

**MINUTES OF THE JULY 7, 2020
MEETING OF TRAPPE BOROUGH COUNCIL**

Council Vice President Scott Martin called to order the regular meeting of Trappe Borough Council, held virtually, on July 7, 2020 at 7:30 p.m. and led the pledge of allegiance.

There will be an executive session after the meeting.

Those Present Were:

President Cathy Johnson
Vice President Scott Martin
Dave Davis
Mallory Perlin
Stu Strauss
Pat Webster
Brett Yeagley

Also Present:

Manager Tamara Twardowski
Solicitor David Onorato
Treasure John Klink
Engineer Paul Schmoll

Absent: Mayor Matthew Wismer

APPROVAL OF THE MINUTES:

The members of Council reviewed the minutes of the June 9, 2020 regular meeting minutes.

Motion to approve the minutes as presented:

Moved: P. Webster

Seconded: S. Martin

Approved: 7 - 0

2019 Audit Presentation:

Greg Ede from Styer Associates was present to discuss the 2019 audit. The Borough is in good financial shape. There were no outstanding finding or issues. The finding from last year regarding the escrow accounts (copies of all deposits in each escrow file) has been corrected.

Motion to accept the December 31, 2020 Audit and Financial Reports;

Moved: P. Webster

Seconded: S. Strauss

Approved: 7-0

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

B. Greenwood asked about the status of repairs on Borough Line Road between 3rd and 5th Avenue. T. Twardowski reported that P. Schmoll did look at the roadway and it does not appear that there are underlying issues. He said that there may have poor adhesion in that area when it was paved previously. If Council desires, BIA could obtain core samples to see if there was a poor base in that area. T. Twardowski advised that Public Works is supposed to be getting hot mix within the next week and will fill it in and Innovative Construction Services, Inc. will be asked to address it when they do the road work in a few weeks.

STAFF REPORTS:

Borough Engineer:

P. Schmoll advised that Drumheller Construction has started the concrete repairs today and Innovative Construction Services anticipates being able to start paving in the next few weeks.

Status reports were provided on the E&S controls at 410 Betcher. The contractor has been working to restore the controls that needed to be restored.

John Aston was present on behalf of the owner of 460 Betcher Road. The owner would like to demolish the house that is on the property, while leaving the existing garage and driveway. A new home would be constructed on the same general area that the current home is on. The increase of impervious surface will be 535 SF. The applicant is requesting a waiver from Stormwater management due to the limited nature of what is being done. After some discussion, Council did not feel that they had enough information to make an informed decision regarding a waiver. They requested that John Aston and the Borough Engineer discuss what information the Engineer would need to make a recommendation to Council.

P. Schmoll presented two potential sketches for a new handicap ramp at Borough Hall, one with switchbacks like the current configuration and another one that looks like a large L. BIA does not think that one layout will cost substantially more or less than the other. C. Johnson suggested that the Administrative Committee work on this project.

Treasurer's Report: John Klink presented the Treasurer's Report dated June 30, 2020 along with a bill list with checks 2995-3024, two payrolls, and direct charges from Phoenixville Federal credit totaling \$88,656.66. A questions was raised about the LED lights as there seem to be issues with the decorative lights. T. Twardowski reported that there is a component issue with the decorative lights that is causing them to malfunction. The installer is working through this issue with the manufacturer. There was concern from Council as to when the warranty period would start. T. Twardowski will discuss further with the installer and project manager but we have notified them of the issue.

A motion to pay bills as listed:

Moved: S. Martin

Seconded: P. Webster

Approved: 7 – 0

John Klink presented the Treasurer Report dated June 30, 2020 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$1,929.28, and mentioned that the Street Light billing is about \$400 less per month with the new LED lights.

A motion was requested to pay bills as listed:

Moved: S. Strauss

Seconded: P. Webster

Approved: 7 – 0

John Klink presented the Treasurer's Report dated June 30, 2020 for the Customers Bank Escrow Fund check numbers 1167-1169 in the amount of \$6,142.50, which includes an escrow release for 410 Betcher Road in the amount of \$4,000.00.

A motion was requested to the pay bills as listed:

Moved: S. Strauss

Seconded: M. Perlin

Approved: 7 – 0

Borough Manager's Report:

T. Twardowski reported that the Borough's maintenance contract with Signal Services for maintenance and inspection of the Borough's traffic signals is up for renewal. The new 2 year agreement keeps the rates that same.

