

**Minutes of the Meeting  
of the  
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall  
Trappe, Pennsylvania  
November 15, 2023**

Chairwoman McKinney called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. Members present were Mrs. McKinney, Mr. Schautz, Ms. Perlin, Mrs. Beckius, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

**MINUTES:**

Mrs. Beckius made a motion to approve the October 24, 2023, minutes as presented. Mr. Strauss seconded the motion and the motion passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEER'S REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update for the 199 W. Third Avenue project.

There was no update for the Royal Farms project.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

The engineer reported that all the contract documents have been received and reviewed for the 2022 I & I Phase 4 Sewer Improvements project and a preconstruction meeting is being scheduled which will coincide with the Notice to Proceed.

Mr. Boggs reported that construction continues on the Donny Brook Sewer Wall Repair. The footer was poured and the wall is expected to be poured soon.

There was no update for the Fugo project.

**TREASURER'S REPORT:**

Mr. Farr presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of October 24, 2023, was \$100,473.85, deposits were \$86,993.34 and disbursements were \$126,101.05, leaving an ending balance of \$61,366.14 on November 14, 2023. Mr. Farr made a motion to approve check numbers 1326 through 1347, along with all EFTs and general journal entries listed. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the preliminary budget presented which is attached herewith.

Mr. Farr reviewed the other financial reports which are also attached herewith.

**DIRECTOR'S REPORT:**

The Director presented and reviewed the Director's Report which is attached herewith.

**SOLICITORS' REPORT:**

Mr. Onorato reported that all the documents for the 199 W. Third Project have been received and reviewed. He presented the maintenance agreement, the maintenance bond and a resolution for accepting the Deed of Dedication for the Sanitary Sewer lines. Mr. Strauss motioned to execute the documents and approve Resolution No. 2023-01. Mr. Schautz seconded the motion and the motion passed unanimously.

Ms. Melchior reported she expects to have the Royal Farm documents completed for the next meeting.

**LPVRSR REPORT:**

Mr. Strauss reported the School House Run repairs are almost complete and then LPVRSR is expected to take ownership of the interceptor. He also stated they are forecasting no rate increases for potentially the next three years. The interceptor project is finally completed.

Mrs. Beckius made a motion to approve the Business Reports, which was seconded by Ms. Perlin and the motion passed unanimously.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

The Director reviewed the engagement letter received from Styer and Associates. Mr. Schautz motioned to engage Styer and Associates for the 2023 audit in the amount of \$8,275. Ms. Perlin seconded and the motion passed unanimously.

**PUBLIC INPUT:**

There was no public input.

The meeting was adjourned at 7:21 PM.

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Jeffrey Schautz, Secretary