

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall
Trappe, Pennsylvania
October 24, 2023**

Chairwoman McKinney called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:01 PM. Members present were Mrs. McKinney, Mr. Schautz, Ms. Perlin, Mrs. Beckius, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

MINUTES:

Mrs. Beckius made a motion to approve the September 26, 2023, minutes as presented. Mr. Strauss seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update for the 199 W. Third Avenue project.

There was no update for the Royal Farms project.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

The engineer reported that the Notice of Award was issued for the 2022 I & I Phase 4 Sewer Improvements project and once the agreements are reviewed by the solicitor, the Notice to Proceed will be issued.

Mr. Boggs reported that construction on the Donny Brook Sewer Wall Repair is expected to be completed in late November or early December. A repair to the adjacent sewer main was required due to a trench collapse during wall construction. Footers are scheduled to be poured tomorrow

There was no update for the Fugo project.

TREASURER'S REPORT:

Mr. Farr presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of September 26, 2023, was \$181,518.53, deposits were \$32,113.85 and disbursements were \$113,158.53, leaving an ending balance of \$100,473.85 on October 23, 2023. Mr. Farr made a motion to approve check numbers 1301 through 1325, along with all EFTs and general journal entries listed. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Farr motioned to reinvest the funds from the PLGIT Term which matures on November 7th into another PLGIT Term for 12 months. Mr. Strauss seconded and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are also attached herewith.

DIRECTOR'S REPORT:

The Director presented and reviewed the Director's Report which is attached herewith.

SOLICITORS' REPORT:

Mr. Onorato reported that all the documents for the 199 W. Third Project have not yet been received back from the developer.

LPVRSR REPORT:

Mr. Strauss reported there will be no rate increase from the LPVRSR for 2024.

Mr. Farr made a motion to approve the Business Reports, which was seconded by Mrs. Beckius and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

2022 AUDIT:

Greg Ede, from Styer and Associates, presented and reviewed the 2022 Audit. Mrs. Beckius inquired as to what financial standards or benchmarks should be met as a guideline for fiscal health for a system such this. Mr. Ede responded that it is a moving target and many variables need to be considered. He felt CTMA is currently in a fiscal healthy position although he did recommend continually keeping an eye on inflation and raising rates accordingly.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 7:15 PM.

The meeting was reopened at 7:34 PM. Mr. Farr made a motion to approve the Audit as presented. Mrs. Beckius seconded and the motion passed unanimously. The meeting was readjusted at 7:35 PM.

Jeffrey Schautz, Secretary