

**BEFORE THE BOROUGH COUNCIL OF THE  
BOROUGH OF TRAPPE, MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2020-01**

DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND  
PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE  
MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008.

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WHEREAS, a Local Government Records Committee was created by Act 428 of 1968  
and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on  
December 16, 2008; and,

WHEREAS, the Borough of Trappe desires to dispose of records according to statutory  
requirements;

NOW, THEREFORE, BE IT RESOLVED by Trappe Borough Council, Montgomery  
County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of  
records as set forth in the Municipal Records Manual approved on December 16, 2008.

**ATTEST:**

  
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Tamara D. Twardowski, Municipal Secretary

**TRAPPE BOROUGH COUNCIL:**

  
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Philip Ronca, President

**Approved this 6<sup>th</sup> day of January 2020**

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Matthew G. Wismer, Mayor