

**MINUTES OF THE AUGUST 2, 2022
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Scott Martin called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on August 2, 2022 at 7:00 PM with the Pledge of Allegiance.

Those present were:

Julie Bechtel
Dave Davis
Scott Martin
Mallory Perlin
Tara Hiley (7:04PM)
Theresa Pammer
Mayor Matthew Wismer

Also present:

Solicitor David Onorato
Engineer Ryan Kern
Borough Manager Marcus Dolny
Treasurer John Klink

Absent: Stu Strauss

Visitors: See Included Sign in Sheet

EXECUTIVE SESSION ANNOUNCEMENT: Regarding possible litigation

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the July 5, 2022 regular meeting:

Motion to approve the minutes:

Moved: D. Davis

Seconded: J. Bechtel

Approved: 5/0

2021 AUDITOR'S REPORT:

Greg Ede of Styer Associates presented the prepared audit for 2021. There was two procedural findings that were both immediately addressed. Overall the Borough remains in a strong financial position.

Motion to the 2021 Borough of Trappe audit report and financials:

Moved: M. Perlin

Seconded: D. Davis

Approved: 6/0

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS: None

STAFF REPORTS:

Borough Engineer: A copy of the written report is on file at the Borough Office, no action taken.

Treasurer's Report:

John Klink presented the Treasurer's Report dated July 31, 2022 along with a bill list for two payrolls, and direct charges from Phoenixville Federal Credit and checks 1080-1099 for payment totaling \$84,304.90.

Motion to pay the bills as listed:

Moved: J. Bechtel

Seconded: T. Pammer

Approved: 6/0

J. Klink presented the Treasurer Report dated May 31, 2022 for the Liquid Fuels Fund direct charges by PECO in the amount of \$2,217.76.

A motion was requested to pay bills as listed:

Moved: T. Pammer

Seconded: M. Perlin

Approved: 6/0

J. Klink presented the Treasurer's Report dated May 31, 2022 for the Escrow Fund check numbers 1013-1015 in the amount of \$112,398.25.

A motion was requested to the pay bills as listed with requested clarification by S. Martin regarding the Viant escrow release:

Moved: M. Perlin

Seconded: J. Bechtel

Approved: 6/0

Mayor's Report:

No Report

Borough Manager's Report: A written copy of the report is on file at the Borough Office.

M. Dolny made a recommendation and asked for authorization to work with D. Onorato to prepare an ordinance creating a parking district along Williams Way establishing permit parking.

Motion to approve the preparation of an ordinance for consideration at a later time:

Moved: M. Perlin

Seconded: T. Pammer

Approved: 6/0

M. Dolny informed Council of ongoing inter municipal efforts to explore shared services, updates to SEPTA programing, and the development of the new Borough Website and confirmation of the email service transfer.

Borough Solicitor:

D. Onorato introduced Jamie Schlesinger, PFM Financial Advisors LLC and Elizabeth Havey, Dilworth Paxson LLP to review the proposals for financing the construction of the new Fire Station in the amount of \$4,555,000.00. The recommendation from Borough staff and PFM is a note through TRUIST BANK at 3.26% for a term of 15 years with the following provisions of a one-time payment of Grant funds with no penalty and a provision which allows any other pre-payment at a 1% penalty. E. Havey presented Ordinance 470 which authorizes the sale and issuance of Trappe Borough's General Obligation Note, Series of 2022.

Motion to approve Ordinance 470 and enter into a financing agreement with Truist Bank as noted:

Moved: T. Pammer

Seconded: D. Davis

Approved: 6/0

M. Dolny also offered a proposed funding model through general taxation for the payment of the note and understanding of the need for financial planning for this projected and assumed future funding for Emergency Services. T. Hiley expressed disappointment for lack of past planning and encouraged a more proactive approach to identifying and preparing for these types of capital projects. Stressing the need to thoroughly keep the community informed. D. Davis inquired about the possibility of using other models and funding sources to generate revenues. M. Dolny reminded them that in regards to the Fire Station the Borough is hopeful and plans to pursue Grant funding to significantly offset the costs of the project.

D. Onorato also discussed mutual action between Trappe and Collegeville in regards to future permitted use of alcohol at Water Works Park. The Board's original thought was for this provision to be for only municipal events, however there is current consideration to expand permitting to outside groups by Collegeville. Trappe's Board was not in agreement, at best willing to discuss possible expansion of permitting if the event is co-sponsored by the Borough with a recognized partnered community group. D. Onorato will relay and continue to refine the language.

Motion to approve staff reports as presented:

Moved: M. Perlin

Seconded: J. Bechtel

Approved: 6/0

COMMITTEE REPORTS

Traffic and Safety:

S. Martin reported on the ongoing discussions regarding the merger of Trappe and Harleysville EMS, and current funding issues that Trappe EMS is experiencing. Currently we have been assured that structure is in place to keep service available and the merger moving forward.

The Fire Company continues to work with the Borough regarding the construction of a new Fire House. We are moving forward with design and land development permitting. M. Dolny will be meeting with officers to discuss the application of the RCAP Grant. J. Bolger informed Council that thankfully a grant received earlier this year allowed the purchase of new air packs for our station, the Company made a decision to donate and send their old air packs to Kentucky to aid in flooding relief.

Administrative Services: No Report

Business, Property & Parks:

Tree Removal at Linden and Rambo Park beginning this week

Finance Committee: No Report

Recreation:

Next Meeting is Aug 4, 2022 at 6:00PM

Public Affairs & Legislation: No Report

Street & Development: No Report

Planning & Zoning:

D. Davis asked about the application of 24 E. 1st Avenue – M. Dolny stated they will be on the August Planning Commission Agenda

Regional Planning: No Report

Public Works & CTMA:

Minutes and financial reports presented, D. Davis noted that the new Union Contract is signed and finalized

Old Business: None

New Business: None

EXECUTIVE SESSION:

Borough Council entered into executive session to discuss personnel at 8:49 PM

Borough Council reconvened the general meeting at 9:24 PM

Council adjourned the meeting at 9:25PM

Respectfully submitted,

Marcus V. Dolny