

**MINUTES OF THE AUGUST 3, 2021  
MEETING OF TRAPPE BOROUGH COUNCIL**

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Council President Cathy Johnson called to order the regular meeting of Trappe Borough Council, held at the Borough Hall at 525 W. Main Street, on August 3, 2021 at 7:03 p.m. and led the pledge of allegiance.

**Those Present Were:**

President Cathy Johnson  
Vice President Scott Martin  
Dave Davis  
Tom Lauterio  
Mallory Perlin  
Stu Strauss  
Pat Webster  
Mayor Matthew Wismer

**Also Present:**

Manager Marcus Dolny  
Solicitor David Onorato  
Treasurer John Klink  
Borough Engineer Ryan Kern

**Visitors:**

John Million  
Greg Ede – Styer & Associates  
Michael Rose  
Fred Schuetz

**APPROVAL OF THE MINUTES:**

The members of Council reviewed the minutes of the July 6, 2021 regular meeting.

**Motion to approve the minutes with added notation of reason for Zoning Hearing Board Variance:**

**Moved: S. Strauss**

**Seconded: S. Martin**

**Approved: 6/0**

**P. Webster Abstained due to absence**

The members of Council reviewed the minutes of the July 28, 2021 special meeting.

**Motion to approve the minutes:**

**Moved: S. Strauss**

**Seconded: M. Perlin**

**Approved: 7/0**

**PUBLIC HEARING: Ordinances #463 & 464**

Public hearing was opened at 7:10 with no public comment. C. Johnson closed the Public Hearing at 7:14pm.

**2020 Audit Report:** Greg Ede of Styer Associates presented a review of the 2020 audit. No findings were reported for the year, and the Borough remains in strong financial standing. A copy of the audit is available for review at the Borough Office.

**Motion to accept the report and findings of the audit:**

**Moved: P. Webster**

**Seconded: T. Lauterio**

**Approved: 7/0**

**PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:**

M. Rose came before council to address the stormwater management of Eye Design. The current measures are not working. M. Dolny will look into the history and work with R. Kern to investigate and address the matter.

**STAFF REPORTS:**

**Borough Engineer:** A copy of the written report is on file at the Borough Office.

There was a discussion relating to the Bids received via PennBid to replace the handicap ramp outside of Borough Hall. The intention is to refuse all bids based on the fact that the cost was considerably higher than projected.

**Motion to refuse all bids:**

**Moved: P. Webster**

**Seconded: M. Perlin**

**Approved: 7/0**

**Treasurer's Report:**

John Klink presented the Treasurer's Report dated July 31, 2021 along with a bill list from, two payrolls, and direct charges from Phoenixville Federal Credit, and with checks 3379-3408 for payment totaling \$78,907.54

**A motion to pay bills as listed:**

**Moved: P. Webster**

**Seconded: S. Strauss**

**Approved: 7/0**

**S. Strauss asked for clarification regarding payment to Morton Salt in August. M. Dolny explained payment was held until we received a credit regarding breach of the contract.**

John Klink presented the Treasurer Report dated July 31, 2021 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$1,998.02.

**A motion was requested to pay bills as listed:**

**Moved: P. Webster**

**Seconded: M. Perlin**

**Approved: 7/0**

John Klink presented the Treasurer's Report dated July 31, 2021 for the Customers Bank Escrow Fund check numbers 1220-1221 in the amount of \$4,605.50.

**A motion was requested to the pay bills as listed:**

**Moved: S. Strauss**

**Seconded: P. Webster**

**Approved: 7/0**

**Mayor's Report:**

Mayor Wismer spoke of one of the pleasures of his position; being part of Eagle Scout Presentations. He read a letter on behalf of Council to the Eagle Scout Jeremy Kuhn.

**Borough Manager's Report:** A written copy of the report is on file at the Borough Office.

M. Dolny updated Multi-modal project. The finance committee is recommending that the \$250,000 be used to address the area of sidewalk in front of Dairy Queen to the intersection at Main Street and Route 113. This was decided based on scope of work and budget available.

**Motion to approve the recommendation:**

**Moved: S. Strauss**

**Seconded: P. Webster**

**Approved: 7/0**

M. Dolny will work with D. Onorato to prepare a Resolution outlining the parameters of the program.

M. Dolny recommended the use of the COSTARS program to secure service to complete the Borough Hall ADA Ramp Project.

**Motion to approve the recommendation:**

**Moved: S. Martin**

**Seconded: T. Lauterio**

**Approved: 7/0**

Salt Shed is currently being looked at and reviewed with R. Kern and shared efforts from T. Twardowski at Collegeville Borough.

M. Dolny introduced Sub-Division and Land Development plans for: the Fugo Tract and 803 W. Main Street. Further action will be in the weeks ahead.

M. Dolny spoke of two issues with Rambo Park: Getting a quote for an Arborist to implement a maintenance program for park trees. He will get a quote for tree removal of dead hazardous trees. M. Dolny presented council with a quote for Dog Waste Receptacles, 7 in total to be placed at the Tot Lot and Rambo Park. P. Webster was concerned with abuse of the service, while S. Strauss felt it was a needed service to promote a walkable community.

**Motion to accept Quote Q21-389 in the amount of \$1,250.00 plus cost to have Public Works install:**

**Moved: S. Strauss**

**Seconded: S. Martin**

**Approved: 6/1**

**P. Webster voting in the negative**

M. Dolny informed Council that he met with State Representative Joe Ciresi to discuss the community needs and future planning. He also gave an update on the current state of garbage collection through Waste Management.

The permit report for July was provided.

**Solicitor's Report:**

**Motion to adopt Ordinance #464 Adding Chapter 32 Emergency Management to the Borough of Trappe Code of Ordinances:**

**Moved: S. Martin**

**Seconded: P. Webster**

**Approved: 7/0**

**Motion to adopt Ordinance #463 Inter-municipal Agreement for Emergency Management Services:**

**Moved: P. Webster**

**Seconded: T. Lauterio**

**Approved: 7/0**

**Motion to approve an Inter-municipal Agreement with Upper Providence to contract for Emergency Management Coordinator Services:**

**Moved: S. Martin**

**Seconded: P. Webster**

**Approved: 7/0**

**Motion to accept staff reports:**

**Moved: S. Strauss**

**Seconded: M. Perlin**

**Approved: 7/0**

## **COMMITTEE REPORTS**

### **Traffic and Safety:**

Monthly reports provided: Trappe Fire Company (July), Trappe Ambulance (June), PSP (July). Chief Greenwood submitted notification that the Fire Company has selected D'Huy Engineering, Inc. as the project Engineer and Architect for the new fire station. Council recognized this selection and awaits further progress.

### **Business Committee:**

Targeting fall to arrange meet and greet with new manager and local business leaders.

### **Finance Committee:**

No Report

### **Information, Communication, & Technology:**

No Report

### **Ordinance Committee:**

Comprehensive Zoning Review has concluded the discovery phase and the new draft ordinance is being written for review.

### **Parks, Recreation, & Open Space:**

No Report

### **Planning and Zoning:**

No Report

### **Public Works & CTMA:**

Minutes and financial reports from the June 22 meetings were provided. Draft audit reports were also distributed. They preparing to look at labor contracts for union workers.

### **Regional Planning:**

No Report

### **EXECUTIVE SESSION:**

Council entered into executive session at 8:56 PM to discuss personnel with no action taken.

**Council adjourned the meeting at 9:07pm.**

**Respectfully submitted,**

**Marcus V. Dolny**