

**MINUTES OF THE SEPTEMBER 7, 2021
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Cathy Johnson called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on September 7, 2021 at 7:00 p.m. and led the pledge of allegiance.

Those Present Were:

President Cathy Johnson
Vice President Scott Martin
Dave Davis
Tom Lauterio
Mallory Perlin
Stu Strauss
Pat Webster

Also Present:

Manager Marcus Dolny
Solicitor David Onorato
Treasurer John Klink
Borough Engineer Ryan Kern

Absent:

Mayor Matthew Wismer

Visitors:

T. Hiley, M. Hiley, M. Rose, D. Beard, J. Million, B. Long, and E. Johnson

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the August 3, 2021 regular meeting.

Motion to approve the minutes:

Moved: S. Strauss

Seconded: M. Perlin

Approved: 7/0

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

Ms. Johnson from Perkiomen Valley Library visited to update Council on upcoming events and the results of summer programming.

Mr. Rose came back to address Council regarding water on his property as a result of problems with Eye Designs storm water collection. M. Dolny stated that initial reviews seem to show the Basin is working as designed. However, there is evidence of water collection on Mr. Rose's property. The professional staff believes it is from property run off; but more so run-off from the road. M. Dolny is continuing to work with the Borough's engineers to address and identify.

STAFF REPORTS:

Borough Engineer: A copy of the written report is on file at the Borough Office.

Treasurer's Report:

John Klink presented the Treasurer's Report dated August 31, 2021 along with a bill list from, two payrolls, and direct charges from Phoenixville Federal Credit, and with checks 3409-3437 for payment totaling \$455,286.52.

The repairs to the light at 7th and Main were completed, and the transfer to the open space fund were the fees from the 3rd Ave. project noted as Accolade Properties.

Motion to pay the bills as listed:

Moved: S. Strauss

Seconded: S. Martin

Approved: 7/0

John Klink presented the Treasurer Report dated August 31, 2021 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,002.43.

A motion was requested to pay bills as listed:

Moved: S. Strauss

Seconded: S. Martin

Approved: 7/0

John Klink presented the Treasurer's Report dated August 31, 2021 for the Customers Bank Escrow Fund check numbers 1222-1224 in the amount of \$3,857.00.

A motion was requested to the pay bills as listed:

Moved: S. Strauss

Seconded: M. Perlin

Approved: 7/0

M. Dolny brought to Council's attention that a discrepancy was discovered with our closed escrow account for 460 Betcher Rd. During the transition of managers there was an error in the carry over for an escrow account. This fund has been closed out but there is a negative balance remaining. Due to the age and nature of the error M. Dolny recommends that Council write off as a loss the \$408.50.

A motion to write off the balance owed:

Moved: S. Martin

Seconded: T. Lauterio

Approved: 7/0

D. Davis asked for clarification regarding Earned Income Tax. J. Klink stated we're just about at 80% collected.

Mayor's Report: No Report

Borough Manager's Report: A written copy of the report is on file at the Borough Office.

M. Dolny updated Council on damage to the area including his gratitude for the service of our Volunteer Fire Department and Emergency Services for their efforts *due to Hurricane Ida*. Trappe was very fortunate compared to the damages seen by our neighbors

M. Dolny asked for approval to continue services with McMahon for the Traffic Signal Project now being funded through the ARLE Grant.

Motion to approve:

Moved: M. Perlin

Seconded: T. Lauterio

Approved: 7/0

M. Dolny stated that a solution to the Borough Hall Ada Ramp was using the Costars Program and contracting with Drumheller Construction.

Motion to approve granting the project to Drumheller Construction with generated purchase order:

Moved: S. Martin

Seconded: T. Lauterio

Approved: 7/0

M. Dolny updated Council on current Subdivision & Land Development projects:
Fugo Tract – staff meeting was held with all stakeholders, awaiting a resubmission of plans.

803 W. Main Street – Discussion of Land Swap, as that would be the first decision to put on record before moving further.

Motion to approve the land swap in good faith as part of the Land Development Approval:

Moved: P. Webster

Seconded: M. Perlin

Approved: 7/0

M. Dolny updated Council in regards to shared services discussions with Upper Providence.

M. Dolny asked for directions regarding mowing the shoulder of a small area of road on East 7th Avenue. M. Dolny stated he will also seek a company to repair the drainage swale.

M. Dolny touched base on repairs made to Silver Leaf Circle Stormwater Management systems prior to the storms. These areas that will be monitored and possibly be targets for future BMP corrections.

M. Dolny proposed a Trunk or Treat Event at Water Works Park.

Motion to approve for 10/30 pending review of the school district’s activities:

Moved: M. Perlin

Seconded: S. Strauss

Approved: 7/0

M. Dolny will be moving forward with efforts to make Borough Properties and Parks No Smoking.

M. Dolny brought to Council’s attention a request regarding the placement of signs outlining Dog Waste Regulations throughout the community. No action was taken.

A copy of the PECO Path to Clean was presented to Council and the August permit report.

Solicitor’s Report:

D. Onorato reported that he’s reviewed the agreement for contracted Fire Marshal Services through Upper Providence and recommends moving forward.

Motion to authorize D. Onorato to prepare and advertise the ordinance needed for an inter-municipal agreement necessary for the shared service of the Fire Marshall:

Moved: P. Webster

Seconded: T. Lauterio

Approved: 7/0

Motion to accept staff reports:

Moved: S. Martin

Seconded: P. Webster

Approved: 7/0

COMMITTEE REPORTS

Traffic and Safety:

S. Martin discussed the selection of D.Huy Engineering Inc. to be ratified by the Fire Company Executive Board at a cost of \$18,500 for initial phase of review and development.

Motion to approve:

Moved: S. Martin

Seconded: P. Webster

Approved: 7/0

B. Long informed Council and those in attendance that Limerick would be hosting the Annual Fire Fighters Parade and Convention September 22-25th. The parade will be held on the 25th for anyone interested.

Monthly reports provided: Trappe Fire Company (August), Trappe Ambulance (July), PSP (August).

Business Committee:

Targeting a Community Meeting on October 12, 2021 in the evening.

Finance Committee:

Budget Meeting scheduled for September 22, 2021

Information, Communication, & Technology:

No Report

Ordinance Committee:

The Planning Commission has scheduled an additional meeting in September to review the proposed changes to the Zoning Ordinance.

Parks, Recreation, & Open Space:

Pet Waste Stations have been installed, and as reported we will be hosting a Trunk or Treat Event in Trappe.

Planning and Zoning:

No Report

Public Works & CTMA:

Minutes and financial reports from the July 27 meetings were provided.

Regional Sewer:

Faced extensive damage from the storm, plant was completely under water. DEP has been notified.

EXECUTIVE SESSION:

Entered into executive Session at 8:52PM

Council adjourned the meeting at 9:11PM

Respectfully submitted,

Marcus V. Dolny