

**Minutes of the Meeting  
of the  
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall  
Collegeville, Pennsylvania  
September 20, 2016**

The Collegeville-Trappe Joint Public Works Committee meeting was called to order on the above date at 7:25 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Keenan, and Mrs. Johnson. Ms. Webster was absent. Also present were attorneys Mark Hosterman and Dick Watt, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

**MINUTES:**

Mr. Mann made a motion to approve the meeting minutes of August 16, 2016 as corrected. Mrs. Johnson seconded the motion and the motion passed unanimously.

**PUBLIC INPUT:**

Mr. Fred Schuetz recommended that the Public Works consider hiring a landscaper for the beds at Water Works Park as volunteerism is no longer working. The director will get some quotes.

**ENGINEERING REPORT:**

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

There has been no activity on either the Stearly Tract or the Monument at Glenwood project.

The 3<sup>rd</sup> & Park Avenue has funds earmarked to cover the reseeding in the amount of \$1,000. The engineer expects that he will be recommending releasing that at the next meeting.

Construction of the water infrastructure for the Newhouse portion of the Oldschool/Newhouse has been completed. The engineer recommended payment of Escrow Release #2 in the amount of \$89,469.44. The director commented that their escrow balance is a negative \$7,458.94. Mr. Mann made a motion to approve the payment request contingent upon their escrow being replenished. Mrs. Johnson seconded. The motion passed unanimously.

The engineer and the director met with representatives from PennDOT in reference to the 3<sup>rd</sup> Avenue & Betcher Road water main extension project. Several items were reviewed, road closures and detours for the road, the restricted hours, night hours and noise ordinances. A conversation ensued which also included a discussion on considering performing rock borings.

**TREASURER'S REPORT:**

The Treasurer, Mr. Mann presented both check registers which are attached herewith. The beginning balance on the TD Bank's check register as of August 12, 2016 was \$31,745.00, deposits were \$0.00, and disbursements were \$31,745.00 leaving an ending balance of \$0.00 on August 31, 2016 which resulted in the closing of this account. Mr. Mann made a motion to approve the activity on this account. Mr. Scholl seconded the motion and the motion carried unanimously. The beginning balance on the Customers Bank's check register as of August 12, 2016 was \$72,247.79, deposits were \$161,762.48, and there were disbursements of \$181,611.54, leaving an ending balance of \$52,398.73 on September 16, 2016. Mr. Mann made a motion to approve all EFTs and check numbers 15435 through 15487, along with interim check numbers 15488 through 15501. Mr. Scholl seconded the motion and the motion carried unanimously. Mr. Mann advised that an investment matured at Schwabb and made a motion to move \$51,881.52 from the Schwabb money market to

Customers Bank. Mr. Scholl seconded the motion. The motion passed unanimously. Mr. Mann reviewed the other financial reports which are also attached herewith.

**DIRECTOR’S REPORT:**

The Director’s report is attached herewith. In addition the director reported there was a water main break since his report on Second Avenue. He also updated the committee on the hydrant painting plan. John Aston Surveyors has submitted a quote of \$1,500 for each property surveyed. Mrs. Johnson made a motion to engage Aston Surveyors to survey the three properties needing easements. Mr. Mann seconded. The motion passed unanimously. Mr. Mann directed the two solicitors to proceed to file a deed of correction for each of the properties that have incorrect deed titling.

The Director reported that Well #15 on Fifth Avenue is almost ready to be put into operation. Allied Control Systems has submitted a quote for \$30,000 to install the SCADA system. The director was advised to move forward with the professional services of Allied Control System to install the Scada system at Well #15.

**SOLICITOR’S REPORT:**

Mr. Hosterman reported that the Monument at Glenwood documents are completed. And are expected to be on the agenda next month.

Mr. Watt reported he has not received any additional information on the intermunicipal agreement from Upper Providence’s new solicitor.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Mann. The motion passed unanimously.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

There was no new business.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Rowan Keenan, Chairman

Patricia Webster, Secretary