

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Trappe Borough Hall
Trappe, Pennsylvania
January 24, 2023**

Ms. Perlin called the Collegetville-Trappe Joint Public Works Department meeting to order on the above date at 7:24 PM. Members present were Ms. Perlin, Mr. Farr, Mrs. Beckius, Mr. Davis and Mrs. McKinney. Mr. Strauss was absent. Also present were attorneys Kailie Melchior of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

Mrs. McKinney motioned a slate of nominations as follows: Ms. Perlin for the position of Chairman, Mrs. McKinney for the position of Vice Chairman, Mr. Strauss for Treasurer, Mr. Farr for Assistant Treasurer, Mrs. Beckius for Secretary and Mr. Davis for Assistant Secretary, and for the reappointment of Hladik, Onorato and Federman, LLC and Kilkenny Law as co-solicitors, and Entech Engineering, Inc. as the Engineer. Mr. Davis seconded the motion and it passed unanimously.

MINUTES:

Mrs. McKinney made a motion to approve the meeting minutes of December 21, 2022, as presented. Mrs. Beckius seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There was no update on the 199 W. Third Avenue project.

There was no update on the Royal Farms project.

There was no update on the Crossings at Creek Run project.

There was no update on the Freeland Square project.

There was no update on the Fugo Tract.

The engineer stated the he will be working with the Director to update the Capital Improvement Plan.

TREASURER'S REPORT:

Mr. Farr presented the Victory Bank's check register which is attached herewith. The beginning balance on the check register as of December 21, 2022, was \$194,519.25, deposits were \$58,151.25 and disbursements were \$77,961.35, leaving an ending balance of \$174,709.15 on January 23, 2023. Mr. Farr motioned to approve check numbers 1106 through 1143, all EFTs and journal entries. Mrs. McKinney seconded the motion and the motion passed unanimously.

Mr. Farr reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director stated that Tom McMenamain, an employee, has requested to attend an operators licensing program. He plans on sending another employee as well. Mr. Hastings stated that North Penn Water Authority has inquired about the possibility of an interconnection. Aqua America is also interested in an interconnection. The Director informed the members that there was a workers compensation claim due to an accident. The employee did not miss any days of work.

SOLICITOR'S REPORT:

Mr. Onorato reported that he has not yet received a response from the legal team at Dish Wireless in reference to the revised language in the proposed lease agreement.

Ms. Melchior discussed a legal decision that was recently made in the Commonwealth Court that affected Storm Water Sewer Fees and how that might pertain, in the future, to other fees that might be considered by this board.

Mrs. McKinney made a motion to approve the Business Reports, which was seconded by Mr. Davis and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

PUBLIC INPUT:

Mr. James Traupman, a resident of Collegeville on Ninth Avenue, addressed the board and shared his dismay to the fact that both the water and sewer rates are not increased gradually. He discussed comparison utility rates and the need to have small incremental increase to increase reserves.

The meeting was adjourned at 7:39 PM to an executive session. The meeting reconvened at 7:48 PM. Mrs. McKinney motioned to recommend to both Boroughs the renewing of the Director's employee contract with a 5% raise retroactive to January 1st, 2023. Mr. Farr seconded the motion and the motion passed unanimously.

Respectfully submitted,

Mallory Perlin, Chairwoman

Valarie Beckius, Secretary