

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
October 24, 2023**

Chairwoman Perlin called the Collegetville-Trappe Joint Public Works Department meeting to order on the above date at 7:16 PM. Members present were Ms. Perlin, Mrs. McKinney, Mrs. Beckius, Mr. Schautz, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Dave Onorato, of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Strauss made a motion to approve the meeting minutes of September 26, 2023, as presented. Mrs. McKinney seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

2022 AUDIT:

Greg Ede, from Styer and Associates, presented and reviewed the 2022 Audit. Mrs. Beckius inquired about what financial standards or benchmarks should be met as a guideline for fiscal health for a system such CTJPD. Mr. Ede responded that it is a moving target and many variables need to be considered. A conversation ensued about the future capital expenditures due to the PFOs and PFOA regulatory requirements. Mr. Ede recommended continually keeping an eye on inflation and raising rates to help fund the needed infrastructure for the new regulatory requirements. Mr. Strauss made a motion to approve the Audit as presented. Mr. Schautz seconded and the motion passed unanimously.

The meeting was temporarily adjourned at 7:34 PM, so that CTMA can reconvene.
The meeting was reconvened at 7:36 PM.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update for the 199 W. Third Avenue project.

There was no update for the Royal Farms project.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

There was no update for the Fugo Tract.

The engineer reported on the information gathered at the meeting with Penn Vest and the DEP on October 10th about the Water Quality Improvements Alternatives through Well Upgrades or Interconnects with North Penn Water Authority. The Director reported that he spoke with PA DEP regarding PFOS/PFOA sampling for permitted production wells. PA DEP strongly recommends that sampling be done on a quarterly basis pursuant to their monitoring requirements. Sampling more frequently would skew the RAA (Running Annual Average) for MCL compliance. A lengthy conversation ensued which included an inquiry from Mrs. Beckius about the letter that Trappe Borough sent in regards to not pursuing the option to connect to North Penn Water Authority's system any further.

Ms. Perlin excused herself from the meeting and departed at 8:14 PM. Vice Chairwoman McKinney presided over the meeting from this point forward.

TREASURER'S REPORT:

Mr. Strauss presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of September 26, 2023, was \$234,896.50, deposits were \$183,235.01 and disbursements were \$475,689.53, leaving an ending balance of \$(57,558.02) on September 25, 2023. Mr. Strauss motioned to approve check numbers 1470 through 1501 all EFTs and journal entries. Mr. Schautz seconded the motion and the motion passed unanimously.

Mr. Strauss reviewed the cell site report and motioned to distribute \$30,000 to each borough, Collegeville and Trappe. Mr. Schautz seconded the motion and the motion passed unanimously. Mr. Strauss stated that the Boroughs should be informed that next year's distribution should be budgeted at \$25,000.

Mr. Strauss reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented and reviewed the Director's Report to the Committee which is attached herewith. The Director reported that another Public Notice is required due to Well 11s's exceedance of the PFOA limit. He also explained he will be filing for a change in the status of this well from production to reserve so that no additional public notices will need to be sent since it is not in use.

SOLICITORS' REPORT:

Mr. Onorato reported that all the documents for the 199 W. Third Project have not yet been received back from the developer.

Ms. Melchior reported she expects to have the Royal Farm documents finished by the end of the week.

Mr. Strauss made a motion to approve the Business Reports, which was seconded by Mr. Farr and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no old business.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 8:13 PM.

Respectfully submitted,

Mallory Perlin, Chairwoman

Valarie Beckius, Secretary