

**MINUTES OF THE SEPTEMBER 3, 2024
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Scott Martin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on Sept. 3rd at 7:00 PM.

Those present were:

Scott Martin
Dave Davis
Mallory Perlin (7:07PM)
Theresa Pammer
Julie Bechtel
Mayor Matthew Wismer (7:04PM)
Erin Wismer
Stu Strauss

Also present:

Solicitor Dave Onorato
Borough Manager Marcus Dolny
Engineer Paul Schmoll
Treasurer John Klink

Absent:

Also in Attendance:

Visitors

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the August 6, 2024, regular meeting:

Motion to approve the minutes:

Moved: J. Bechtel Seconded: E. Wismer Approved: 5/0

S. Strauss abstaining due to previous month's absence.

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

Carol Ewing spoke on behalf of Perkiomen Library. Giving updates on upcoming fall programming, summarizing their summer activities, and note challenges the library is facing including a drop in volunteerism. S. Strauss asked if they explore pursuing grants, to which they do but face the challenge of having effective grant writers.

Dave Schweitzer, complained about the light on 7th and Main. M. Dolny noted they have had signal service out to inspect many times over the summer and only once has there been a correctable issue. The cycles of the light are just not favorable for the impatient, as traffic has increased over the years. Matter was tabled and BIA will be asked to present what the cycles are in an understandable way at the next meeting.

A letter from Greg Whitman which will be retained for the record, spoke about speeding on Clahor and increased traffic. His request was for a study to be done and possibly road markings or traffic calming measures to be installed.

Michelle Whitman echoed the same and asked if traffic studies will be done currently and once the new developments are in. At this time nothing is planned.

STAFF REPORTS:

Borough Engineer:

1. 2024 – Streets Improvements

Innovative Construction Services, Inc. is currently performing the roadway improvement work. Work should be complete by Friday, September 13th.

The improvements include milling and paving of Michelle Lane, Harvard Drive, Yale Court, Laurel Drive, and Lilac Circle, full-depth restoration for an 800-square-foot section of Betcher Road, and the installation of a total of five (5) speed humps along Ash Road, Cherry Ave, and Holly Drive. Milling and paving operations have started.

2. MS4 - BMP (Best Management Practices) Design

MS4 Annual Tasks – Draft annual report and appendix items forwarded to Borough on 8/28 for review and comments. Revisions and updates to the report will be completed and submitted to DEP Southeast office electronically by September 29th.

DEP issued notification that the annual reporting is available via eReporting on DEP's Greenport website. Electronic submission is voluntary for 2024 but will be the mandatory submission method thereafter. DEP has provided training modules and videos to navigate the new reporting system.

Community Day – Isett to confirm booth items and give-a-ways with Borough for September 28th. Educational materials and handouts to be provided for MS4 credits.

MS4 PRP – Isett preparing calculations and documents for PRP Summary Form, to be submitted with DEP annual report by September 29th.

Sisca Community Park and Garden Phase

Project has been awarded to Bartlett, Inc. on August 13, 2024. Contracts are being prepared.

Main Street Restoration

NJS Concrete completed the curb and sidewalk installation on July 26, 2024. Some items still need to be addressed for substantial completion. NJS plans to address these items within the next two weeks.

- Paint crosswalk and stop bar at driveway near 3rd Avenue.
- Address BIA punch list items identified on July 26th walkdown.
- Address PennDOT punch list items identified on August 8th walkdown.

BIA has reviewed applications submitted by NJS against the scope completed and we respectfully recommend payment.

- Pay App #3 (Base bid plus additional work west of 7th Ave) - \$220,966.82

RACP Firehouse – Isett Grants Assistance

Currently providing grant assistance to the manager as part of our Grants assistance. The manager forwards documents that must be uploaded to the State ONE DRIVE and Isett separates them into the correct folders and notifies Stantec, the State-assigned consultant.

Borough of Trappe – Firehouse

Construction Update below:

- The generator was installed August 1.
- Metal Stairs were installed August 14, railing on mezzanine being installed now.
- Gutters, downspouts, and connection to underground plumbing is complete.
- Concrete apron, patio, and pads for condensers to be poured next week.
- Condensers on site and to be installed when concrete is complete.
- Asphalt Base was poured early August
- All Storefront Window are installed.
- Taping and spackling of sheetrock on going. Painting of interior walls to start next week.
- Radiant heat in apparatus being installed, all equipment is on site.

After the Engineer’s Report, M. Dolny asked for the Council to approve the fourth Escrow Reduction for 803. W. Main Street in the amount of \$91,567.31.

Motion to approve:

Moved: S. Strauss

Seconded: M. Perlin

Approved: 7/0

M. Dolny asked for the Council to approve the fourth Escrow Reduction for the West Seventh Avenue Tract in the amount of \$32,451.75.

Motion to approve:

Moved: D. Davis

Seconded: J. Bechtel

Approved: 7/0

M. Dolny asked for the Council to approve the Escrow Release for 24. E. 1st Ave. in full as the project is completed.

Motion to approve:

Moved: S. Strauss

Seconded: M. Perlin

Approved: 7/0

The applicant from Bronson Circle was present with a substantially clean letter and needed permits. M. Dolny asked council for a motion to prepare the RESOLUTION for approval at next month’s meeting. S. Strauss asked for clarification on who is maintaining the basins and the bridge culvert. S. Rice stated they are under the responsibility of the HOA.

Motion to have the Borough Solicitor prepare the RESOLUTION and needed agreements:

Moved: T. Pammer

Seconded: M. Perlin

Approved: 7/0

The applicant from 56-62 W. 7th Ave. was present with a substantially clean letter and needed permits. It is expected their NPDES will be in hand withing the next few weeks. M. Dolny asked council for a motion to prepare the RESOLUTION for approval at next month’s meeting.

Motion to have the Borough Solicitor prepare the RESOLUTION and needed agreements:
Moved: T. Pammer Seconded: M. Perlin Approved: 7/0

Treasurer’s Report:

J. Klink presented the bill list dated August 31, 2024, for three payrolls, and direct charges from Phoenixville Federal Credit and listed bills for checks 1821 – 1840 for payment totaling \$1,641,764.43.

Motion to pay the bills as listed:

Moved: S. Strauss Seconded: D. Davis Approved: 7/0

J. Klink presented the bill list dated August 31, 2024, for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,174.86.

A motion to approve bills as listed:

Moved: J. Bechtel Seconded: T. Pammer Approved: 7/0

J. Klink presented the bill list dated August 31, 2024, for check #1059 for the Escrow Fund in the amount of \$20,536.50.

Motion to pay the bills as listed:

Moved: J. Bechtel Seconded: D. Davis Approved: 7/0

Council was asked for the approval to move money from PLGIT. Closing out the remainder of the loan proceeds and moving from the PLGIT general account \$1,500,000.00 to the Victory Money market north of \$1,800,000.00.

A motion to approve:

Moved: M. Perlin Seconded: S. Strauss Approved: 7/0

J. Klink provided all monthly reports

Mayor’s Report:

No Report

Borough Manager’s Report:

M. Dolny informed Council he had obtained an additional \$92,000.00 in grant funding for Sisca Community Park and Garden. Also noted that we received reimbursement for the ARLE project north of \$600,000.00.

M. Dolny presented RESOLUTION 2024-17 supporting the Pennsylvania commission for the United States Semiquincetennial.

Motion to approve:

Moved: T. Pammer Seconded: J. Bechtel Approved: 7/0

Council was given invitations to the annual Montgomery County Boroughs Association Dinner Meeting.

M. Dolny gave Council a copy of the Permit Report.

Borough Solicitor:

No Report

COMMITTEE REPORTS

Traffic and Safety:

Reports were provided for emergency services, R. Schroeter spoke and thank the Council members who attended the construction tour of the new Firehouse, thanking the board graciously for their support in this project.

J. Bolger noted they had the opportunity to tour the county 911 center and if any Council member ever wished to do so they would work to facilitate that.

Administrative Services:

Jeff Schautz of CTMA/CTJPD has submitted his resignation effective November 1, 2024.

Motion to with regret effective November 1, 2024:

Moved: J. Bechtel

Seconded: S. Strauss

Approved: 7/0

Business & Property: No Report

Finance Committee: No Report

Parks & Recreation:

Reminder that Trappe Day is right around the Corner, September 28, 2024, from 11 to 4:00PM

Public Affairs & Legislation:

D. Davis noted that a Bill was passed in mid-July protecting property owners from squatters.

Street & Development: No Report

Planning & Zoning: No Report

Regional Planning: No Report

Public Works & CTMA:

Positive steps being taken including a option at \$500,000 to filter wells, and consideration of a \$68,000 study to finalize possible solutions for PFAS/PFOS requirements.

Regional Sewer: No Report

Memorial Committee: No Report

Old Business:

- **Borough 5 Year Outlook - Tabled**
- **390 Betcher Road Hidden Driveway - Tabled**

New Business: None

Council adjourned the meeting at 8:30PM

Respectfully submitted,

Marcus V. Dolny