

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
August 29, 2023**

Chairwoman Perlin called the Collegetville-Trappe Joint Public Works Department meeting to order on the above date at 7:24 PM. Members present were Ms. Perlin, Mrs. McKinney, Mrs. Beckius, Mr. Davis, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Thomas Dyer, of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Strauss made a motion to approve the meeting minutes of June 27, 2023, as presented. Mr. Farr seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer recommended approving Water Escrow Release #3 for the 199 W. Third Avenue project in the amount of \$3,663.55, contingent upon the execution of the Maintenance Agreement and posting of security. Mrs. McKinney made a motion to approve the release. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Boggs recommended approving Water Escrow Release #1 for the Royal Farms project in the amount of \$127,646.20, contingent upon the execution of the Maintenance Agreement and posting of security. Mrs. McKinney made a motion to approve the release. Mr. Davis seconded the motion and the motion passed unanimously.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

The engineer reported that revised plans for the Fugo Tract have been received and a review letter was sent with a few minor comments.

Mr. Boggs discussed the variables that will be incorporated into the Conceptual Plan for the North Penn Interconnection along with Pennvest grant availability and treatment options for the wells exceed the PFOA limits. The Director added that Well 15, which is not yet permitted to pump, has been tested and exceeds the limit as well. It would require treatment if brought on line.

TREASURER'S REPORT:

Mr. Strauss presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of June 27, 2023, was \$193,137.41; deposits were \$336,724.73 and disbursements were \$397,592.99, leaving an ending balance of \$132,269.15 on August 28, 2023. Mr. Strauss motioned to approve check numbers 1346 through 1427, all EFTs and journal entries. Mrs. McKinney seconded the motion and the motion passed unanimously.

Mr. Strauss motioned to reinvest the funds from the upcoming Ambler CD maturing on September 15th, into a 12 month PLGIT Term product in the amount of \$250,000. Mrs. McKinney seconded and the motion passed unanimously.

Mr. Strauss motioned to invest \$250,000 from the Victory Bank Municipal Money Market into a 12 month PLGIT Term product. Mrs. McKinney seconded and the motion passed unanimously.

Mr. Strauss reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented and reviewed the Director's Report to the Committee which is attached herewith. The Director reported that the Wells exceeding the PFOA limits were retested and he anticipates receiving the results in the near future. He explained when Public Notifications need to be sent for exceeding the PFOA limits.

SOLICITORS' REPORT:

Mr. Dyer reported the documents for the 199 W. Third Project were completed and sent to the developer and are awaiting execution. Mrs. McKinney motioned to authorize execution of the documents once they are executed by the developer. Mr. Strauss seconded the motion and the motion passed unanimously.

Mrs. McKinney made a motion to approve the Business Reports, which was seconded by Mr. Strauss and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Mr. Strauss inquired about the possibility of appointing alternates to this board to avoid cancelling a meeting due to lack of quorum. Ms. Melchior will research this.

PUBLIC INPUT:

There was no public input.

The meeting was adjourned at 8:06 PM.

Respectfully submitted,

Mallory Perlin, Chairwoman

Valarie Beckius, Secretary