

# TRAPPE COMMUNITY DAY

Saturday, September 21, 2019 (Rain date September 28, 2019)

10:00 a.m. to 4:00 p.m.

Water Works Park, 230 West First Avenue, Trappe, PA

## FOOD VENDOR APPLICATION

### APPLICATION REQUIREMENTS:

- Completed "Food Vendor Application"
- Certificate of Insurance *with Trappe Borough named as additional insured certificate holder*
- Copy of valid County Dept. of Health License
- Completed hold harmless statement
- **Fee \$100 if received before June 1, 2019 - \$125 if received after June 1, 2019**

Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

What size space will you need? \_\_\_\_\_

Will you require electrical service?       YES       NO

*(NOTE: Default for unmarked is "NO." If yes, you must supply your own 25' – 50' extension cord)*

Foods to be sold: \_\_\_\_\_

**HOLD HARMLESS STATEMENT:**

I, \_\_\_\_\_, intending to be legally bound, agree to indemnify and hold harmless the Borough of Trappe, Trappe Borough Council, The Trappe Borough Mayor and their officers, agents, employees and volunteers including Trappe Community Day Steering Committee members from any and all claims, suits, or actions for injuries, death and/or property damage from any and all injuries, liabilities, losses, costs damages, expenses (including attorney’s fees and other costs of litigation), claims, demands and judgment, in law or equity (collectively “indemnified claims”), which arise from, or relate in any way to the participation of \_\_\_\_\_ in the participation of \_\_\_\_\_  
*Vendor or Company*

Community Day event on September 21, 2019 (rain date September 28, 2019) including, but not limited to, any indemnified claims which may be brought by third parties as well as by the vendor and/or any of his/her/their guests, invitees, visitors or members (or any of their respective heirs, administrators, executors, agents or assignees).

**FEE OPTIONS: Indicate option selected**

- **OPTION #1:**  
\$125 – Make checks payable to “*Trappe Borough*”
- **OPTION #2:** “In-Kind” service donation  
*(Written notification of approval from Trappe Day Committee must be included with application)*
- **OPTION #3:** All non-profit businesses  
*(Copy of IRS determination letter must be included with application)*

*Regardless of Fee Option selected... all Application Requirements (found on page 1) must be submitted*

Completed Set-up by 9:30 AM; Break-down by 4:00 PM day of event  
Participants must supply your own table & extension cord (if applicable)

*If the event is postponed due to inclement weather – notices will be posted on the Borough Website –wwwtrappeborough.com and our Facebook page*

**All documents must be submitted by August 30.**

Mail or bring all “Application Requirements” to:  
**Trappe Borough Hall, 525 West Main Street, Trappe, PA 19426**  
**610.489.7181 ext 102**  
**admin.assistant@trappeborough.com**  
**Business Hours:           Weekdays 8:00 AM – 4:15 PM**