

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
December 20, 2023**

Chairwoman Perlin called the Collegeville-Trappe Joint Public Works Department meeting to order on the above date at 7:20 PM. Members present were Ms. Perlin, Mrs. McKinney, Mrs. Beckius, Mr. Schautz, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Dave Onorato, of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mrs. McKinney made a motion to approve the meeting minutes of November 15, 2023, as presented. Mr. Strauss seconded the motion and it passed unanimously.

PUBLIC INPUT:

Mrs. Markert, 231 Eleventh Ave, stated that an unidentified man threatened to sue her because she was blowing her leaves onto the Water Works Park's property. She came to the meeting to clarify that her leaves were blown to the edge of her property which also happens to be near the edge of the park's property. Mr. Hastings commented that he was made aware of the situation and confirmed that her leaves were on her property.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The 199 W. Third Avenue project is completed.

The Royal Farms project is completed.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

There was no update for the Fugo Tract.

The engineer reported disseminated copies of the completed Water Quality Improvements Alternatives report.

TREASURER'S REPORT:

Mr. Strauss presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of November 15, 2023, was \$103,235.66 deposits were \$304,529.73 and disbursements were \$201,322.90, leaving an ending balance of \$206,442.49 on December 19, 2023. Mr. Strauss motioned to approve check numbers 1502 through 1543 all EFTs and journal entries. Mrs. McKinney seconded the motion and the motion passed unanimously.

Mr. Strauss motioned to reinvest the maturing investments from 12/26 and 01/05 into two 12 month CDs with PLGIT and move any additional funds into the PLGIT Prime account. Mrs. McKinney seconded the motion and the motion passed unanimously.

Following a conversation about the budget and infrastructure improvements, Mr. Strauss motioned to recommend a water rate increase of 25 cents per 1000 gallons to both Boroughs effective April 1st, 2024. Mr. Schautz seconded the motion and the motion passed unanimously.

Mr. Strauss motioned to approve the budget with the recommended rate increase. Mrs. McKinney seconded the motion and the motion passed unanimously.

Mr. Strauss reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented and reviewed the Director's Report to the Committee which is attached herewith. The Director reported that Reserve Status for Well 11 was approved and that another Public Notification for Well 14 will need to be mailed because testing results for the PFOA exceeded the MCL.

SOLICITORS' REPORT:

Ms. Melchior presented the maintenance agreement and the Deed of Dedication for the Water lines for the Royal Farms project. Mrs. McKinney motioned to approve and execute the documents. Mrs. Beckius seconded the motion and the motion passed unanimously.

Mrs. McKinney made a motion to approve the Business Reports, which was seconded by Mr. Strauss and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

The Director distributed meeting dates for the 2024 calendar year. Mrs. Beckius motioned to approve and advertise the dates as presented. Mr. Schautz seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 7:55 PM to an executive session to discuss personnel matters.

Respectfully submitted,

Mallory Perlin, Chairwoman

Valarie Beckius, Secretary