

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
November 20, 2024**

Chairwoman McKinney called the Collegetville-Trappe Joint Public Works Department meeting to order on the above date at 7:32 PM. Members present were Mr. Strauss, Mrs. Beckius, Mr. Borrelli, Mrs. McKinney and Mr. Farr. Ms. Perlin was absent. Also present were attorneys Thomas Dyer of Hladik, Onorato & Federman, LLP, and Kailie Melchior of Kilkenny Law, LLC, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Strauss made a motion to approve the meeting minutes of October 22, 2024, as presented. Mr. Farr seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update for the Castle Cove project.

The engineer reported all the submittals for the Fugo project have been processed and construction is expected to begin in December.

Mr. Boggs reported on the progress of the PFAS Treatment or Interconnection Study. He requested all members review the outline provided in their packets to ensure all items are scheduled to be addressed and to let the Director know if there is anything missing. A discussion ensued.

The engineer reported that the Hydraulic Water Modeling has been completed. They are in communication with NPWA, Aqua and PA American for potential interconnections.

There was no update for the Bronson Circle project.

Mr. Boggs reported that a preconstruction meeting was held in late October for the 56-62 Seventh Ave Development project and all submittals have been reviewed and processed. Construction of the water lines is scheduled to begin in January.

TREASURER'S REPORT:

Mr. Farr presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of October 22, 2024, was \$41,499.48 deposits were \$468,873.75 and disbursements were \$198,993.74 leaving an ending balance of \$311,379.49 on November 19, 2024. Mr. Farr motioned to approve check numbers 2013 through 2059, all EFTs and journal entries. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the draft budget. A rate increase spreadsheet was disseminated. After a lengthy discussion, it was decided to recommend a 20% rate increase to both Boroughs. During a conversation about the employee contract expiring in 2025, it was decided to have the two Borough Managers negotiate the new contract along with legal representation from Kilkenny Law.

Mr. Farr reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented and reviewed the Director's Report to the Committee and is attached herewith.

SOLICITOR'S REPORT:

Mr. Dryer reported that the class action suit is in review status.

Mrs. Beckius made a motion to approve the Business Reports, which was seconded by Mr. Farr, and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

The Director reported that authorization is needed to execute the Financial Security Agreements for both the Fugo project and the 56-62 7th Ave Development. Mr. Strauss motioned to authorize the execution of those documents for both projects. Mr. Farr seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

Mr. Traupman inquired about the Public Notices that were mailed recently in reference to the Lead Service Inventory that is being required by the DEP. The Director addressed all his questions and concerns.

The meeting was adjourned at 9:00 PM to an executive session to discuss legal and personnel matters.

Respectfully submitted,

Marion McKinney, Chairwoman

Darryl Borrelli, Secretary