

**MINUTES OF THE MARCH 4, 2025  
MEETING OF TRAPPE BOROUGH COUNCIL**

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Council Vice President Mallory Perlin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on March 4, 2025, at 7:00 PM.

**Those present were:**

Mallory Perlin  
Julie Bechtel  
Dave Davis  
Stu Strauss  
Mayor Matthew Wismer

**Also present:**

Borough Manager Marcus Dolny  
Solicitor Dave Onorato  
Treasurer John Klink  
Engineer Paul Schmoll

**Absent:** Erin Wismer, Theresa Pammer, Scott Martin

**Also in Attendance:**

Visitors as recorded

**APPROVAL OF THE MINUTES:**

The members of Council reviewed the minutes of the February 4, 2025, regular meeting:

**Motion to approve the minutes:**

**Moved: S. Strauss                      Seconded: D. Davis                      Approved: 4/0**

**PUBLIC FORUM-AGENDA AND NON-AGENDA ITEMS:**

Dave Douglas appeared before Council on behalf of Perkiomen Valley Library, noting circulation increases over the course of last year, an additional hire to serve as a full time youth services coordinator, and almost 1 million dollar in grants for improvements to the Library.

Speaking as a resident D. Douglas asked about the Mobile Station on Main Street stating that he feels the appearance is undesirable. The Borough will monitor.

**STAFF REPORTS:**

**Borough Engineer:**

**1. Streets Improvements**

E 7<sup>th</sup> Avenue is scheduled for improvements in 2025. Improvements include milling and paving the road with select base repair determined by our office upon milling, re-grading a 300' section near 237 E 7<sup>th</sup> Ave to eliminate excessive cross slopes, and the installation of a storm inlet and storm pipe to alleviate drainage concerns near 347 E 7<sup>th</sup> Ave.

W 5<sup>th</sup> Avenue improvements will be included as an add alternate for 2025 street repairs. Improvements include milling and paving the road with select base repair determined by our office upon milling.

Bidding to occur through March. Bid award is expected at the April 1 Council Meeting.

A 10-Year Roadway Improvements and Maintenance Report has been provided to the Borough. The Report forecasts recommended treatments to maintain local roads between 2025 and 2034.

## **2. MS4 - BMP (Best Management Practices) Design**

**MS4 Annual Tasks** – Isett had meeting with Manager on February 5<sup>th</sup>, and reviewed MS4 permit work for 2<sup>nd</sup> quarter, including education event with the Fire House for first responders to scenes when spray it utilized.

**MS4 PRP** – Isett to look into potential MS4 credits for land developments that went above their required NPDES stormwater capacity holdings. Isett to provide office dates and time slots to be available for discussion with property owners about drainage improvements on Neborlea Way properties.

### **Sisca Community Park and Garden Phase**

The contractor has installed the boulder wall for the swale, a portion of sidewalk, and the concrete runnel. The contractor is in the process of pouring footers for the playground equipment and the brick wall. The restroom is being assembled off site. Ongoing tasks include submittal reviews, site progress and field meetings.

### **Main Street Restoration**

NJS Concrete has agreed to replace additional sidewalk and curb along Main Street in 2025. The remaining MTF grant funds allocated for the Streetscape will be used for the work. They plan on beginning this work in late March with an expected completion before the end of April 2025.

### **RACP Firehouse – Isett Grants Assistance**

Currently providing grant assistance to the manager as part of our Grants assistance. The manager forwards documents that must be uploaded to the State ONE DRIVE and Isett separates them into the correct folders and notifies Stantec, the State-assigned consultant.

### **Borough of Trappe – Firehouse**

Construction Update below as of February 27, 2025:

- CO has been issued by the Borough.
- Flagpole has been installed and is complete.
- Topsoil around C-Box and Fire Extinguisher to be completed.
- There is an expansion crack in the gear room. Engine bay floors will be back in May to fix any cracks. Gorski says it takes one year for the building to settle.
- Ribbon cutting date is tentatively set for May 17, 2025.
- Final Grant Coordination is in the process, BIA is working with Stantec and Office of the Budget to finalize.

**Treasurer's Report:**

J. Klink presented the bill list dated February 28, 2025, for two payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 1985 – 2013 for payment totaling \$418,618.33.

**Motion to pay the bills as listed:**

**Moved: J. Bechtel                      Seconded: S. Strauss                      Approved: 4/0**

J. Klink presented the Treasurer's Report dated February 28, 2025, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,417.79.

**A motion to approve bills as listed:**

**Moved: D. Davis                      Seconded: J. Bechtel                      Approved: 4/0**

J. Klink presented the bill list dated February 28, 2025, for check #1071 - #1076 for the Escrow Fund in the amount of \$19,764.00.

**Motion to pay the bills as listed:**

**Moved: J. Bechtel                      Seconded: S. Strauss                      Approved: 4/0**

J. Klink provided all monthly reports

**Mayor's Report:**

M. Wismer shared a selection from the Henry Muhlenberg Journals

**Borough Manager's Report:**

M. Dolny presented Council with RESOLUTION 2025-6 approving a joint application with Historic Trappe for the Montco 2040 Grant Program:

**A motion to approve RESOLUTION 2026-6:**

**Moved: S. Strauss                      Seconded: J. Bechtel                      Approved: 4/0**

M. Dolny presented Council with a proposal for a license plate reader as presented by Pennsylvania State Police. The cost would be the responsibility of the taxpayers. Council took no action to move forward.

M. Dolny presented Council with proposals for improvements to Borough Hall and the office:

**A motion to approve proposal from Ronald Haltman Builder, LLC for replacement of Borough Windows in the amount of \$8,750.00:**

**Moved: S. Strauss                      Seconded: D. Davis                      Approved: 4/0**

M. Dolny gave Council a copy of the Permit Report.

**Borough Solicitor:**

No Report

**Motion to accept professional reports as presented:**

**Moved: J. Bechtel**

**Seconded: S. Strauss**

**Approved: 4/0**

## **COMMITTEE REPORTS**

### **Traffic and Safety:**

Reports were provided for emergency services, M. Dolny reported on the Stations involvement with the incidents in Abington and Harleysville, and M. Perlin noted a joint training between EMS and the Fire Company.

### **Administrative Services: No Report**

### **Business & Property:**

A meeting will be scheduled in the near future to help inform businesses about America250 and to help them better prepare.

### **Finance Committee: No Report**

### **Parks & Recreation:**

M. Dolny noted that Trappe Day preparation is under way and a meeting will be scheduled for later this month.

### **Public Affairs & Legislation: No Report**

### **Street & Development: No Report**

### **Planning & Zoning: No Report**

### **Regional Planning: No Report**

### **Public Works & CTMA:**

Continued review of PFAS/PFOS, created a website and will be looking into using the portal for CC payments.

### **Regional Sewer:**

Regional estimated 100 additional EDU's per year, noted significant development incoming from Lower and Upper Providence.

### **Memorial Committee: No Report**

### **Old Business:**

- **Borough 5 Year Outlook - no action**

**New Business: None**

**Council adjourned the meeting at 8:07PM**

**Respectfully submitted,**

**Marcus V. Dolny**