

**MINUTES OF THE JULY 3, 2018
MEETING OF TRAPPE BOROUGH COUNCIL**

Council President Nevin Scholl called to order the regularly scheduled meeting of Trappe Borough Council July 3, 2018 at 7:00 p.m. at Trappe Borough Hall, 525 West Main Street, Trappe, Pennsylvania.

ANNOUNCEMENT OF EXECUTIVE SESSION: Council President Scholl announced there will be an executive session after the public meeting this evening to discuss legal matters. A vote may be taken on matters discussed, during the regular reconvened session of Council, on one or more of the matters.

Those present were:

President Nevin Scholl
Vice President Cathy Johnson
Scott Martin
Stu Strauss
Pat Webster
Brett Yeagley
Phil Ronca

Also present:

Mayor Matthew Wismer
Solicitor David Onorato
Treasurer John Klink
Borough Engineer Paul Schmoll
Borough Manager Tamara Twardowski

A Public Hearing was held on a Conditional Use Application for 608 W. Main Street and also on a zoning text amendment. Transcripts are on file with the Borough.

Motion to approve the Conditional Use subject to a written decision by the Solicitor at the next meeting:

Moved: P. Webster

Seconded: S. Martin

Approved: 7-0

APPROVAL OF THE MINUTES:

Motion to approve the minutes of the June 5, 2018 regular meeting with discussed changes:

Moved: S. Strauss

Seconded: C. Johnson

Approved: 7 - 0

Motion to approve the minutes of June 28, 2018 special meeting as presented:

Moved: P. Ronca

Seconded: Brett Yeagley

Approved: 5 - 0

C. Johnson and P. Ronca abstained as they were not at the meeting.

PUBLIC FORUM/AGENDA AND NON-AGENDA ITEMS:

Mr. Steve Gehringer, Director of Facilities, for Ursinus College was present to discuss a proposed water service agreement between Trappe Borough and Ursinus that would allow the College to install a well on its Environmental Studies Research parcel at the corner of College Avenue and Route 113. The well water would be used for irrigation purposes only. Any future residential or commercial use of the property would require connection to the public water supply. The solicitor presented an agreement that he had prepared and asked Mr. Gehringer to

the water off the road to a detention basin that is not working. An easement recording could not be found for the swale; however Borough Manager and Engineer met with the property owner and he is willing to grant easement and allow Borough to recreate the swale. Some survey work will need to be done.

Motion to approve Barry Isset Associates to survey, sketch, and write a legal description and design the swale at a cost not to exceed \$3,600.00:

Moved: S. Martin Seconded: C. Johnson Approved: 7 – 0

Peco has notified the Borough that their scope of work for paving East First Avenue is to do a one lane width mill and overlay. T. Twardowski spoke with PECO about taking a fee in lieu of paving so that the Borough could do the whole road. The Borough would receive \$12,792 for pavement restoration which would be approximately half of the cost. Because the anticipated price is over the bidding threshold, the Borough would need to put this project out to bid. Council recommended checking with J. Hastings from CTJPW to see if he knew of any necessary work that needed to be done and also video the storm sewers so that any necessary repairs can be done prior to paving.

Motion to bid East First Avenue mill and overlay project:

Moved: S. Strauss Seconded: S. Martin Approved: 7 – 0

Treasurer's Report: John Klink presented the Treasurer's Report dated June 30, 2018 with a list of checks, check numbers 2191-2215 along with direct payroll charges and the Phoenixville Federal Card Service Center direct withdrawal from the Customers Bank General Checking Account in the amount of \$61,147.95.

A motion was requested to pay bills as listed:

Moved: P. Ronca Seconded: B. Yeagley Approved: 7 – 0

John Klink presented the Treasurer's Report dated June 30, 2018 for the Customers Bank Escrow Fund check numbers 1109 and 1110 in the amount of \$4,397.00.

A motion was requested to pay bills as listed:

Moved: S. Strauss Seconded: P. Webster Approved: 7 – 0

John Klink presented the Treasurer Report dated June 30, 2018 for the Customers Bank Liquid Fuels Fund direct charges by PECO in the amount of \$2,177.98.

A motion was requested to pay bills as listed:

Moved: C. Johnson Seconded: S. Martin Approved: 7 – 0

President N. Scholl requested authorization to purchase three CD's, one from the checking account, one from the PLIGT I Class, and one from the CD that is coming due on July 12, all three would be approximately \$250,000.00 and would be at approximately 2.2% for six months.

A motion to purchase CD's as outlined:

Moved: C. Johnson Seconded: S. Strauss Approved: 7 – 0

A copy of the Treasurer's Report was provided to all and is available for review at Trappe Borough Hall.

Borough Manager's Report: The written Borough Manager Report by Tamara D. Twardowski was presented to all for review. A copy of the report is available at Borough Hall.

Mayor's Report - Mayor Wismer reported the following activities for the month:

July 21: He will be presenting a certificate at an Eagle Scout ceremony

July 4: He will be officiating a vowel renewal ceremony.

July 8: Community Dinner on Main has requested approximately 35 hours of auxillary police services and asked to have the Borough cover the cost.

August 17: Trappe VFW will be having their annual car show (Rain date 8/24) from 4-8 p.m. and have asked for auxiliary police services. In the past the VFW has reimbursed the cost of this service to the Borough.

A discussion ensued with C. Johnson citing the Borough policy on auxillary police and under what circumstances the Borough will waive the fee. Some council members have different opinions on whether or not the Dinner on Main meets the criteria for having the fees waived. **A motion to authorize an auxillary police officer for the Trappe VFW car show with the VFW covering the cost:**

Moved: S. Strauss

Seconded: C. Johnson

Approved: 7 – 0

A motion to authorize up to 24 hours of auxillary police officers for the Dinner on Main with the cost being covered by the Borough:

Moved: S. Strauss

Seconded: P. Ronca

Approved: 5 – 2

N. Scholl and C. Johnson opposed.

Solicitor's Report –

Solicitor Onorato presented two items for Council to consider

- o Zoning amendment to R1 zoning to allow municipal use - Ordinance 445

Motion to approve Ordinance 445 amending the R1 Zoning to allow municipal uses:

Moved: C. Johnson

Seconded: S. Strauss

Approved: 7-0

- o Conditional Use Decision for Geissler Group at 12 W. Main Street

Motion to approve Conditional Use Decision for 12 W Main Street:

Moved: C. Johnson

Seconded: P. Ronca

Approved: 7-0

COMMITTEE REPORTS

Administrative Services: No report

Finance & Streets:

LED Contract – with Delaware Valley Regional Planning Commission will implement the grant that we received for \$72,000. Our cost is \$5,000.00 plus 2% of project cost which is approximately another \$2,000.00.

Motion to approve the contract with DVRPC:

Moved: S. Strauss

Seconded: P. Ronca

Approved: 7 – 0

Stop Signs –in Council's packet is a marked up copy of the ordinance that covers stop signs. It is just for informative purposes as this will be rolled into the overall revision of the ordinance by the ordinance committee.

Update on Verizon Audit - it appears that the addresses are accurate, so while it was good to have the audit done, it doesn't appear that the Borough will be getting money back like it did with Comcast.

Green Light Go Grant - still has not been announced

Special Council Meeting to discuss E. First Ave – attendees were asked to vote on what they would like to see. The majority consensus was to leave things as is and allow parking on one side. The vote was also to continue the no parking on the South (Collegetown side) and then change the ordinance to allow parking in front of the school.

Parks & Open Space: S. Strauss needs to schedule a meeting to review the lighting at Water Works Park. S. Martin brought up that some people have asked him about a lighted/camera area in the parking lot at borough hall for a yard sale swap location. While it may make sense to have a camera, council would not recommend having a designated exchange location especially since park rules prohibit activity after dusk.

Planning, Zoning & Ordinance: No report

Regional Planning Commission: No report

Public Works & CTMA: The minutes for the May 29, 2018 meetings were presented. A copy is available for inspection at Borough Hall. The interest income computation reports for the Public Works Department and for the Municipal Authority for May 31, 2018 were presented along with the Cell Site Report for May 2018.

Traffic & Safety:

The report of the Trappe Fire Co. for the Month of June 2018 was presented. A copy of the report is available at Borough Hall for inspection.

The report of the PA State Police for June 2018 was received and distributed to Council. The report has been copied with elimination of the property addresses of the police responses. A copy of the report is available at Borough Hall for inspection.

Walkable Community: No report

Technology Platform: The committee needs get together with the Borough Manager to discuss the website, Facebook and newsletter. A brief discussion also took place regarding the email platform and frustration with ease of use. P. Ronca to look at the different options for views which can be used within the platform.

OLD BUSINESS: None

NEW BUSINESS: P. Webster reported that she has heard some complaints regarding the parking of trailers, boat trailers, etc. on Williams Way. Solicitor Onorato said that the Ordinance currently allows for that at least for a period of time. If this is something that Council does not want to allow, the Ordinance would need to be changed.

EXECUTIVE SESSION

At 11:05 PM Council entered into Executive Session to discuss legal matters.

COUNCIL RECONVENED AT 11:15 PM: No action to be taken.

Adjournment - There being no further business; the meeting was adjourned by President Scholl.

Respectfully submitted,



Tamara D. Twardowski
Borough Secretary

