

**Minutes of the Meeting  
of the  
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall  
Trappe, Pennsylvania  
November 15, 2023**

Chairwoman Perlin called the Collegetville-Trappe Joint Public Works Department meeting to order on the above date at 7:22 PM. Members present were Ms. Perlin, Mrs. McKinney, Mrs. Beckius, Mr. Schautz, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Dave Onorato, of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mrs. McKinney made a motion to approve the meeting minutes of October 24, 2023, as presented. Mrs. Beckius seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEERING REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update for the 199 W. Third Avenue project.

There was no update for the Royal Farms project. The Dedication and Maintenance Agreements are being prepared with Ms. Melchior's assistance.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

There was no update for the Fugo Tract.

The engineer

The engineer reported he is updating the Water Quality Improvements Alternatives report with additional information for next month's meeting.

**TREASURER'S REPORT:**

Mr. Strauss presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of October 24, 2023, was \$(57,558.02), deposits were \$341,494.69 and disbursements were \$180,701.01, leaving an ending balance of \$103,235.66 on November 14, 2023. Mrs. McKinney motioned to approve check numbers 1502 through 1543 all EFTs and journal entries. Mr. Schautz seconded the motion and the motion passed unanimously.

Mr. Strauss reviewed the preliminary budget which is attached herewith.

Mr. Strauss reviewed the other financial reports which are attached herewith.

**DIRECTOR'S REPORT:**

Mr. Hastings presented and reviewed the Director's Report to the Committee which is attached herewith. The 2<sup>nd</sup> Public Notification for the exceedance at Well 11, which has been offline since June, was mailed on November 14<sup>th</sup> 2023. Reserve status has been filed for this well. PFOS/PFOA sampling

will begin in December. Hopefully by the first quarter of 2024, sample pumps will be installed in Wells 6A and 9.

**SOLICITORS' REPORT:**

Mr. Onorato reported that all the documents for the 199 W. Third Project have been received and reviewed. He presented the maintenance agreement, the maintenance bond and a resolution for accepting the Deed of Dedication for the Water lines. Mrs. McKinney motioned to execute the documents and approve Resolution No. 2023-01. Mrs. Beckius seconded the motion and the motion passed unanimously.

Ms. Melchior reported she expects to have the Royal Farm documents completed for the next meeting.

Mrs. McKinney made a motion to approve the Business Reports, which was seconded by Mrs. Beckius and the motion passed unanimously.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

The Director reviewed the engagement letter received from Styer and Associates. Mr. Strauss motioned to engage Styer and Associates for the 2023 audit in the amount of \$8,600. Mrs. Beckius seconded and the motion passed unanimously.

**PUBLIC INPUT:**

There was no public input.

The meeting was adjourned at 7:50PM.

Respectfully submitted,

Mallory Perlin, Chairwoman

Valarie Beckius, Secretary