: M. Perlin                      Seconded: E. Wismer                      Approved: 7/0**

**COMMITTEE REPORTS**

**Traffic and Safety:**

S. Martin touched on the merger between Upper Providence and Trappe for fire services, noting that it has been decided to discontinue them and continue as separate entities. Reports were provided for emergency services, J. Bolger reported on the Stations involvement with a structure fire on Jefferson Court and other activity in the Borough, and M. Perlin noted a very busy month for EMS calls.

**Administrative Services: No Report**

**Business & Property: No Report**

**Finance Committee: No Report**

**Parks & Recreation:**

First meeting for 2025 Trappe Day will be April 10, 2025, at 5PM

**Public Affairs & Legislation: No Report**

**Street & Development:**

Looking at developing and sharing public service messages through our social media and website.

**Planning & Zoning: No Report**

**Regional Planning:**

T. Pammer noted that they are reviewing Hydrological Models for flood studies, and the Montco 2050 plan has wrapped up studies on transportation and housing.

**Public Works & CTMA:**

Continued review of PFAS/PFOS, full financial reports and breakdowns to be provided for review.

**Regional Sewer: No Report**

**Memorial Committee:**

Nominations for the 2025 Branden T. Sisca Award due by May 31, 2025

**Old Business:**

- **Borough 5 Year Outlook - no action**

**New Business:**

- **M. Dolny informed Council of the 13<sup>th</sup> Annual WWII Bataan South Pacific Veterans Memorial Walk to be held on April 23, 2025, at 6:00PM.**

**Council entered into Executive Session at 8:12 PM, concluding at 8:39 PM to discuss personnel with no action taken.**

**Council adjourned the meeting at 8:40 PM**

**Respectfully submitted,**

**Marcus V. Dolny**