

**Minutes of the Meeting  
of the  
Collegeville-Trappe Municipal Authority**

**Trappe Borough Hall  
Trappe, Pennsylvania  
August 29, 2023**

Chairwoman McKinney called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:02 PM. Members present were Mrs. McKinney, Mr. Davis, Ms. Perlin, Mrs. Beckius, Mr. Farr and Mr. Strauss. Also present were attorneys Kallie Melchior of Kilkenny Law, LLC, and Thomas Dyer of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

**MINUTES:**

Mr. Strauss made a motion to approve the June 27, 2023 as presented. Mr. Farr seconded the motion and the motion passed unanimously.

**PUBLIC INPUT:**

There was no public input.

**ENGINEER'S REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer recommended approving Sewer Escrow Release #4 for the 199 W. Third Avenue project in the amount of \$3,433.03. Mr. Farr made a motion to approve the release contingent upon the execution of the Maintenance agreement and posting of the security. Ms. Perlin seconded the motion and the motion passed unanimously.

Mr. Boggs recommended approving Sewer Escrow Release #4 for the Royal Farms project in the amount of \$63,280.80. Mr. Strauss made motion to approve the release. Mrs. Beckius seconded the motion and the motion passed unanimously.

There was no update for the Castle Cove (previously known as Crossings at Creek Run) project.

The engineer reported that a pre-bid meeting was held for the 2022 I & I Phase 4 Sewer Improvements project earlier today. The bid opening is scheduled for September 7<sup>th</sup> at 2PM and a recommendation for award is expected for the next meeting. Mr. Boggs presented an EWO for services during construction. Mrs. Beckius made a motion to approve the work order in the amount of \$32,400. Ms. Perlin seconded the motion and the motion passed unanimously.

Mr. Boggs reported that construction is about to start on the Donny Brook Sewer Wall Repair project.

The engineer reviewed the revised plans for the Fugo Tract and there are a few minor items that need to be addressed.

**TREASURER'S REPORT:**

Mr. Farr presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of June 27, 2023, was \$180,926.33, deposits were \$134,411.01 and disbursements were \$306,335.04, leaving an ending balance of \$9,002.30 on August 28, 2023. Mr. Farr made a motion to approve check numbers 1221 through 1274, along with all EFTs and general journal entries listed. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Farr motioned to approve the nine month, \$250,000 PLGIT Term product that was purchased with the funds from the Victory Bank CD that matured on August 17<sup>th</sup>. The additional funds were deposited into the Victory Bank Money Market account. Mr. Strauss seconded and the motion passed unanimously.

Mr. Farr motioned to purchase another \$250,000 PLGIT Term product for twelve months from the upcoming maturity of the PLGIT CD on September 27. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are also attached herewith.

**DIRECTOR'S REPORT:**

The Director presented and reviewed the Director's Report which is attached herewith.

**SOLICITORS' REPORT:**

Mr. Dyer reported the documents for the 199 W. Third Project were completed and sent to the developer and are awaiting execution. Ms. Beckius motioned to authorize execution of the documents once they are executed by the developer. Mr Davis seconded the motion and the motion passed unanimously.

**LPVRSR REPORT:**

There was nothing new to report.

Mr. Strauss made a motion to approve the Business Reports, which was seconded by Mr. Farr and the motion passed unanimously.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

Mr. Strauss inquired about the possibility of appointing alternates to this board to avoid cancelling a meeting due to lack of quorum. Ms. Melchior will research this.

**PUBLIC INPUT:**

There was no public input.

The meeting was adjourned at 7:23 PM.

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Dave Davis, Secretary