**MINUTES OF THE JUNE 13, 2023**

**MEETING OF TRAPPE BOROUGH COUNCIL**

Council Vice President Mallory Perlin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on June 13th at 7:00 PM with the Pledge of Allegiance.

**Those present were: Also present:**

Mayor Matthew Wismer Solicitor Dave Onorato

Julie Bechtel Borough Manager Marcus Dolny

Stu Strauss Engineer Ryan Kern

Mallory Perlin

Tara Hiley

Dave Davis

Theresa Pammer

**Absent:** Scott Martin

**Also in Attendance:**

Ben Goldthorp for 56 W. 7th Ave. and Visitors

**ANNOUNCEMENT OF EXECUTIVE SESSION:**

There would be an executive session held at the end of the meeting with no action to be taken regarding litigation.

**APPROVAL OF THE MINUTES**:

The members of Council reviewed the minutes of the May 2, 2023 regular meeting:

**Motion to approve the minutes:**

**Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0**

The members of Council reviewed the minutes of the May 9, 2023 special meeting:

**Motion to approve the minutes:**

**Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0**

**PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS**:

Residents from Cherry Avenue spoke out regarding speeding and the amount of traffic in their neighborhood. Stated that it has become a short cut for avoiding the 7th Ave. light. Manager, M. Dolny stated that they would be seeing the placement of the traffic calming sign in order to get some preliminary data collected and would reach out to PSP to see if they would do some speed enforcement during the data research. The community is questioning if speed bumps can be placed on the roads in question.

**STAFF REPORTS:**

**Borough Engineer:** A copy of the written report is on file at the Borough Office:

P. Schmoll gave updates on Borough Projects and discussed plans as outlined in the report.

B. Goldthorp presented a sketch plan prepared by Woodrow and Associates, Inc. for an 11-home subdivision located off W. 7th Avenue. The plan generally meets the requirements outlined in the Borough’s SALDO although the applicant would like the Council’s views on a few issues.

* Lot 11 of the plan is the original house, and there is a matter of what would be identified as the front of the house. This is relevant due to the meeting of setbacks; Council ideally liked the idea of keeping the original house but was open to other options either way and would work to accommodate.
* Lot 6 would need to be viewed as a flag lot and thus would require a waiver, this was assuming the property wouldn’t be needed for further storm water management.
* Largest concern revolves around the management of Stormwater, as percolation testing did not yield results as favorable as hoped. The applicant’s intention is some form of release after retention into Rambo Park as it naturally drains, S. Strauss and J. Bechtel stated that the reduction of homes could help address this. D. Davis echoed his concern about the impact on Rambo Park.

Council is willing to discuss these issues moving forward but stress that the area of stormwater management will be a focused concern.

**Treasurer’s Report**:

M. Dolny presented the Treasurer’s Report dated May 31, 2023 along with a bill list for two payrolls, and direct charges from Phoenixville Federal Credit and checks 1376-1403 for payment totaling $200,613.85. S. Strauss clarified that Drumheller is still correcting the one ADA ramp, which they are before final payment is made.

**Motion to pay the bills as listed:**

**Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0**

M. Dolny presented the Treasurer Report dated May 31, 2023 for the Liquid Fuels Fund direct charges by PECO in the amount of $2,349.62

**A motion to approve bills as listed:**

**Moved: J. Bechtel Seconded: D. Davis Approved: 6/0**

M. Dolny presented the Treasurer’s Report dated May 31, 2023 for the Escrow Fund checks number 1030 & 1031 in the amount of $2,200.00.

**A motion was requested to the pay bill as listed:**

**Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0**

M. Dolny presented the Council all reports for the month of May on behalf of J. Klink.

**Mayor’s Report:**

M. Wismer informed Council he participated in the annual Memorial Day Parade and spoke at the event. Also, on June 10, 2023 he issued a proclamation recognizing the Keystone Grange and their 150th anniversary.

**Borough Manager’s Report:**

M. Dolny presented the second round of bidding for the ARLE Project and recommended that the Borough award to G&B Construction in the amount of $626,040.71, the lowest of the four bidders.

**Motion to approve:**

**Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0**

M. Dolny recommended awarding the contract for exterior painting of Borough Hall to Davis Painting in the amount of $14,000.00. The Borough will also use Davis to handle pressure washing of the Borough lot and Rambo Park.

**Motion to approve:**

**Moved: J. Bechtel Seconded: T. Pammer Approved: 6/0**

M. Dolny informed Council that Jack Washeleski has submitted his resignation from the planning commission, due to moving out of the Borough.

**Motion to accept with regret:**

**Moved: J. Bechtel Seconded: T. Pammer Approved: 6/0**

M. Dolny informed Council that he only received one letter of interest to fill the now vacant Planning Commission seat and that was from Brian Bechtel.

**Motion to appoint Brian Bechtel to the Planning Commission for the remainder of the vacated term:**

**Moved: S. Strauss Seconded: D. Davis Approved: 6/0**

M. Dolny gave Council a copy of the Permit Report.

**Borough Solicitor:**

D. Onorato presented Council with RESOLUTION 7-2023 authorizing the purchase of property at 20 W. Fifth Avenue.

**Motion to approve RESOLUTION 7-2023:**

**Moved: S. Strauss Seconded: J. Bechtel Approved: 6/0**

D. Onorato stated that he is working with the owner of 803 W. Main Street to finalize agreements in regards to the development of the property. The applicant is asking for a series of concessions to the standard terms we usually require in these matters. Although Council is excited to have this project come to fruition, they were not willing to entertain the request due to it setting a precedent moving forward. It was also noted that a grading plan will still need to be submitted separately for the grading of the Borough’s property in relation to the project.

**Motion to accept professional reports as presented:**

**Moved: D. Davis Seconded: J. Bechtel Approved: 6/0**

**COMMITTEE REPORTS**

**Traffic and Safety**:

J. Bolger gave reports and thanked everyone again for their involvement with the groundbreaking of the new Firehouse.

EMS and PSP reports were given to Council for review.

M. Dolny asked for approval of the service agreement for Isett to serve as the Clerk of the Works/Client Representative at a projected $91,370 based on the outlined services.

**Motion to approve:**

**Moved: S. Strauss Seconded: D. Davis Approved: 6/0**

**Administrative Services:**

Request to add Jeff Blackwell to our employment roster as an Auxiliary Police Officer

**Motion to approve:**

**Moved: J. Bechtel Seconded: T. Pammer Approved: 6/0**

**Business, Property & Parks: No Report**

**Finance Committee: No Report**

**Recreation: No Report**

**Public Affairs & Legislation: No Report**

**Street & Development: No Report**

**Planning & Zoning: No Report**

**Regional Planning: No Report**

**Public Works & CTMA:**

D. Davis noted they have committed $20,000.00 to study the viability of connecting to an outside water source comparative to the cost of installing technology to filter our current water source supply.

**Regional Sewer: No Report**

**Memorial Committee:**

T. Hiley thanked her committee for their efforts and announced the first Sisca Memorial Award will be presented in July.

**Old Business:**

None

**New Business:**

None

**Executive Session –Possible Litigation**

**Entered at 8:03PM**

**Exited at 8:05PM, with no action**

**Council adjourned the meeting at 8:06PM**

**Respectfully submitted,**

**Marcus V. Dolny**