

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall
Trappe, Pennsylvania
September 26, 2023**

Chairwoman McKinney called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:02 PM. Members present were Mrs. McKinney, Mr. Schautz, Ms. Perlin, Mrs. Beckius, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Thomas Dyer of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

Chairwoman McKinney reported that Mr. Davis has resigned and Mr. Schautz has been appointed to the vacancy. She thanked Mr. Davis for his service.

Mr Strauss made a motion to appoint Mr. Schautz to be the Secretary; the position was vacated by Mr. Davis' resignation. Ms. Perlin seconded the motion and the motion passed unanimously.

MINUTES:

Mr. Farr made a motion to approve the August 29, 2023, minutes as presented. Mr. Strauss seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update for the 199 W. Third Avenue project.

There was no update for the Royal Farms project.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

The engineer reviewed the bid results for the 2022 I & I Phase 4 Sewer Improvements project and recommended award the bid to the lowest bidder. Mr. Strauss motioned to award the bid to Passerini & Sons, Inc., in the amount of \$473,390.00 and to execute the agreements and the Notice of Award, contingent upon legal and engineering review. Mrs. Beckius seconded the motion and the motion passed unanimously.

Mr. Boggs reported that the old wall has been removed on the Donny Brook Sewer Wall Repair project.

There was no update for the Fugo project.

TREASURER'S REPORT:

Mr. Farr presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of August 29, 2023, was \$9,002.30, deposits were \$283,125.90 and disbursements were \$110,609.67, leaving an ending balance of \$181,518.53 on September 25, 2023. Mr. Farr made a motion to approve check numbers 1275 through 1299, along with all EFTs and general journal entries listed. Mrs. Beckius seconded the motion and the motion passed unanimously.

Mr. Farr motioned to transfer the funds from the PLGIT Term on September 27th into the Prime account. Mr. Strauss seconded and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are also attached herewith.

DIRECTOR'S REPORT:

The Director presented and reviewed the Director's Report which is attached herewith.

SOLICITORS' REPORT:

Mr. Dyer reported that all the documents for the 199 W. Third Project have not yet been received back from the developer.

Ms. Melchior reported that appointing an alternate to the Authority is not permitted under the Municipal Authorities Act.

Chairwoman McKinney asked all members to notify the office well in advance if they are unable to make a meeting.

LPVRSR REPORT:

Mr. Strauss discussed some budgeting issues and the generator, EDU's are being returned and removed from the base capacity allocation for the FEMA properties.

Mrs. Beckius made a motion to approve the Business Reports, which was seconded by Ms. Perlin and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 7:20 PM.

Jeffrey Schautz, Secretary