

**Minutes of the Meeting  
of the  
Collegeville-Trappe Municipal Authority**

**Collegeville Borough Hall  
Collegeville, Pennsylvania  
September 15, 2015**

Chairman Keenan called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. The Chairman called for the Pledge of Allegiance to the Flag. Members present were Mr. Scholl, Mr. Edwards, Mr. Traupman, and Mr. Keenan. Mr. Schuetz and Mr. Mann were absent. Also present was Attorney Bernadette Kearney, Director Joseph Hastings, and Matt Boggs, Entech Engineer.

**MINUTES:**

Mr. Scholl made a motion to approve the August 18, 2015, meeting minutes as corrected. Mr. Traupman seconded the motion and it passed unanimously.

**PUBLIC INPUT:**

Mr. Ben Goldthorp of PPG Stearly LLC spoke to the Authority Members and Public Works Members regarding the Stearly Tract Subdivision and the new Tapping Fees. Mr. Goldthorp requested that this development be grandfathered in with regards to the recent increase of the Water and Sewer Tapping Fees since the planning module was submitted in 2007. Mr. Scholl stated that water and sewer capacity is not reserved until the Tapping Fees have been paid. Mrs. Johnson reported that these Tapping Fees represent the actual cost associated with connecting to the sewer and water system. Attorney Watt reported that when a developer submits a Land Development Plan, they would be grandfathered with respect to existing zoning. This prevents a municipality from changing the zoning in response to somebody's land development application. However, with water and sewer, the basis for the Tapping Fee is that a developer/homeowner is connecting into a system that already exists which has been paid for by existing users. It is meant to achieve an equity that the homeowner/developer buys into or shares in the cost of that system. Recently these Tapping Fees have been recalculated to update the fair per unit cost that new users will have to pay to connect.

There was a discussion on a public improvement regarding a section of water main located on First Ave. for the Stearly Subdivision that will be installed by the Developer. This section of water main will result in a reimbursement that will be sent to the contractor. This matter will be discussed during the Public Works Meeting.

There was a discussion the Sewage Line Developer Agreement for the Stearly Subdivision. Mr. Scholl made a motion to approve and execute the Stearly Sewage Line Developer Agreement. Mr. Edwards seconded the motion and it passed unanimously.

**ENGINEER'S REPORT:**

The Engineer reported that the Inflow Infiltration Project has been completed. Final closeout documents including video files for sewer mains and laterals have been received and reviewed. The Engineer made a recommendation for approval of the final payment in the amount of \$32,126.53. This payment represents the total retainage for the project. Mr. Traupman made a motion to authorize payment to Sewer Specialties in the

amount of \$32,126.53 as final payment for the I/I Project. Mr. Scholl seconded the motion and it passed unanimously.

Revised plans have been received for the proposed 14 unit subdivision known as Monument at Glenwood. A meeting was held with their project's representatives to review the sanitary sewer design and requirements for the plans and project. Revised plans are anticipated for later in September 2015.

#### **TREASURER'S REPORT:**

The Chairman called on Mr. Scholl for the Treasurer's Report. The beginning balance was \$261,217.51, deposits were \$65,594.71, and disbursements were \$114,673.61, leaving an ending balance of \$212,138.61. Mr. Scholl made a motion that check numbers 2243 through 2253 be approved for payment including interim checks for Peco and Sewer Specialties. Mr. Traupman seconded the motion and it passed unanimously.

One of the investments in the Schwab Investment Account has matured. Mr. Scholl made a motion to transfer approximately \$54,000.00 from the Schwab Account to the TD Bank Checking. Mr. Traupman seconded the motion and it passed unanimously.

#### **DIRECTOR'S REPORT:**

The Director presented the Director's Report and is attached herewith.

#### **SOLICITOR'S REPORT:**

There was no Solicitor's Report.

#### **CHAIRMAN'S REPORT:**

There was no Chairman's Report.

Mr. Scholl made a motion to approve the Business Reports, which was seconded by Mr. Traupman. The motion passed unanimously.

#### **OLD BUSINESS:**

The Director reported on the CTMA Intergovernmental Contract Resolution required by PIRMA that was reviewed by the Solicitor. Mr. Scholl made a motion to execute and authorized the Chairman and Director sign the CTMA Intergovernmental Contract Resolution 2015-4. Mr. Edwards seconded the motion and it passed unanimously.

Attorney Hosterman stated that the Boroughs need to adopt a Resolution regarding the CTMA Water Shut Off Ordinance and would CTMA be responsible for paying these legal bills. The Director stated that the Boroughs' Water Ordinances also need to be updated. It was suggested that CTMA and/or Public Works pay the legal fees for these updates according to the entity that benefits from the revisions.

Mr. Scholl passed out a resume for Mr. Todd Jarden, CFA, ASA, CFE for the purpose of having an outside party evaluate the information from the Collegeville Fire Company regarding the proposed loan and their ability to pay. Mr. Scholl contacted Customers Bank in Phoenixville who recommended Mr. Jarden.

Mr. Scholl passed out cash flow projections for CTMA and Public Works. These projections will help determine if CTMA has enough money to lend 1.1 million dollars to each Fire Company. Depreciation schedules were provided by the Auditor. Discussion ensued. Mr. Scholl suggested that the Engineer and Director review the cash forecast and see if any adjustments are necessary.

Collegeville is still looking into ways to help their Fire Company secure the funds necessary to build.

**NEW BUSINESS:**

There was no New Business:

The meeting was adjourned at 8:04 PM.

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Secretary